

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)). To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

# Agenda

<b>Group/Meeting Name: Program Services Subcommittee</b>	
<b>Date:</b> April 5, 2023	<b>Time:</b> 5:00 PM – 6:00 PM
<b>Zoom Meeting ID:</b> 1470 Civic Court. Suite 200, Concord, CA 94520 – CSB Administrative Building	
<b>Meeting Leader:</b> Michelle Mankewich	
<b>Purpose:</b> Conduct Regular Monthly Meeting	

*The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.*

*Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us) or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.*

**Desired Outcome:** By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive.

An approval to apply for fiscal year 2023 Cost-of-Living Adjustment (COLA) for an increase of 5.6% of the FY 2022 base funding level.

An approval to apply for fiscal year 2023 Quality Improvement Funding from the Administration for Children and Families to support enhancements for the Head Start and Early Head Start programs.

An understanding of the 2nd DRDP Child Outcomes Baseline Assessment report and School Readiness Goals for the 2022-2023 program.

A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Volunteer	3 Minutes
Public Comment	Present	Public	2 Minutes
➤ 2023 Cost-of-Living adjustment (COLA)	Present Clarify Check for understanding	Sarah Reich	10 Minutes
➤ 2023 Quality Improvement Funding from the Administration for Children and Families	Present Clarify Check for understanding Check for Agreement	Sarah Reich	10 Minutes
➤ 2 <sup>nd</sup> DRDP and School Readiness Goals Updates	Present Clarify Check for understanding	TBD	15 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	5 Minutes

## **PUBLIC ACCESS AND PUBLIC COMMENT INSTRUCTIONS:**

The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below.

- **HOW TO JOIN THE MEETING VIA ZOOM:**  
Zoom Meeting ID: 832 0122 7641
- **HOW TO JOIN THE MEETING VIA CALL-IN:**  
Conference Call: USA 8882780254 (US Toll Free) Conference Code: 379008

## **HOW TO PROVIDE PUBLIC COMMENT:**

Persons who wish to address the CSB Policy Council during public comment on matters within the jurisdiction of the CSB Policy Council that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing \*9 on their phone.

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: (925) 864-0837

Public comments may also be submitted before the meeting by email at [aaaraujo@ehsd.cccounty.us](mailto:aaaraujo@ehsd.cccounty.us) or by voicemail at (925) 864-0837. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting