Economic Opportunity Council (EOC) Executive Meeting Minutes (corrected)
Location: Zoom Call

Date: 2/2/2023   **Time Convened:** 12:03 pm   **Time Terminated:** 1:12 pm   **Recorder:** Desiré Medlen

Conference Call attendees: Renee Zeimer, Desiré Medlen.

Absentees: Devlyn Sewell.
Staff: Christina Reich, Amrita Kaur.

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	• Chair Zeimer called the meeting to order at 12:03 pm. • Zeimer read the desired outcomes.
Public Comment	• None present.
Action: ➢ Review and Approve January 5th, 2023, EOC Executive Meeting minutes	• The group reviewed the draft of the January 5th, 2023, Executive Meeting minutes. **A motion to approve the draft January 5th, 2023, Executive Meeting minutes approved by acclamation.** **The motion passed with EOC members voting as follows:** **Ayes: Zeimer, Medlen.** **Nays: None** **Abstentions: None** **Absent: Sewell**

TOPIC	RECOMMENDATION / SUMMARY
Action: ➢ Review and approve the January 12th, 2023, EOC Business Meeting minutes	• The group reviewed the draft of the January 12th, 2022, Business Meeting minutes. • Add "Homeless Point-In-Time" survey to the EOC Chair report. **A motion to approve the January 12th, 2023, Business Meeting minutes with noted changes was approved by acclamation.** **The motion passed with EOC members voting as follows:** **Ayes: Zeimer, Medlen.** **Nays: None** **Abstentions: None** **Absent: Sewell**
➢ Discuss on-site subcontractors monitoring updates	• Reich gave highlights from subcontractors site visits. • All site visits have been completed and all subcontractors are operating within compliance. • White Pony Express model is so successful representatives from other countries came to observe their program to emulate it other places.
➢ Discuss Public Hearings 2023 scheduling, client incentives, and next steps	• Reich presented the tentative schedule for the 2023 Public Hearings. • There are four hearings that will take place during March and April at the Concord Library, St. Vincent de Paul, GRIP, and Head Start Policy Council.
Discuss: ➢ CSBG Annual Report 2022	• Kaur is gathering information from agencies for the CSBG Annual Report. • Kaur presented the report sections and information gathered so far. • All agency's information needs to be combined for totals of the program overall. • The due date for the report as of the meeting was extended from February 2nd to February 8th.
Discuss: ➢ Vacancy in Public Sector District 1 (BOS J. Gioia), future changes for District 5 (BOS F. Glover), and low-income vacancies	• Kaur went over from seat vacancies in District 1 and District 5. • Removal of Brendan's seat and changing Tim's seat are in process of being approved by the Board of Supervisors.
Discuss: ➢ New items	• Reich asked Zeimer to add two of discussion items to the agenda. • Zeimer agreed to give Reich the floor. • Reich stated the need to cancel the February Fiscal committee meeting. • Reich, Kaur, Morris, and Bryant met with Patrick Caine and Wilmer Brown regarding spending because the numbers at this time look low. • During the public meeting staff explained how the process for spending requests • Zeimer asked if there were steps the EOC can take to help the payment delays. • Reich will discuss more during staff report at the Business Meeting.

TOPIC	RECOMMENDATION / SUMMARY
Action: ➢ Review and approve the draft February 9th, 2023, EOC Business Meeting agenda	• The group reviewed the draft of the February 9th, 2023, Business Meeting agenda. • The group went over each items and made adjustments for time and clarity. • Discussed the Measure X review panel recommendations and added to the agenda. **A motion to approve the February 9th, 2023, Business Meeting agenda with noted changes was approved by acclamation.** **The motion passed with EOC members voting as follows:** **Ayes: Zeimer, Medlen.** **Nays: None** **Abstentions: None** **Absent: Sewell**
➢ **Next Steps**	<u>Next Steps</u> • Reich discussed needing to reschedule the March Business Meeting due to lack of staff. • Zeimer suggested March 7th or 8th to be presented to the board for different dates.
➢ **Evaluate the Meeting**	We did it.

EOC Approved: EOC Executive Subcommittee Meeting 4-7-2023