



Economic Opportunity Council (EOC) Business Meeting Minutes

Location: Zoom Call



Date: 2/9/2023

Time Convened: 6:06 pm

Time Terminated: 7:32 pm

Recorder: Desiré Medlen

Conference Call attendees: Renee Zeimer, Devlyn Sewell, Desiré Medlen, Ajit Kaushal, Alison McKee, Patricia Campbell, Tim Barrow, Monisha Merchant, Delphine Smith.

Absentees: Sofia Navarro, LaTonia Peoples-Stokes, Pamela Henderson

Staff: Amrita Kaur, Christina Reich, Michael Morris, CSB Director Nicholas Bryant

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"> Vice-Chair Sewell called the meeting to order at 6:06 pm. Kaushal read the desired outcomes.
Public Comment	<ul style="list-style-type: none"> None present.
<p>Action:</p> <ul style="list-style-type: none"> ➤ Review and approve the draft January 12th, 2023, EOC Business Meeting minutes 	<ul style="list-style-type: none"> The group reviewed the draft January 12th, 2023, Business Meeting minutes. Zeimer let the EOC board know syntax corrections were changed prior to the meeting after a discussion between Zeimer and Medlen. <p>A motion to approve the draft with noted edits January 12th, 2023, Business Meeting minutes was made by Kaushal and seconded by Campbell.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Sewell, Kaushal, McKee, Campbell, Barrow, Merchant, Smith, Medlen. Nays: None Abstentions: None Absent: None</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Fiscal Reports:</p> <ul style="list-style-type: none"> ➤ CSBG December 2022 Expenditure Report ➤ Summary of demands received, pending, paid ➤ CSD Meeting 1/27/2023 Outcome 	<ul style="list-style-type: none"> • Morris presented CSBG December 2022 report. • Kaur shared the tracking demands spreadsheet that is current up to February 1st. • Zeimer expressed concern over subcontractors spending before contracts end. • Reich has recently checked in with the subcontractors to ensure demands are in before the deadline. Reich is confident all monies will be used in time. • Barrow complimented the demands spreadsheet, so EOC is up to date. • Staff assured CSD that we are on track for spending.
<p>Update:</p> <ul style="list-style-type: none"> ➤ CalCAPA Legislative Conference April 2023 	<ul style="list-style-type: none"> • Reich relayed there are no new updates from the last meeting. • EOC members and staff are registered for the conference in April. • Reich went over the itinerary. • EOC members attending are Barrow, Kaushal, Merchant, Henderson, Peoples-Stokes. Staff attending are Reich and Kaur. All have submitted receipts for lodging and other conference expenses. • Zeimer reached out to Assemblymembers Kahan, Wicks, and Glazer to schedule meetings. • Kaushal contacted Representative Grayson for a meeting.
<p>Action:</p> <ul style="list-style-type: none"> ➤ Measure X Review Panel Recommendation. Select and approve 2 EOC member nominations. 	<ul style="list-style-type: none"> • Zeimer presented email from the Measure X Review Panel. • The EOC was asked to nomination two members of the board to participate in the Measure X Review Panel. • Selected members will go into a pool of nominees from all advisory bodies in the county to determine how funds created by Measure X sales tax will be distributed. • Reich went over the timeline, responsibilities, and qualifications to be nominated. • Barrow asked to be a nominee. • Merchant expressed discussing the digital divide issues with the nominees. • Campbell asked to be a nominee. • Smith asked to be a nominee. • Campbell stepped aside as a nominee to allow Smith to be nominated. • Tim Barrow and Delphine Smith were nominated by the board.
<p>Update:</p> <ul style="list-style-type: none"> ➤ Public Hearings 2023 schedule, Outreach incentives, and EOC Outreach Committee Meeting 2/17/2023 	<ul style="list-style-type: none"> • Zeimer let the Outreach committee know they need to elect a chair at their first meeting. • Reich presented the Public Hearings schedule: <ul style="list-style-type: none"> ○ March 30th at the Concord library from 1pm – 2pm. ○ April 5th 2:30pm - 3:30pm at Saint Vincent de Paul. ○ April 6th 12pm – 1pm at Greater Richmond Interfaith Program. ○ April 19th 5:30pm – 6pm Head start Policy Council on Zoom. • Reich clarified the importance of the Public Hearings as the EOC hears directly from the community members in need. • Reich presented the messenger bags that will be given out as incentives for participating in the Public Hearings. The bags are focused on organization and moving forward.

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<p>Action:</p> <ul style="list-style-type: none"> ➤ Review and approve CSBG Annual Report 2022 ➤ Review and approve CSBG CARES Supplemental Report 2022 	<ul style="list-style-type: none"> • Reich updated the EOC with information about the final CSBG Annual Report 2022. • The portal is not working so staff cannot pull the report at this time. • Reich asked to table this item until next month. • Zeimer agreed to review and approve the CSBG Annual Report to the March Business Meeting.
<p>Report:</p> <ul style="list-style-type: none"> • CSBG subcontractor site-visit highlights and findings from 2022 monitoring activities. 	<ul style="list-style-type: none"> • Reich presented the final findings for the 2022 subcontractor site-visits. • Hope Solutions and White Pony Express were the last two subcontractors to be monitored. • Reich shared highlights of each program.
<p>Update:</p> <ul style="list-style-type: none"> ➤ Filling Board Member vacancies on the EOC 	<ul style="list-style-type: none"> • Reich relayed Supervisor Gioia had a candidate to recommend to the EOC but they could not attend meetings in person, making them ineligible for the position. Gioia is seeking another candidate. • Zeimer attended the Board of Supervisors meeting to advocate continuing online meetings after the Governor’s COVID-19 emergency statute ends. • As of this meeting, the next business meeting will be held in person. The EOC will discuss more meeting options for the future. • Medlen pointed out the EOC is a volunteer-based board and should have some exceptions while still adhering to the Brown Act. • Zeimer urged members to contact the Board of Supervisors or the Governor to encourage meeting alternatives.
<p>Reports:</p> <ul style="list-style-type: none"> • CSB Director • CSB Staff • EOC Chair • EOC Members 	<p><u>CSB Director</u></p> <ul style="list-style-type: none"> • No report. <p><u>CSB Staff</u></p> <ul style="list-style-type: none"> • Reich went over the upcoming EOC Board training with Lucy Hernandez to keep members up to date on community standards. • Reich suggested forgoing the business meeting in March to proceed with training instead. <p>A motion to approve March 23rd 6pm – 8 pm Zoom training and no meeting on March 7th was made by Barrow and seconded by Smith.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Sewell, Kaushal, McKee, Campbell, Barrow, Merchant, Smith, Medlen. Nays: None Abstentions: None Absent: None</p>

TOPIC	RECOMMENDATION / SUMMARY
	<p><u>EOC Chair</u></p> <ul style="list-style-type: none"> • Zeimer shared participating with a working group meeting on the states digital equity plan. <p><u>EOC Members</u></p> <ul style="list-style-type: none"> • Kaushal wanted to make a full plan for CalCAPA Legislation day in April.
Next Steps	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • Record Measure X Review Panel nominees Barrow and Smith in the meeting minutes. • Finalize Sacramento travel requests. • Members to sign up for participation in the public hearings and figure out who will facilitate each hearing. • Prepare February fiscal reports to be ready for presentation in April. • Select chair in Outreach Committee • No business meeting in March. In March the EOC will only have Zoom training with Lucy Hernandez. • Reich will start a dialogue between Merchant, Barrow, and Smith about digital divides. • Add Smith to Fiscal and Outreach committees. • Reich will make sure business cards are sent out to each board members by the end of the month.
Evaluate the Meeting	<ul style="list-style-type: none"> • Thumbs up!