

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

Agenda

Group/Meeting Name: EOC Business Meeting

Date: 5/11/2023 **Time: From:** 6:00 p.m. **To** 8:00 p.m.

Location: **In-person:** 1470 Civic Court, Suite 200, Conf. Room #221, Concord

PUBLIC ACCESS: The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below. For Public Comment Instructions, please refer to the bottom of this agenda.

On-line/Call-in

HOW TO JOIN THE MEETING VIA ZOOM:

- Link:
<https://us06web.zoom.us/j/87184221812?pwd=c1RzN0tsVVI0Q0l6K093aHg5MENmUT09>

HOW TO JOIN THE MEETING VIA CALL-IN:

- Zoom meeting Dial-In-Number: +1-669-444-9171
- Conference code: 312050
- Meeting ID: 871 8422 1812

HOW TO PROVIDE PUBLIC COMMENT: refer to the bottom of this agenda.

Meeting Leader: Renee Zeimer, Chair

Purpose: To Conduct EOC Business Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact staff at least 24 hours before the meeting at akaur@ehsd.cccounty.us or creich@ehsd.cccounty.us.

Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to akaur@ehsd.cccounty.us or creich@ehsd.cccounty.us before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes. All votes taken during a teleconference will be by roll call. The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.

By the end of this meeting, we will:

1. Understand the desired outcomes and ground rules.
2. Receive any public comments.
3. Action: Interview and make recommendations for a prospective EOC Board Member.
4. Action: Review and approve the draft April 7, 2023 EOC Executive Subcommittee Meeting minutes.
5. Action: Review and approve the draft April 13, 2023 EOC Business Meeting minutes.
6. Receive updates on fiscal reports: Grant #22F-5007: March 2023 expenditures & discretionary fund expenditures. Grant #23F-4007 demand statuses. Spring 2023 CSD release of amended revenue agreement #23F-4007.
7. Action: Approve the budget modification for Grant #22F-5007.
8. Discuss County fiscal and administrative processes to understand impacts of delayed contracts and invoices for payment.
9. Discuss EOC member nominations for Family and Human Services and review open seats.
10. Debrief CalCAPA Legislative Conference.
11. Receive updates on 2023 Public Hearings.
12. Discuss May 2023 Community Action Month planning.

13. Receive CSB staff and EOC Member reports.
14. Identify next steps.
15. Evaluate the meeting.

Agenda			
What	How	Who	Time
1. Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
2. Public Comment	Present	Members of the Public	3 Minutes
3. Action: <ul style="list-style-type: none"> • Interview a prospective EOC Board Member • Discuss and make recommendations for a prospective EOC Board Member 	Present Clarify Check for Understanding Check for Approval	Group	25 Minutes
4. Action: Review and approve the draft April 7, 2023 EOC Executive Subcommittee Meeting minutes	Present Clarify Check for Understanding Check for Approval	Group	5 Minutes
5. Action: Review and approve the draft April 13, 2023 EOC Business Meeting minutes	Present Clarify Check for Understanding Check for Approval	Group	5 Minutes
6. Fiscal Reports: <ul style="list-style-type: none"> • CSBG March 2023 Expenditure Report for Grant #22F-5007 • CSBG Discretionary Expenditure Report for March 2023 for Grant #22F-5007 • Statuses on demands received, paid, and pending for Program Year 2023-2024 Grant #23F-4007. • CSD amended revenue agreement for Spring 2023 	Present Clarify Check for Understanding	CSB staff	20 Minutes
7. Action: Approve the budget modification for Grant #22F-5007	Present Clarify Check for Understanding Check for Approval	Group	5 minutes
8. Discuss County fiscal and administrative processes to understand impacts of delayed contracts and invoices for payment	Present Clarify Check for Understanding	CSB staff	5 Minutes
9. Discuss EOC member nominations for Family and Human Services and review open seats	Present Clarify Check for Understanding	CSB staff	5 Minutes
10. Debrief CalCAPA Legislative Conference	Present Clarify Check for Understanding	Group	10 Minutes

11. Receive updates on 2023 Public Hearings	Present Clarify Check for Understanding	Group	10 Minutes
12. Discuss May 2023 Community Action Month planning	Present Clarify Check for Understanding	Group	10 Minutes
13. Reports: <ul style="list-style-type: none"> • CSB Director • CSB Staff • Chair • Ajit Kaushal CalCAPA First Vice President • Other member reports (Tim Barrow - Measure X) 	Present Clarify Check for Understanding	Group	10 Minutes
14. Next Steps	Present Clarify Check for Understanding	CSB staff	3 Minutes
15. Meeting Evaluation	+/ Δ	Group	2 Minutes

HOW TO PROVIDE PUBLIC COMMENT:

*Persons who wish to address the EOC during public comment on matters within the jurisdiction of the EOC that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phone.*

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: (925) 681-6345

Public comments may also be submitted before the meeting by email at akaaur@ehsd.cccounty.us or creich@ehsd.cccounty.us or by voicemail at (925) 681-6345. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting



Economic Opportunity Council (EOC) Executive Meeting Minutes

Location: In-person/Zoom
1470 Civic Court, Suite 200, Concord, CA. 94520, Conference Room 221



Date: 4/7/2023 **Time Convened:** 12:08 p.m. **Time Terminated:** 1:26 p.m. **Recorder:** Amrita Kaur

Meeting attendees: Renee Zeimer, Devlyn Sewell

Staff: Christina Reich, Amrita Kaur

Absentees: Desire Medlen

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"> • Chair Zeimer called the meeting to order at 12:08 pm. • Zeimer read the desired outcomes.
Public Comment	<ul style="list-style-type: none"> • None present.
<p>Action: Review and approve the draft February 2, 2023 EOC Executive Meeting minutes</p>	<ul style="list-style-type: none"> • The group reviewed the draft of the February 2, 2023, Executive Meeting minutes. • The group made one correction to change the word acclimation to acclamation. • Zeimer suggested to adopt the new wording for future minutes as well. <p>A motion to approve the February 2, 2023 Executive Meeting minutes with noted changes was approved by acclamation.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Sewell. Nays: None. Abstentions: None. Absent: Medlen.</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Action: Review and approve the draft February 9, 2023 EOC Business Meeting minutes</p>	<ul style="list-style-type: none"> The group reviewed the draft of the February 9, 2023, Business Meeting minutes. <p>A motion to approve the February 9, 2023 Business Meeting minutes was approved by acclamation.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Sewell. Nays: None. Abstentions: None. Absent: Medlen.</p>
<p>Debrief Public Hearings Meetings</p>	<ul style="list-style-type: none"> Reich said Public Hearings were completed at the Concord Library, St. Vincent de Paul, and Greater Richmond Interfaith Program. Reich provided feedback on what worked well and areas of improvements or considerations.
<p>Discuss Public Hearings 2023 scheduling, client incentives, and next steps</p>	<ul style="list-style-type: none"> Reich presented the tentative schedule for the 2023 Public Hearings. The next Public Hearing is scheduled for April 19, 2023 with the CSB Head Start Policy Council. Reich said outreach incentives arrived today and will be packaged and distributed to give clients in the upcoming days. The group discussed logistics for the April 19, 2023 meeting, including but limited to: facilitator/chair, agenda, topics to discuss, questions to ask in advance, etc. Once all the meetings have concluded, Reich will provide a recap summary.
<p>Debrief CSBG Board Governance & Ethics Training (virtual) by Lucy Hernandez March 23, 2023</p>	<ul style="list-style-type: none"> Kaur said attendance was tracked and recorded. Kaur received member certifications and sent them to attendees. Kaur said this training is due once a year, it is different than the BOS Brown Act and Ethics Training due at different intervals. Zeimer said she has completed all trainings but will need to locate the certificate of course completion for the Fair Political Practices Commission for Ethics Training. Kaur said she has not received training completion proofs from some Board Members.
<p>Discuss EOC member seats, Family and Human Services (FHS) protocols for nominations, and prospect new EOC members for interviews</p>	<ul style="list-style-type: none"> Kaur said the FHS approved 3 nominations in the March 23, 2023 meeting. Nominations included Delphine Smith, Tim Barrow, and Pamela Henderson. Since the March 23, 2023 FHS meeting, P. Henderson has submitted her resignation from the EOC. Kaur has notified the Clerk of the Board of P. Henderson's resignation. The FHS will proceed with Smith and Barrow for BOS approval in an upcoming BOS April 2023 meeting. Kaur said the EOC received 4 new member applications.

TOPIC	RECOMMENDATION / SUMMARY
	<ul style="list-style-type: none"> • Kaur said EOC prospective candidate, Stephen Langsam, is unavailable for the April 2023 interview, will interview May 2023. • Kaur said EOC prospective candidates Mattieu Rogers, Anthony Segovia, and Robert Ryan will interview April 13, 2023 during the Business Meeting, unless they cannot. • Zeimer voiced concerns about EOC member attendance for meetings due to new Brown Act regulations requiring in-person meetings. • Zeimer shared information about AB-817 that supports teleconferencing for public meetings. Zeimer will create a letter of support to share at the CalCAPA conference as well. • Sewell requested to explore options for board members who cannot attend in-person meetings, including accommodations.
<p>Receive updates on 2022 Annual Report status (accepted by CSD, pending OCS)</p>	<ul style="list-style-type: none"> • Kaur said the 2022 Annual Report is approved by CSD (state field rep), OCS (federal field rep) will approve later.
<p>Receive updates on EOC members and CSB staff attending CalCAPA Sacramento April conference</p>	<ul style="list-style-type: none"> • Kaur confirmed EOC Board Members attending the CalCAPA conference April 2023. • Smith is interested to attend the conference, Reich said it is too late for Smith to attend. • Reich said the funds not used for the conference will be reallocated to other categories and presented in the May 2023 EOC meetings with a budget modification. • Zeimer requested Reich and Kaushal to prepare a list of issues/topics to advocate about during the CalCAPA conference when Legislative visits are scheduled.
<p>Receive status updates on new Revenue Agreement #23F-4007 and CSBG contracts for Program Year 2023-2024.</p>	<ul style="list-style-type: none"> • Kaur presented the approved BOS Board Order for the new program year 2023-2024 Revenue Agreement #23F-4007. • Kaur provided a status update on 13 CSBG renewal contracts. As of the current date, 3 have been fully executed with Risk Management clearance. Delays have resulted in limited staffing in different County units, additional protocols established for processing contracts involving multiple county departments/units such as EHSD, County Counsel, CAO, Risk Management, etc. • Zeimer and Sewell voiced concerns about delayed contracts, accountability, and timelines. • Zeimer requested a list of concerns to be generated to advocate for efficiencies when processing demands and contracts. • Reich said it is required to share state notices with the EOC, one CSD notice from March 8, 2023 about delinquent CSBG Contracts and deliverables was sent to EHSD and will be shared in the EOC Business Meeting.

TOPIC	RECOMMENDATION / SUMMARY
<p>Action:</p> <ul style="list-style-type: none"> ➤ Review and approve the draft April 13, 2023 EOC Business Meeting agenda. 	<ul style="list-style-type: none"> • The group reviewed the draft of the April 13, 2023, Business Meeting agenda. • The group went over items and made adjustments for different sections of the draft April 2023 Business Meeting agenda. • Zeimer requested to add Barrow to report out in the next meeting on being selected for the Measure X Review Panel established by the BOS. • Zeimer is unavailable for the April 13, 2023 meeting, Sewell will be the chair for the meeting. <p>A motion to approve the April 13, 2023, Business Meeting agenda with noted changes was approved by acclamation.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Sewell. Nays: None. Abstentions: None. Absent: Medlen.</p>
<p>Next Steps</p>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • Reich will explore options for accommodations to support Sewell to attend meetings. • Kaur will edit the February 2, 2023 EOC Executive Meeting Minutes. • Kaur added Barrow to inform the EOC members of his selection for the Measure X Panel on the EOC Business Meeting agenda. • Reich and Outreach subcommittee members will prepare questions in advance to present at the CSB Head Start Policy Council for the 2023 Public Hearing Meeting scheduled April 19, 2023. • Reich will work with a CSB clerk to package outreach incentive backpacks and distribute to specific locations. • Reich will provide a recap summary once all hearings have concluded. • Reich and Kaushal will compile a list of issues to present to the Assembly Members during the CalCAPA conference. • Zeimer will provide a letter of support to allow for teleconferencing for public meetings and provide information about AB 817. • Reich will send Kaur the CSD notice of delinquent CSBG Contracts and deliverables from March 8 2023. • Zeimer requested a list of concerns to be generated to advocate for efficiencies in the contract processing and demand processing. • Zeimer is unavailable for April 2023 meetings, others have been identified to chair meetings. • Kaur will send out EOC Business Meeting invites to members and prepare the meeting packet for upload onto the public websites. • Zeimer said she will send Kaur the Fair Political Practices Commission Training course completion.

TOPIC	RECOMMENDATION / SUMMARY
	<ul style="list-style-type: none">• CSB staff will follow up with some EOC Board Members to determine status of the required trainings.
Evaluate the Meeting	<ul style="list-style-type: none">• (+): Meeting went over 1 hour time window.• (-): Good discussion to make informed next steps.

DRAFT



Economic Opportunity Council (EOC) Business Meeting Minutes
 Location: 1470 Civic Court, Suite 200, Conf. Room #221, Concord



Date: 4/13/2023 **Time Convened:** 6:13 pm **Time Terminated:** 7:38 pm **Recorder:** Desiré Medlen

Meeting attendees: Devlyn Sewell, Desiré Medlen, Ajit Kaushal, Monisha Merchant, LaTonia Peoples-Stokes (arrived at 6:36 pm), Alison McKee, Patricia Campbell, Tim Barrow, Delphine Smith.

Absentees: Renee Zeimer, Sofia Navarro.

Staff: Christina Reich, Amrita Kaur.

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"> • Vice Chair Sewell called the meeting to order at 6:13 pm. • Kaushal read the desired outcomes.
Public Comment	<ul style="list-style-type: none"> • Adello Demarco representing Refuse Pantry in Concord came to the meeting to inquire about funding for the non-profit Refuse Pantry. They partner with Park Haven Church to feed the homeless every Wednesday. • Ivalina Demarco discussed being a volunteer for Refuse Pantry.
<p>Action:</p> <ul style="list-style-type: none"> ➤ Review and approve the draft February 9, 2023, EOC Business Meeting minutes 	<ul style="list-style-type: none"> • The group reviewed the draft February 9, 2023, Business Meeting minutes. <p>A motion to approve the draft with no edits February 9, 2023, Business Meeting minutes was made by Campbell and seconded by Merchant.</p> <p>The motion passed with EOC members voting as follows: Ayes: Smith, Campbell, McKee, Merchant, Sewell, Barrow, Kaushal, Medlen Nays: None Abstentions: None Absent: Peoples-Stokes</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Fiscal Reports:</p> <ul style="list-style-type: none"> • CSBG January 2023 & February 2023 Expenditure Report for Grant #22F-5007 • CSBG Discretionary Expenditure Report for January 2023 & February 2023 for Grant #22F-5007 • CSBG demands billed, pending, paid for Grant #22F-5007 • LIHEAP/Weatherization report 4th Quarter: October 2022-December 2022 • Revenue Agreement #23F-4007 and status of CSBG contracts for Program Year 2023-2024. • Delinquent CSBG Contracts and Deliverables CSD notice March 8, 2023 	<ul style="list-style-type: none"> • Reich presented CSBG January and February 2023 Expenditure Reports due to CSB staff Michael Morris unavailable to present. • As of this meeting, all contractors have spent close to 100% of their funds. • The new tracking system created in 2022 by CSB staff Amrita Kaur has helped track funds to ensure funds are spent in the allotted time. • Reich went over the most up to date spreadsheet from Kaur. • Reich presented the CSBG Discretionary Expenditure Reports for January and February 2023 from Morris. • Everything is on track to spend 100% of funds. • Reich went over the LIHEAP/Weatherization report for the 4th quarter of 2022 from Morris. • Kaur presented Board order approval for new program period going from March 1, 2023, to February 29, 2024. • Reich discussed Delinquent CSBG Contracts and Deliverables CSD notice from March 8, 2023. The state requires revenue contracts to be returned within 30 to 45 days. The amendment contract with White Pony Express adding discretionary funds took 128 days to be processed even though it left the department immediately. • Due to funds not being approved through county channels, funds to contractors were delayed past an excusable amount. • Staff met with CSD to go over where the delays were occurring and cleared up any questions about current expenditures.
<p>Action:</p> <ul style="list-style-type: none"> ➤ Interview prospective EOC Board Members ➤ Discuss and make recommendations for prospective EOC Board Members 	<ul style="list-style-type: none"> • Matthieu Rogers introduced himself to the EOC board as a prospective new member. • The EOC board introduced themselves and asked interview questions. • Candidate left the room for board to deliberate. <p>A motion to approve Rogers as a new Economic Opportunity Council was made by Merchant and seconded by McKee.</p> <p>The motion passed with EOC members voting as follows: Ayes: Smith, Campbell, McKee, Merchant, Sewell, Barrow, Kaushal, Peoples-Stokes, Medlen Nays: None Abstentions: None Absent: None</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Discuss:</p> <ul style="list-style-type: none"> Debrief CSBG Board Governance & Ethics Training (virtual) by Lucy Hernandez March 23, 2023 	<ul style="list-style-type: none"> Kaur discussed the training by Lucy Hernandez. Staff will look into sending the recording of training to send to members who couldn't attend. Board members thought the training was well done.
<p>Reports:</p> <ul style="list-style-type: none"> CSB Director CSB Staff EOC Chair EOC Members 	<p><u>CSB Director</u></p> <ul style="list-style-type: none"> No report. <p><u>CSB Staff</u></p> <ul style="list-style-type: none"> Reich discussed the letter written by Chairperson Zeimer to advocate for AB 817 that would allow board to meet virtually. EOC must have a formal vote to approve the signing of the letter before it is sent to the state representatives. <p>A motion to approve the letter advocating for AB 817 was made by McKee and seconded by Smith.</p> <p>The motion passed with EOC members voting as follows: Ayes: Smith, Campbell, McKee, Merchant, Sewell, Barrow, Kaushal, Peoples-Stokes, Medlen Nays: None Abstentions: None</p> <ul style="list-style-type: none"> The board discussed March 2023 and April 2023 public hearings. One final public hearing will be on April 19, 2023. The review of the public hearings will take place in June 2023. Staff shared itinerary for CalCAPA conference for April 2023 in Sacramento. <p><u>EOC Chair</u></p> <ul style="list-style-type: none"> No report other than AB 817 Teleconferencing letter previously talked about. <p><u>EOC Members</u></p> <ul style="list-style-type: none"> Kaushal had no updates other than the conference already discussed. Barrow was chosen to serve on the county's Measure X Review Panel Board. Barrow updated the group that they are currently reviewing proposals before awarding funds.
<p>Next Steps</p>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> Staff will forward new EOC candidate Rogers's information to FHS once it is determined which seat he will assume based on other board member seat changes upcoming. Reich to create a public hearing recap sheet.

TOPIC	RECOMMENDATION / SUMMARY
	<ul style="list-style-type: none">• Staff will send email discussion/updates to those attending the April 2023 CalCAPA conference in Sacramento.• Staff will add Measure X updates to future EOC agendas.
Evaluate the Meeting	<ul style="list-style-type: none">• In person and we did it!

DRAFT

Community Services Block Grant														
Monthly Expenditures														
2022 Contract # 22F-5007														
Term: Jan 1, 2022 through May 31, 2023														
Report for March 2023														
				47%	53%	59%	65%	71%	76%	82%	88%	67%	33%	
Line	sub	Original	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	YTD			
Item	Description	object	Budget	2022	2022	2022	2022	2022	2023	2023	2023	Total	Balance	% Spent
ADMINISTRATIVE COSTS:														
1	Salaries and Wages	1011	15,818	1,342	1,960.35	1,617.29	1,895.86	1,372.24	2,264.20	2,058.36	3,458.05	15,969	(151)	101%
2	Fringe Benefits		11,547	861	1,257.84	1,037.73	1,026.00	912.30	1,505.33	1,412.29	2,344.93	10,358	1,189	90%
3	Other Costs-Indirect Costs		70,500	6,531	15,566.73	-	17,824.28	-	1,993.47	-	3,414.25	45,329	25,171	64%
	Total Administrative Costs		97,865	8,734	18,784.92	2,655.02	20,746.14	2,284.54	5,763.00	3,470.65	9,217.23	71,656	26,209	73%
PROGRAM COSTS:														
1	Salaries and Wages	1011	252,923	16,809	26,766.73	17,320.55	12,860.60	13,803.13	17,267.14	19,030.62	16,221.45	140,079	112,844	55%
2	Fringe Benefits		120,033	8,472	8,896.90	3,445.17	4,310.58	5,558.72	7,999.05	6,916.90	6,108.90	51,709	68,324	43%
3	Operating Expenses		14,662	-	193.75	856.23	23.77	178.27	219.81	68.92	5,966.75	7,508	7,155	51%
4	Out-of-State Travel		-	-	-	-	-	-	-	-	-	-	-	-
5	Subcontractor Services		409,000	-	34,225.21	95,624.29	60,852.48	47,362.98	36,456.60	17,470.52	32,794.00	324,786	84,214	79%
1	Opportunity Junction, Inc	2310	36,000	-	15,000.00	-	6,000.00	-	-	-	-	21,000	15,000	58%
2	GRIP	2310	26,000	-	-	13,061.48	6,530.74	6,407.78	-	-	-	26,000	-	100%
3	The Contra Costa Clubhouse Inc	2310	35,200	-	-	-	-	12,372.91	4,919.18	-	14,086.79	31,379	3,821	89%
4	CC Interfaith (Hope Solutions)	2310	36,200	-	-	18,483.26	2,254.31	2,320.04	3,338.23	5,496.85	-	31,893	4,307	88%
5	White Pony Express	2310	37,000	-	15,425.00	3,085.00	-	-	12,340.00	3,085.00	-	33,935	3,065	92%
6	Bay Area Legal Aid (BALA)	2310	29,000	-	-	18,959.00	3,980.00	1,531.00	1,422.00	1,034.00	1,224.00	28,150	850	97%
7	STAND!	2310	33,000	-	-	4,411.94	2,275.05	1,783.92	5,830.82	1,027.35	-	15,329	17,671	46%
8	Loaves and Fishes of Contra Costa	2310	27,000	-	3,800.21	7,980.04	5,378.25	-	-	-	-	17,159	9,842	64%
9	Monument Crisis Center	2310	33,200	-	-	-	23,240.00	6,640.00	-	3,320.00	-	33,200	-	100%
10	St. Vincent de Paul	2310	26,200	-	-	17,537.50	-	8,662.50	-	-	-	26,200	-	100%
11	Lao Family Community Development	2310	32,200	-	-	1,846.88	1,631.28	4,701.89	4,121.15	-	-	12,301	19,899	38%
12	Bay Area Community Resources	2310	30,000	-	-	3,297.17	5,350.52	-	-	3,507.32	11,924.67	24,080	5,920	80%
13	Rising Sun Center For Opportunity	2310	28,000	-	-	6,962.02	4,212.33	2,942.94	4,485.22	-	5,558.54	24,161	3,839	86%
	Total Program Costs		796,618	25,282	70,082.59	117,246.24	78,047.43	66,903.10	61,942.60	43,486.96	61,091.10	524,082	272,536	66%
	Total Expenditures		894,483	34,016	88,867.51	119,901.26	98,793.57	69,187.64	67,705.60	46,957.61	70,308.33	595,737	298,746	67%

Community Services Block Grant														
Monthly Expenditures - DISC														
2022 Contract # 22F-5007 DISC														
Report for March 2023														
				59%	65%	71%	76%	82%	88%	94%	100%	76%	24%	
Line	Description	sub object	Original Budget	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	YTD Total	Balance	% Spent
	ADMINISTRATIVE COSTS:													
	PROGRAM COSTS:													
4	Out-of-State Travel		5,000	-	-	1,060	774			-	-	1,834	3,166	37%
5	Subcontractor Services		26,000	-	-	-	17,336	4,334	-	-	-	21,670	4,330	83%
	White Pony Express	2310	26,000				17,336.00	4,334				21,670	4,330	83%
	Total Program Costs		31,000	-	-	1,060	18,110	4,334.00	-	-	-	23,504	7,496	76%
	Total Expenditures		31,000	-	-	1,060	18,110	4,334.00	-	-	-	23,504	7,496	76%

Hearing Date: March 29, 2023 **Location:** Concord Public Library

Agency: Economic Opportunity Council (EOC) - Community Services Bureau

Consolidated list of Comments Received

1. [What has changed for you since 2021? For the better and the worse?](#)

Homeless- NIMBU
Too few homeless shelters
No transport from shelters to jobs
Services only offered at Concord shelter, if full must resort to Pittsburgh
Services not working
2021 Good, 2023 better
Moved around a lot, different jobs, drugs in the neighborhood, need a better response
2021 loss of work, health issues
2023 hope for better services for seniors-physical, three years to get into subsidized housing
Moved to Concord, lost job
Rent increase, rents are too high, unaffordable
Got laid off, found ways to make it work

2. [What are the biggest challenges you and your family facing and how are you dealing with them?](#)

Walking paths, well lit up areas to exercise
Better, safer, well lit outdoor spaces, walkable
“Affordable housing” – Definition? is it a livable, sustainable
Developer’s/state laws building homes up to the limit
Cost of gas
Need more affordable public transportation

3. [What services are you using and has been the most helpful? What’s missing?](#)

Need tents;
shelter- Refuge Church, food pantries, people are using them all up. Amount of food portion size
Need Clothing Pantries- full services
Housing vouchers- waitlist for section 8 closed indefinitely
Improvements – graffiti abatement, public art

4. [We have all be through a lot, what are you most proud of?](#)

Finding peace; yoga
Did not give up! Show up
Proud to live in Concord

Hearing Date: April 5, 2023 **Location:** St. Vincent de Paul

Agency: Economic Opportunity Council (EOC) - Community Services Bureau

What has changed for you since 2021? For the better and the worse?

Housing, unstable, rent increases
Mental Health for the family
Educational services interrupted due to COVID
Economic Changes
Domestic Violence
Employment opportunities
Food stamp decrease
Crime increase- House broken into, van stolen
Pandemic
Community relations with police and their response (Pittsburgh PD)
Feeling unsafe- 911 calls going unanswered, fireworks or gunshots? Concerning
Sideshow increase
Homeless impact, shelter full

1. *What are the biggest challenges you and your family facing and how are you dealing with them?*

Inflation
Resources needed; FEMA, Emergency Services
Victims of crime, domestic violence,
How do you pay for something when there is no resources?
Vision is compromised
Social services are not responsive, not timely, understaffed
Lack of health services; health, vision, dental, mental
Need social workers
Meals for seniors with dietary restrictions

2. *What services are you using and has been the most helpful? What's missing?*

Delays in appts; medical supply needs, lack of responses
Bags of food-
Wheelchair foundation
Independent living
Missing Rental Assistance Programs
Winter Nights Safe parking

3. *We have all be through a lot, what are you most proud of?*

Alive
Live in Contra Costa County
A child of God
To be a positive person

Hearing Date: April 6, 2023 **Location:** GRIP

Agency: Economic Opportunity Council (EOC) - Community Services Bureau

Consolidated list of Comments Received

1. *What has changed for you since 2021? For the better and the worse?*

Inflation
Not being able to contact social workers
We need an advocate
COVID- world upside down, now new apartment, new job
Seniors are not accommodated
Section 8 housing- disrepair, not available, difficult to qualify for
Prices are too high
Finding jobs

2. *What are the biggest challenges you and your family facing and how are you dealing with them?*

GRIP- needs more funding, clothing donations
Schools- provide food for students
Housing- need Section 8 back
Food stamps went down
WIC- More alternative options
Lack of shelter, lack of support, lack of family time
No homeless Action Centers, drop in centers
Housing Authority, more emergency housing
Missing service showers, charging station
Need Health services
More compassion for service providers
Police Harassment
Shelter for those with medical needs
Needs safe areas for tents

3. *What services are you using and has been the most helpful? What's missing?*

Lack of support
Finding resources
Family counseling
Lack of safe environment for kids to play
More classes on self-employment
Budgeting classes
Having a hard time staying out of jail due to lack of services
Limited resources for the undocumented, uninsured
Access to health
GRIP is needed in more places, community support services
Accessibility
Consistency of services across counties
Need ID assistance- need to lower cost

Rodeo Baptist church open more days

4. *We have all be through a lot, what are you most proud of?*

People power

Still here

There is a god

Shelter help

Woke up this morning

GRIP is open 365

Hearing Date: April 19, 2023 **Location:** Head Start

Agency: Economic Opportunity Council (EOC) - Community Services Bureau

Consolidated list of Comments Received

1. *What has changed for you since 2021? For the better and the worse?*

No more mask
Too few homeless shelters
Daycare is expensive
Kids have social life now
Health care is more expensive
High demands low supply of teachers
People are more aware of health
Rent increase, rents are too high, unaffordable
Pay isn't enough to support a family

2. *What are the biggest challenges you and your family facing and how are you dealing with them?*

Transition back to normal
Housing, rent increases, trying to support family
Medication supply- chain issues
Uncovered healthcare

3. *What services are you using and has been the most helpful? What's missing?*

Using; WIC, Child care, food stamps, PG & E care, Free broadband

Missing; mental health support, husband got a better job so cut off from WIC
Less opportunity to be involved with kids schools

4. *We have all be through a lot, what are you most proud of?*

Putting daughter in therapy
Weekends off to be with a kid
Can make something out of nothing
Being more connected to others and making time for that
Helping at daughters school
policy council

Application Form

Profile

Stephen

First Name

Langsam

Last Name

Middle Initial

[Redacted]

Home Address

Suite or Apt

Pacheco

City

CA

State

94553

Postal Code

[Redacted]

Primary Phone

[Redacted]

Email Address

District Locator Tool

Resident of Supervisorial District:

District 5

[Redacted]

Employer

General Sales Manager

Job Title

Length of Employment

8

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

35 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

San Francisco State University

Degree Type / Course of Study / Major

BA / Broadcast Communications

Degree Awarded?

Yes No

College/ University B

Name of College Attended

University of San Francisco

Degree Type / Course of Study / Major

MA / Sports Management / Business

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I've been in the workforce for over 18 years, mostly in Contra Costa County and I want to help make decisions on how the workforce in Contra Costa County can grow.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

See resume

[Upload a Resume](#)

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Stephen Langsam

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Make a Wish

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

Stephen Langsam

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Stephen Langsam

Tel: [REDACTED]

Professional Experience

Space Manager, General Sales Manager

May 2022 - Present

[REDACTED], *Corte Madera, CA*

- Responsible for handling the day to day operations of [REDACTED]
- Responsible for handling all communications between Polestar and Volvo Financial and Polestar Marin.
- Responsible for the second highest volume of sales in North America market for Polestar in 2022.
- Responsible for the highest sales penetration of F&I products in North America market for Polestar in 2022.
- Responsible for earning the PFS (Polestar Financial Services) Business Manager Excellence Award.
- Responsible for hiring, training, and managing the sales staff, and sales support staff.
- Responsible for the creating the most effective internet team in the Polestar North America market in terms of closing percentage from internet leads.

Internet Director, Digital Marketing Director, Social Media Manager

November 2016 – May 2022

[REDACTED], *Walnut Creek, CA*

- Directly responsible for the creating the most effective internet team in the JLR North America market in terms of closing percentage from internet leads.
- Responsible for over 100% increase in online sales transactions and over 100% increase in online sales revenue.
- Desk deals, package deals for finance, submit deals to bank and get deals bought. Back up finance manager.
- Championed and brought on digital retailing solutions, Automotive Mastermind and Roadster to the dealership.
- Led the switch from VinSolutions CRM to ELead CRM. Created all templates, workflows and processes for the entire stores sales, service, parts customers.
- Manage the internet sales team and handle all internet deals.
- Creator of processes for and manage all aspects of DMS and LMS.
- Responsible for updating the individual store websites, adding or removing lead providers based on ROI.
- Manage all aspects of digital marketing and social media for dealership.
- Responsible for hiring and training internet sales associates and sales support staff

Internet Director, Internet Client Advisor, Photographer, Social Media Manager

December 2014 – November 2016

[REDACTED], *Corte Madera, CA*

- Manage the internet sales team and handle all internet deals.
- Creator of processes for and manage all aspects of DMS and LMS.
- Manage all aspects of digital marketing and social media for dealership.

Sports Broadcasting and Production

March 2009 - Present

[REDACTED] - *Oakland Athletics - Oakland Raiders San Francisco 49ers - San Francisco Giants - Pac-12 Networks*

- Responsible for shooting live in game stadium footage of game broadcasts and scoreboard coverage
- Responsible for handling video quality control of in game footage for stadium and scoreboard coverage
- Create and pass graphics for in stadium broadcasts
- Set up and pair connection between local and national television broadcasts and in stadium broadcast feeds

Sports Editor, Online Editor, Sports Reporter, Arts Reporter and Photographer

September 2011 - October 2013

[REDACTED] *Martinez, CA*

- Responsible for getting the Martinez News-Gazette credentialed for coverage of MLB, NBA, NFL, NHL, PGA and NCAA
- Created and managed the social media pages
- Create and assign beats for reporters and interns on staff

Education

M.A., University of San Francisco

July 2016 – May 2018

Major: Management

B.A., San Francisco State University

September 2008 - June 2010

Major: Broadcast Communications: Radio & Television Production