

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

Agenda

Group/Meeting Name: EOC Business Meeting

Date: 4/13/2023 **Time: From:** 6:00 p.m. **To** 7:30 p.m.

Location: **In-person:** 1470 Civic Court, Suite 200, Conf. Room #221, Concord

PUBLIC ACCESS: The public may attend this meeting in person at the above location. The public also may attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below. For Public Comment Instructions, please refer to the bottom of this agenda.

On-line/Call-in

HOW TO JOIN THE MEETING VIA ZOOM:

- Link:
<https://us06web.zoom.us/j/89757424308?pwd=TWNyWURWNjI2MEdjRlRlM05qdXFtQT09>

HOW TO JOIN THE MEETING VIA CALL-IN:

- **Zoom meeting Dial-In-Number:** +1 669 444 9171 US
- **Conference code:** 194125
- **Meeting ID:** 897 5742 4308

HOW TO PROVIDE PUBLIC COMMENT: refer to the bottom of this agenda.

Meeting Leader: Devlyn Sewell, Vice Chair

Purpose: To Conduct EOC Business Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact staff at least 24 hours before the meeting at akaur@ehsd.cccounty.us or reich@ehsd.cccounty.us.

Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to akaur@ehsd.cccounty.us or reich@ehsd.cccounty.us before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes. All votes taken during a teleconference will be by roll call. The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.

By the end of this meeting, we will:

1. Understand the desired outcomes and ground rules.
2. Receive any public comments.
3. Interview and make recommendations for prospective EOC Board Members.
4. Review and approve the draft February 9, 2023 EOC Business Meeting minutes.
5. Receive updates on fiscal reports for Grant #22F-5007: January 2023 & February 2023 expenditures, discretionary fund expenditures, demands received, paid, pending, LIHEAP/Weatherization report 4th Quarter. Grant #23F-4007 and CSBG contract statuses 2023-2024. Delinquent CSBG Contracts and Deliverables CSD notice March 8, 2023.
6. Debrief CSBG Board Governance & Ethics Training (virtual) by Lucy Hernandez March 23, 2023.
7. Receive CSB staff and EOC Member reports.
8. Identify next steps.
9. Evaluate the meeting

Agenda

What	How	Who	Time
1. Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
2. Public Comment	Present	Members of the Public	3 Minutes
3. Action: <ul style="list-style-type: none"> • Interview prospective EOC Board Members • Discuss and make recommendations for prospective EOC Board Members 	Present Clarify Check for Understanding Check for Approval	Group	30 Minutes
4. Action: Review and approve the draft February 9, 2023 EOC Business Meeting minutes.	Present Clarify Check for Understanding Check for Approval	Group	2 Minutes
5. Reports: <ul style="list-style-type: none"> • CSBG January 2023 & February 2023 Expenditure Report for Grant #22F-5007 • CSBG Discretionary Expenditure Report for January 2023 & February 2023 for Grant #22F-5007 • CSBG demands billed, pending, paid for Grant #22F-5007 • LIHEAP/Weatherization report 4th Quarter: October 2022-December 2022 • Revenue Agreement #23F-4007 and status of CSBG contracts for Program Year 2023-2024. • Delinquent CSBG Contracts and Deliverables CSD notice March 8, 2023 	Present Clarify Check for Understanding	CSB staff	20 Minutes
6. Debrief CSBG Board Governance & Ethics Training (virtual) by Lucy Hernandez March 23, 2023	Present Clarify Check for Understanding	Group	5 Minutes
7. Reports: <ul style="list-style-type: none"> • CSB Director • CSB Staff (2023 Public Hearings Status, 2022 Annual Report pending OCS approval) • Chair (AB 817 Teleconferencing) • Ajit Kaushal CalCAPA First Vice President (CalCAPA April 2023 Conference) • Other member reports (Tim Barrow selected for Measure X Review Panel) 	Present Clarify Check for Understanding	Group	25 Minutes
8. Next Steps	Present Clarify	CSB staff	2 Minutes

	Check for Understanding		
9. Meeting Evaluation	+/ Δ	Group	1 Minute

HOW TO PROVIDE PUBLIC COMMENT:

*Persons who wish to address the EOC during public comment on matters within the jurisdiction of the EOC that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the “raise your hand” feature in the Zoom app. Those calling in should indicate they wish to speak by pushing *9 on their phone.*

All public comments will be limited to 2 minutes per speaker.

For assistance with remote access contact: (925) 681-6345

Public comments may also be submitted before the meeting by email at akaur@ehsd.cccounty.us or creich@ehsd.cccounty.us or by voicemail at (925) 681-6345. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting

Application Form

Profile

Mattieu

First Name

J

Middle Initial

Rogers

Last Name

[Redacted]

Home Address

Suite or Apt

Lafayette

City

CA

State

94549

Postal Code

Mobile: [Redacted]

Primary Phone

mattieu.james.rogers@gmail.com

Email Address

District Locator Tool

Resident of Supervisorial District:

District 2

[Redacted] School of Law

Employer

Student

Job Title

Length of Employment

3 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

How long have you lived or worked in Contra Costa County?

23 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Seat Name

Economic Opportunity Council: Low income dist 2 or private/nonprofit for dist. 2: LPC Central district consumer spots,

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

1

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

University of California, Davis

Degree Type / Course of Study / Major

Bachelors of Arts/ Political Science

Degree Awarded?

Yes No

College/ University B

Name of College Attended

McGeorge School of Law

Degree Type / Course of Study / Major

Juris Doctorate/ Capital Center of Law and Policy

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Diablo Valey College

Mattieu J Rogers

Degree Type / Course of Study / Major

Associate of Arts/ Political Science

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission:

I would like to serve on these boards to work with my amazing community and put my experience with law and policy analysis to use.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I have experience in both law and policy. I believe the analytical skill set I've gained would be of great benefit to our county's efforts to implement policies that bear significant weight. Understanding ramifications and good public policy is a difficult skill, but one that is necessary for modern government. I also have political analysis experience at the national level, working with a national organization to flip seats for the United States Senate, this practical political work makes me confident that I will be able to analyze these real-world policies and be able to break them down for the benefit of our citizens.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Mattieu J Rogers

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Food banks, government coordination training with the American Red Cross

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
 - (1) Mother, father, son, and daughter;
 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

MR. MATTIEU J. ROGERS

EDUCATION

[REDACTED] School of Law, Sacramento, California

J.D. Candidate, May 2025.

- Merit Scholarship, renewable for three years.
- Grammar Bee Champion, Section AB
- Capital lawyering concentration.

University of California, Davis

B.A. in Political Science, May 2021

- Deans' Honors List
- Certification of academic excellence in Political Science.

WORK EXPERIENCE

[REDACTED], California

Inclusion Leader, Summer 2022

- Developed case files for dozens of children across the City of Davis's summer programs.
- Supervised and administered feedback on the inclusion of children with special needs.
- Provided direct mental health support for those experiencing mental health emergencies.

[REDACTED], Oakland, California

Committee Member, August 2020 - January 2021

- Aided in researching and creating a database for 12 Senatorial candidates' positions on over 20 different national and local issues utilized by over 300 volunteers.
- Aided in specialized work creating a mental health awareness resource utilized by volunteers during the election cycle.

[REDACTED], Lafayette, California

Weekend Manager, January 2018- September 2021

- Completed industrial-level printing jobs in a variety of styles and formats.
- Organized mail for over 300 customers a day.
- Interacted with new and returning clients and engaged in customer service.

PERSONAL INTERESTS

- Playing the guitar, the piano, and the bass guitar.
- Writing fiction. From fantasy to political satire.
- Weekend Volunteering with the food banks of Yolo and Contra Costa Counties.

Application Form

Profile

Anthony

First Name

Segovia

Last Name

Middle Initial

[Redacted]

Home Address

Suite or Apt

Brentwood

City

CA

State

94513

Postal Code

Mobile: [Redacted]

Primary Phone

[Redacted]

Email Address

District Locator Tool

Resident of Supervisorial District:

District 3

Lendone Financial

Employer

CEO

Job Title

Length of Employment

4 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

3

How long have you lived or worked in Contra Costa County?

36 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Anthony Segovia

Seat Name

District 3 Commissioner

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

26

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

Los Medanos College

Degree Type / Course of Study / Major

Associate of Arts - Journalism

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

Appointed in 2017 to a 2 year term on the Alcohol and Other Drugs Board by Board of Supervisor Diane Burgis - Resigned for personal reasons

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

Resume attached

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

Alcohol and Other Drugs

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

Anthony Segovia

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 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

Application Form

Profile

Robert _____ O _____ Ryan _____
 First Name Middle Initial Last Name

_____ Suite or Apt
 Home Address

Lafayette _____ CA _____ 94549 _____
 City State Postal Code

Home: _____
 Primary Phone

_____ Email Address

District Locator Tool

Resident of Supervisorial District:

District 1

_____ Medical Materials & Technologies _____
 Employer Job Title

Length of Employment

15 years

Do you work in Contra Costa County?

Yes No

If Yes, in which District do you work?

2

How long have you lived or worked in Contra Costa County?

5 years

Are you a veteran of the U.S. Armed Forces?

Yes No

Board and Interest

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Robert O Ryan

Seat Name

Have you ever attended a meeting of the advisory board for which you are applying?

Yes No

If Yes, how many meetings have you attended?

2

Education

Select the option that applies to your high school education *

High School Diploma

College/ University A

Name of College Attended

San Francisco State University

Degree Type / Course of Study / Major

BA - International studies

Degree Awarded?

Yes No

College/ University B

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

College/ University C

Name of College Attended

Degree Type / Course of Study / Major

Degree Awarded?

Yes No

Robert O Ryan

Other Trainings & Occupational Licenses

Other Training A

Certificate Awarded for Training?

Yes No

Other Training B

Certificate Awarded for Training?

Yes No

Occupational Licenses Completed:

Qualifications and Volunteer Experience

Please explain why you would like to serve on this particular board, committee, or commission.

I am a qualified resident specifically concerned with giving back to my community by serving on the boards listed of interest. I have listed 4 specific boards of interest but am open to appointment to others if it makes sense. If you have questions in regard to my interest in a specific board please feel free to contact me by email or phone.

Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)

I am a qualified resident specifically concerned with giving back to my community by serving on the boards listed of interest. I have listed 4 specific boards of interest but am open to appointment to others if it makes sense. If you have questions in regard to my interest in a specific board please feel free to contact me by email or phone.

Upload a Resume

Would you like to be considered for appointment to other advisory bodies for which you may be qualified?

Yes No

Do you have any obligations that might affect your attendance at scheduled meetings?

Yes No

If Yes, please explain:

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

List any volunteer or community experience, including any advisory boards on which you have served.

Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

Important Information

Robert O Ryan

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 - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
 - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
 - (4) Registered domestic partner, pursuant to California Family Code section 297;
 - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
 - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.



Economic Opportunity Council (EOC) Business Meeting Minutes

Location: Zoom Call



Date: 2/9/2022

Time Convened: 6:06 pm

Time Terminated: 7:32 pm

Recorder: Desiré Medlen

Conference Call attendees: Renee Zeimer, Devlyn Sewell, Desiré Medlen, Ajit Kaushal, Alison McKee, Patricia Campbell, Tim Barrow, Monisha Merchant, Delphine Smith.

Absentees: Sofia Navarro, LaTonia Peoples-Stokes, Pamela Henderson

Staff: Amrita Kaur, Christina Reich, Michael Morris, CSB Director Nicholas Bryant

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none">• Vice-Chair Sewell called the meeting to order at 6:06 pm.• Kaushal read the desired outcomes.
Public Comment	<ul style="list-style-type: none">• None present.
Action: <ul style="list-style-type: none">➤ Review and approve the draft January 12th, 2022, EOC Business Meeting minutes	<ul style="list-style-type: none">• The group reviewed the draft January 12th, 2022, Business Meeting minutes.• Zeimer let the EOC board know syntax corrections were changed prior to the meeting after a discussion between Zeimer and Medlen. <p>A motion to approve the draft with noted edits January 12th, 2022, Business Meeting minutes was made by Kaushal and seconded by Campbell.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Sewell, Kaushal, McKee, Campbell, Barrow, Merchant, Smith, Medlen. Nays: None Abstentions: None Absent: None</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Fiscal Reports:</p> <ul style="list-style-type: none"> ➤ CSBG December 2022 Expenditure Report ➤ Summary of demands received, pending, paid ➤ CSD Meeting 1/27/2023 Outcome 	<ul style="list-style-type: none"> • Morris presented CSBG December 2022 report. • Kaur shared the tracking demands spreadsheet that is current up to February 1st. • Zeimer expressed concern over subcontractors spending before contracts end. • Reich has recently checked in with the subcontractors to ensure demands are in before the deadline. Reich is confident all monies will be used in time. • Barrow complimented the demands spreadsheet, so EOC is up to date. • Staff assured CSD that we are on track for spending.
<p>Update:</p> <ul style="list-style-type: none"> ➤ CalCAPA Legislative Conference April 2023 	<ul style="list-style-type: none"> • Reich relayed there are no new updates from the last meeting. • EOC members and staff are registered for the conference in April. • Reich went over the itinerary. • EOC members attending are Barrow, Kaushal, Merchant, Henderson, Peoples-Stokes. Staff attending are Reich and Kaur. All have submitted receipts for lodging and other conference expenses. • Zeimer reached out to Assemblymembers Kahan, Wicks, and Glazer to schedule meetings. • Kaushal contacted Representative Grayson for a meeting.
<p>Action:</p> <ul style="list-style-type: none"> ➤ Measure X Review Panel Recommendation. Select and approve 2 EOC member nominations. 	<ul style="list-style-type: none"> • Zeimer presented email from the Measure X Review Panel. • The EOC was asked to nomination two members of the board to participate in the Measure X Review Panel. • Selected members will go into a pool of nominees from all advisory bodies in the county to determine how funds created by Measure X sales tax will be distributed. • Reich went over the timeline, responsibilities, and qualifications to be nominated. • Barrow asked to be a nominee. • Merchant expressed discussing the digital divide issues with the nominees. • Campbell asked to be a nominee. • Smith asked to be a nominee. • Campbell stepped aside as a nominee to allow Smith to be nominated. • Tim Barrow and Delphine Smith were nominated by the board.
<p>Update:</p> <ul style="list-style-type: none"> ➤ Public Hearings 2023 schedule, Outreach incentives, and EOC Outreach Committee Meeting 2/17/2023 	<ul style="list-style-type: none"> • Zeimer let the Outreach committee know they need to elect a chair at their first meeting. • Reich presented the Public Hearings schedule: <ul style="list-style-type: none"> ○ March 30th at the Concord library from 1pm – 2pm. ○ April 5th 2:30pm - 3:30pm at Saint Vincent de Paul. ○ April 6th 12pm – 1pm at Greater Richmond Interfaith Program. ○ April 19th 5:30pm – 6pm Head start Policy Council on Zoom. • Reich clarified the importance of the Public Hearings as the EOC hears directly from the community members in need. • Reich presented the messenger bags that will be given out as incentives for participating in the Public Hearings. The bags are focused on organization and moving forward.

TOPIC	RECOMMENDATION / SUMMARY
<p>Action:</p> <ul style="list-style-type: none"> ➤ Review and approve CSBG Annual Report 2022 ➤ Review and approve CSBG CARES Supplemental Report 2022 	<ul style="list-style-type: none"> • Reich updated the EOC with information about the final CSBG Annual Report 2022. • The portal is not working so staff cannot pull the report at this time. • Reich asked to table this item until next month. • Zeimer agreed to review and approve the CSBG Annual Report to the March Business Meeting.
<p>Report:</p> <ul style="list-style-type: none"> • CSBG subcontractor site-visit highlights and findings from 2022 monitoring activities. 	<ul style="list-style-type: none"> • Reich presented the final findings for the 2022 subcontractor site-visits. • Hope Solutions and White Pony Express were the last two subcontractors to be monitored. • Reich shared highlights of each program.
<p>Update:</p> <ul style="list-style-type: none"> ➤ Filling Board Member vacancies on the EOC 	<ul style="list-style-type: none"> • Reich relayed Supervisor Gioia had a candidate to recommend to the EOC but they could not attend meetings in person, making them ineligible for the position. Gioia is seeking another candidate. • Zeimer attended the Board of Supervisors meeting to advocate continuing online meetings after the Governor’s COVID-19 emergency statute ends. • As of this meeting, the next business meeting will be held in person. The EOC will discuss more meeting options for the future. • Medlen pointed out the EOC is a volunteer-based board and should have some exceptions while still adhering to the Brown Act. • Zeimer urged members to contact the Board of Supervisors or the Governor to encourage meeting alternatives.
<p>Reports:</p> <ul style="list-style-type: none"> • CSB Director • CSB Staff • EOC Chair • EOC Members 	<p><u>CSB Director</u></p> <ul style="list-style-type: none"> • No report. <p><u>CSB Staff</u></p> <ul style="list-style-type: none"> • Reich went over the upcoming EOC Board training with Lucy Hernandez to keep members up to date on community standards. • Reich suggested forgoing the business meeting in March to proceed with training instead. <p>A motion to approve March 23rd 6pm – 8 pm Zoom training and no meeting on March 7th was made by Barrow and seconded by Smith.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Sewell, Kaushal, McKee, Campbell, Barrow, Merchant, Smith, Medlen. Nays: None Abstentions: None Absent: None</p>

TOPIC	RECOMMENDATION / SUMMARY
	<p><u>EOC Chair</u></p> <ul style="list-style-type: none"> • Zeimer shared participating with a working group meeting on the states digital equity plan. <p><u>EOC Members</u></p> <ul style="list-style-type: none"> • Kaushal wanted to make a full plan for CalCAPA Legislation day in April.
Next Steps	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • Record Measure X Review Panel nominees Barrow and Smith in the meeting minutes. • Finalize Sacramento travel requests. • Members to sign up for participation in the public hearings and figure out who will facilitate each hearing. • Prepare February fiscal reports to be ready for presentation in April. • Select chair in Outreach Committee • No business meeting in March. In March the EOC will only have Zoom training with Lucy Hernandez. • Reich will start a dialogue between Merchant, Barrow, and Smith about digital divides. • Add Smith to Fiscal and Outreach committees. • Reich will make sure business cards are sent out to each board members by the end of the month.
Evaluate the Meeting	<ul style="list-style-type: none"> • Thumbs up!

DRAFT

Community Services Block Grant																
Monthly Expenditures																
2022 Contract # 22F-5007																
Term: Jan 1, 2022 through May 31, 2023																
Report for January and February 2023																
				47%	53%	59%	65%	71%	76%	82%	88%	94%	100%	60%	40%	
Line		sub	Original	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD		
Item	Description	object	Budget	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	Total	Balance	% Spent
ADMINISTRATIVE COSTS:																
1	Salaries and Wages	1011	15,818	1,342	1,960.35	1,617.29	1,895.86	1,372.24	2,264.20	2,058.36	-	-	-	12,511	3,307	79%
2	Fringe Benefits		11,547	861	1,257.84	1,037.73	1,026.00	912.30	1,505.33	1,412.29	-	-	-	8,013	3,534	69%
3	Other Costs-Indirect Costs		70,500	6,531	15,566.73	-	17,824.28	-	1,993.47	-	-	-	-	41,915	28,585	59%
Total Administrative Costs			97,865	8,734	18,784.92	2,655.02	20,746.14	2,284.54	5,763.00	3,470.65	-	-	-	62,439	35,426	64%
PROGRAM COSTS:																
1	Salaries and Wages	1011	246,255	16,809	26,766.73	17,320.55	12,860.60	13,803.13	17,267.14	19,030.62	-	-	-	123,858	122,397	50%
2	Fringe Benefits		115,167	8,472	8,896.90	3,445.17	4,310.58	5,558.72	7,999.05	6,916.90	-	-	-	45,600	69,567	40%
3	Operating Expenses		5,682	-	193.75	856.23	23.77	178.27	219.81	68.92	-	-	-	1,541	4,141	27%
4	Out-of-State Travel		-	-	-	-	-	-	-	-	-	-	-	-	-	-
5	Subcontractor Services		409,000	-	34,225.21	95,624.29	60,852.48	47,362.98	36,456.60	17,470.52	-	-	-	291,992	117,008	71%
1	Opportunity Junction, Inc	2310	36,000	-	15,000.00	-	6,000.00	-	-	-	-	-	-	21,000	15,000	58%
2	GRIP	2310	26,000	-	-	13,061.48	6,530.74	6,407.78	-	-	-	-	-	26,000	-	100%
3	The Contra Costa Clubhouse Inc	2310	35,200	-	-	-	-	12,372.91	4,919.18	-	-	-	-	17,292	17,908	49%
4	CC Interfaith (Hope Solutions)	2310	36,200	-	-	18,483.26	2,254.31	2,320.04	3,338.23	5,496.85	-	-	-	31,893	4,307	88%
5	White Pony Express	2310	37,000	-	15,425.00	3,085.00	-	-	12,340.00	3,085.00	-	-	-	33,935	3,065	92%
6	Bay Area Legal Aid (BALA)	2310	29,000	-	-	18,959.00	3,980.00	1,531.00	1,422.00	1,034.00	-	-	-	26,926	2,074	93%
7	STAND!	2310	33,000	-	-	4,411.94	2,275.05	1,783.92	5,830.82	1,027.35	-	-	-	15,329	17,671	46%
8	Loaves and Fishes of Contra Costa	2310	27,000	-	3,800.21	7,980.04	5,378.25	-	-	-	-	-	-	17,159	9,842	64%
9	Monument Crisis Center	2310	33,200	-	-	-	23,240.00	6,640.00	-	3,320.00	-	-	-	33,200	-	100%
10	St. Vincent de Paul	2310	26,200	-	-	17,537.50	-	8,662.50	-	-	-	-	-	26,200	-	100%
11	Lao Family Community Development	2310	32,200	-	-	1,846.88	1,631.28	4,701.89	4,121.15	-	-	-	-	12,301	19,899	38%
12	Bay Area Community Resources	2310	30,000	-	-	3,297.17	5,350.52	-	-	3,507.32	-	-	-	12,155	17,845	41%
13	Rising Sun Center For Opportunity	2310	28,000	-	-	6,962.02	4,212.33	2,942.94	4,485.22	-	-	-	-	18,603	9,397	66%
Total Program Costs			776,104	25,282	70,082.59	117,246.24	78,047.43	66,903.10	61,942.60	43,486.96	-	-	-	462,991	313,113	60%
Total Expenditures			873,969	34,016	88,867.51	119,901.26	98,793.57	69,187.64	67,705.60	46,957.61	-	-	-	525,429	348,540	60%

Community Services Block Grant														
Monthly Expenditures - DISC														
2022 Contract # 22F-5007 DISC														
Report for January and February 2023														
				59%	65%	71%	76%	82%	88%	94%	100%	76%	24%	
Line		sub	Original	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	YTD		
Item	Description	object	Budget	2022	2022	2022	2023	2023	2023	2023	2023	Total	Balance	% Spent
	<u>ADMINISTRATIVE COSTS:</u>													
	<u>PROGRAM COSTS:</u>													
4	Out-of-State Travel		5,000	-	-	1,060	774			-	-	1,834	3,166	37%
5	Subcontractor Services		26,000	-	-	-	17,336	4,334	-	-	-	21,670	4,330	83%
	White Pony Express	2310	26,000		-	-	17,336.00	4,334		-	-	21,670	4,330	83%
	Total Program Costs		31,000	-	-	1,060	18,110	4,334.00	-	-	-	23,504	7,496	76%
	Total Expenditures		31,000	-	-	1,060	18,110	4,334.00	-	-	-	23,504	7,496	76%

EOC Report
Low-Income Home Energy Assistance
As of December 2022

	BUDGET	SPENT	REMAINING BALANCE	PERCENT EXPENDED
1) CONTRACT NO. 21B-5005 / Term: November 1, 2020 - December 31, 2022				
2021 EHA-16	923,290	(887,973)	35,317	96%
2021 LIHEAP WX	1,162,508	(1,162,508)	0	100%
2021 LIHEAP UTILITY ASSISTANCE (UA)	2,346,528	(2,346,528)	0	100%
TOTAL 2021 LIHEAP CONTRACT	4,432,326	(4,397,009)	35,317	99%

	BUDGET	SPENT	REMAINING BALANCE	PERCENT EXPENDED
2) CONTRACT NO. 22B-4005 / Term: November 1, 2021 - June 30, 2023				
2022 EHA-16	786,244	(240,113)	546,131	31%
2022 LIHEAP WX	889,005	(887,635)	1,370	100%
2022 LIHEAP UTILITY ASSISTANCE (UA)	1,713,969	(1,713,969)	0	100%
TOTAL 2022 LIHEAP CONTRACT	3,389,218	(2,841,717)	547,501	84%

	BUDGET	SPENT	REMAINING BALANCE	PERCENT EXPENDED
3) CONTRACT NO. 21V-5554 / Term: Aug 1, 2021 - March 31, 2023				
2021 ARPA EHA-16	1,247,985	(654,820)	593,165	52%
2021 ARPA UTILITY ASSISTANCE (UA)	3,444,326	(3,444,102)	224	100%
TOTAL 2021 ARPA LIHEAP CONTRACT	4,692,311	(4,098,922)	593,389	87%

	BUDGET	SPENT	REMAINING BALANCE	PERCENT EXPENDED
4) CONTRACT NO. 22C-6003 / Term: July 1, 2022 - June 30, 2023				
2022 DOE WX	125,000	0	125,000	0%
TOTAL 2022 DOE CONTRACT	125,000	0	125,000	0%

	BUDGET	SPENT	REMAINING BALANCE	PERCENT EXPENDED
5) CONTRACT NO. 21W-9002 / Term: April 1, 2022 - August 31, 2023				
2021 LIHWAP	376,446	0	376,446	0%
TOTAL 2021 LIHWAP CONTRACT	376,446	0	376,446	0%

Number of Clients Receiving Utulity Assistance **1,216**

Number of Clients Receiving Weatherization Services

East	17
Central	23
West	25
Total	65



Contra
Costa
County

To: Board of Supervisors
From: Marla Stuart, Employment and Human Services Director
Date: February 28, 2023

Subject: 2023-2024 Community Services Block Grant (CSBG) Revenue Agreement

RECOMMENDATION(S):

ADOPT Resolution No. 2023/35 to approve and authorize the Employment and Human Services Director, or designee, to execute a contract with the California Department of Community Services and Development in an amount not to exceed \$927,194 for Community Services Block Grant program services for period January 1, 2023 through May 31, 2024.

FISCAL IMPACT:

The County will receive a pass-through of federal funding from the California Department of Community Services and Development (CSD) in the amount of \$927,194, all of which will be included in the FY 23-24 recommended budget. There is no County match requirement.

100% Federal
AL # 93.569
State Contract Number: 23F-4007
County Contract Number: 39-813-57

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 02/28/2023 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Ken Carlson, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 28, 2023
Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan, (925) 608-5052

cc:

BACKGROUND:

The Employment and Human Services Department (EHSD) received notification of funding increase from the California Department of Community Services and Development (CSD) in November 2022. On December 1, 2022, CSD provided notification of funding terms and requirement to EHSD.

As the County's Community Action Agency, the Department's Community Services Bureau (CSB) regularly receives Community Services Block Grant (CSBG) funding to operate self-sufficiency programs under the advisement of the County's Economic Opportunity Council. The self-sufficiency programs have the goal of ameliorating poverty in Contra Costa County through programs that address housing, food security, mental health access, employment, and economic development. Examples of programs to receive funding include those that provide housing payment assistance, food distribution, wrap-around health & mental health services, and employment training.

This Board Order is to accept the County's allocation of \$927,194 for the 2023-2024 program year.

CONSEQUENCE OF NEGATIVE ACTION:

The Department will be hampered in its ability to operate self-sufficiency programs in the community, and to establish partnerships with community based agencies and public organizations.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the EHSD's Head Start program supports two (2) of Contra Costa County's community outcomes Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering partnerships with Community Based Organizations that include high quality services in nutrition, legal consultation, and health services to low-income children and families throughout Contra Costa County.

ATTACHMENTS

Resolution 2023/35

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT STD. 213 (Rev 03/2019) CSD (Rev 07/2019)	AGREEMENT NUMBER 23F-4007	PURCHASING AUTHORITY NUMBER (if applicable)
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- This Agreement is entered into between the Contracting Agency and the Contractor named below
 CONTRACTING AGENCY NAME
Department of Community Services and Development
 CONTRACTOR NAME
Contra Costa Employment & Human Services Department/Community Services Bureau
- The term of this Agreement is: **January 1, 2023 through May 31, 2024**
- The maximum amount of this Agreement is: **Total \$927,194.00**
- The parties agree to comply with the terms and conditions of the following exhibits that are by this reference made a part of the Agreement:
 Preamble
 Article 1 - Scope of Work
 Article 2 - Contract, Administration, Procedure
 Article 3 - Agreement Changes
 Article 4 - Administrative Policies and Procedures
 Article 5 - Program Budget Requirements and Payments
 Article 6 - Financial Reporting
 Article 7 - CSBG Terms, Conditions, Programmatic Provisions, and Reporting
 Article 8 - Compliance Policies and Procedures
 Article 9 - Federal and State Policies and Provisions
 Article 10 - Addendum B: Contractor Security
 Definitions
 Table of Forms and Attachments
 These documents can be accessed at <https://providers.csd.ca.gov/>.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO

CONTRACTOR		California Department of General Services Approval (or exemption, if applicable)			
CONTRACTOR NAME <i>(If other than an individual, state whether a corporation, partnership, etc.)</i> Contra Costa Employment & Human Services Department/Community Services Bureau		I hereby certify that all conditions for exemption have been complied with, and the document is exempt from the Department of General Services approval.			
CONTRACTOR BUSINESS ADDRESS, CITY, STATE ZIP 40 Douglas Drive, Martinez, CA 94553					
PRINTED NAME OF PERSON SIGNING Marla Stuart	TITLE Director				
CONTRACTOR AUTHORIZED SIGNATURE 	DATE SIGNED 3/4/23				
STATE OF CALIFORNIA					
CONTRACTING AGENCY NAME Department of Community Services and Development					
CONTRACTING AGENCY ADDRESS 2389 Gateway Oaks Drive, Suite 100	CITY Sacramento			STATE CA	ZIP 95833
PRINTED NAME OF PERSON SIGNING Chris Vail	TITLE Chief Financial Officer				
CONTRACTING AGENCY AUTHORIZED SIGNATURE	DATE SIGNED				

Department of Community Services and Development
 CSD 279 (Rev. 4/2022)

**Community Services and Development
 Federal Funding Accountability and Transparency Act Report Form**

Return with the Contract

As of October 1, 2010, CSD is required to comply with sub-award reporting requirements of the Federal Funding Accountability and Transparency Act (FFATA). CSD must file the FFATA sub- award report by the end of the month following the month in which CSD awards funds greater than or equal to \$25,000 to any agency/service provider. In accordance with terms of the CSD agreement, agencies are required to provide the information requested in this form on or before the above due date. Failure to timely submit the completed form may result in "high-risk" designation and/or imposition of additional special terms and conditions on the agency's eligibility for CSD funds.

Please e-mail completed report form to the program e-mail address listed below:

Department of Energy Weatherization Assistance Program: Wx@csd.ca.gov

Community Services Block Grant: csbg.div@csd.ca.gov

Low Income Home Energy Assistance Program: Wx@csd.ca.gov

AGENCY/SUB-AWARDEE INFORMATION

Agency Name		
Program Type (Check One)	<input type="checkbox"/> CSBG <input type="checkbox"/> LIHEAP <input type="checkbox"/> DOE WAP <input type="checkbox"/> OTHER _____	
Contract Number		
Performance Period(s) (mm/dd/yy - mm/dd/yy)		
Agency Unique Entity ID (SAM.gov) NEW		
Agency Primary Contact Information <i>(person responsible for completing this form)</i>	Name:	
	Title:	
	E-Mail:	
	Phone:	
Location of Agency	Mailing Address:	
	State:	
	Zip + 4 Digits (+4 digit is required)	
	U.S. Congressional District:	
	State Assembly District:	
	State Senate District:	

Department of Community Services and Development
 CSD 279 (Rev. 4/2022)

Place of Performance <i>(where program funds are primarily spent, if different from agency location above)</i>	Mailing Address:	
	State:	
	Zip + 4 Digits <i>(+4 digit is required)</i>	
	U.S. Congressional District:	
	State Assembly District:	
	State Senate District:	
Agency (Sub-Awardee) Executive Compensation Reporting	Is more than 80% of your agency's annual gross revenue from the Federal government? <input type="checkbox"/> Yes <input type="checkbox"/> No (If YES, continue to the next question. If NO, you are now finished completing this form.)	
	Does your agency's total annual federal funding exceed \$25 million? <input type="checkbox"/> Yes <input type="checkbox"/> No (If YES, continue to the next question. If NO, you are now finished completing this form.)	
	Is your agency one of the entities described below? <input type="checkbox"/> Yes <input type="checkbox"/> No <ul style="list-style-type: none"> ▪ A tax-exempt nonprofit entity required to file an annual Form 990 return with the Internal Revenue Service (IRS). ▪ A publicly owned corporation required to file annual reports with the Securities and Exchange Commission (SEC). 	
	(If NO, please list the names and compensation of your agency's top five highest compensated employees in the spaces below. If YES, you are now finished completing this form.)	
Five Highest Compensated Executives/Employees	Name	
	Compensation	
	Name	
	Compensation	
	Name	
	Compensation	
	Name	
	Compensation	
	Name	
	Compensation	

Department of Community Services and Development
CSD 279 (Rev. 4/2022)

Description of Information Requested

Place of Performance

Address represents where the prime recipient is performing the majority of work funded. If the award funds multiple projects in different locations, then an address such as a city hall or county seat may be the most appropriate if it represent where the majority of funds are being used.

Agency/Sub-Awardee Executive Compensation Reporting

Sub-awardees must report the total compensation and names of the top five executives in the organization if:

- a) More than 80% of the annual gross revenues are from the Federal government, and those revenues are greater than \$25 million annually; and
- b) Compensation information is not readily available through reporting to the IRS on a Form 990 (section 6104 of the Internal Revenue Code of 1986), or through reporting to Securities and Exchange Commission (SEC). SEC reporting is required for publicly owned/traded corporations.

Exemptions: Refer to 2 CFR

Part 170 for exemption criteria. <http://www.gpo.gov/fdsys/pkg/CFR-2012-title2-vol1/pdf/CFR-2012-title2-vol1-part170.pdf>

Additional Resources

Unique Entity ID (UEI Number)	
On April 4, 2022, the D-U-N-S® Number will be removed and the Unique Entity ID (SAM) will be the authoritative identifier. This ID is used within SAM.gov and other government award and financial systems to identify a unique entity. The transition to the Unique Entity ID (SAM) is a federal governmentwide initiative.	https://sam.gov/content/home https://gsa.gov/entityid
Zip Code + 4 Digit Zip	
Use the United States Postal Service website to identify your +4 digit zip	https://tools.usps.com/go/ZipLookupAction!input.action
Congressional District	
Use the following sites to identify your congressional district	
U.S. Congressional District	http://www.house.gov/representatives/find/
State Assembly and Senate District	http://findyourrep.legislature.ca.gov/
Reporting Requirement Regulations	
The Federal Funding Accountability and Transparency Act of 2006	http://www.gpo.gov/fdsys/pkg/PLAW-109publ282/html/PLAW-109publ282.htm
FFATA Subaward Reporting System (FSRS) website	https://www.fsrs.gov/



CERTIFICATION REGARDING LOBBYING

DEPARTMENT OF HEALTH AND HUMAN SERVICES
FAMILY SUPPORT ADMINISTRATION

PROGRAM: 2023 Community Services Block Grant (CSBG)

PERIOD: January 1, 2023 through May 31, 2024

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award document for subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

EASD Director
Title
CCC EASD
Agency/Organization

Marilyn [Signature]
Signature
3/7/23
Date



DAVID SCRIBNER
DIRECTOR

State of California-Health and Human Services Agency
DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT
2389 Gateway Oaks Drive, Suite 100, Sacramento, CA 95833
Telephone: (916) 576-7109 | Fax: (916) 263-1406
www.csd.ca.gov



GAVIN NEWSOM
GOVERNOR

March 8, 2023

VIA ELECTRONIC MAIL ONLY

Marla Stuart, Executive Director
Contra Costa County Community Services Department
40 Douglas Drive
Martinez, CA. 94553
MStuart@ehsd.cccounty.us

Re: Delinquent Contracts and Deliverables CSBG Contracts #23F-4007 & #22F-5007 Discretionary

Dear Ms. Stuart:

The Department of Community Services and Development (CSD) has not received your 2023 Community Services Block Grant (CSBG) Contract and Associated Deliverables, or your 2022 CSBG Discretionary Contract and Associated Deliverables. This letter is to advise you that your agency has failed to meet contractual requirements set forth in the 2023 Contract. Your CSBG Contract requires your contract and deliverables to be completed and returned to your field representative within 30 calendar days for private non-profit agencies and 45 calendar days for public agencies from the date of contract release. Please note, unmet contractual requirements will be noted and reviewed for possible Correction Action in this year's Desk Review.

CSD is bringing this issue to your attention, specifically, because late contract executions are impacting internal workload, as well as putting CSD at risk to be out of compliance with Federal requirements. When initial contracts or amendments are not returned timely, it creates an additional workload on both CSD and agency staff to follow up with the status of these outstanding contracts. This puts CSD at risk of being out of compliance with Federal requirements by paying agencies during timeframes when there was "technically" no executed contract.

As of today, your 2023 Regular and 2022 Discretionary contract and deliverables are now 50 and 107 days delinquent, respectively. Please submit your Contracts and Deliverables via email by close of business Friday March 10, 2023. If you cannot meet this deadline or require assistance, please contact me at 916-594-2763.

Your prompt attention in this matter is greatly appreciated.

Sincerely,

Patrick Kane, Field Representative

Cc: Wilmer Brown, Jr., Manager
Field Operations Unit

2023 EOC PUBLIC HEARINGS

DATE	TIME	LOCATION	ADDRESS	NOTES	EOC Members
Thursday, March 30 2023	6:00 p.m. -7:30 p.m. (Formal agenda will be from 6 to 7 but we may run over as we are partnering with City of Concord)	Concord Library (Central County)	2900 Salvio Street Concord, CA 94519	Catered by Molli – order placed by Adriana Arceo, CSB Partnering with City of Concord: Monisha working with City – Linda Nakamura will speak	DEVLYN PAMELA RENEE MONISHA DELPHINE CHRISTINA
Wednesday, April 5 2023	2:30 p.m. - 3:30 p.m.	St Vincent de Paul (East County)	2210 Gladstone Drive Pittsburg, CA 94565	Lunch provided prior to hearing	ALISON PAMELA RENEE DELPHINE (backup) CHRISTINA
Thursday, April 6 2023	12:00 p.m. - 1:00 p.m.	GRIP (West County)	165 22nd Street Richmond, CA 94801	Lunch provided by GRIP	MONISHA SOFIA RENEE CHRISTINA
Wednesday, April 19 2023	5:30 p.m. - 6:00 p.m.	Head Start Policy Council	500 Ellinwood Pleasant Hill, CA 94523	Dinner provided.	MONISHA DEVLYN DELPHINE ALISON CHRISTINA
June 2023, TBD Public Hearing on Final Draft CAP	TBD	ZOOM	ZOOM	We will determine date and time as we get close to having a draft.	CHRISTINA



Contra
Costa
County

To: Board of Supervisors
From: LEGISLATION COMMITTEE
Date: April 4, 2023

Subject: AB 817 (Pacheco) Local Government: Open Meetings; AB 240 (Kalra) California Spay-Neuter Fund--SUPPORT

RECOMMENDATION(S):

As recommended by the Legislation Committee (Supervisors Carlson & Burgis), adopt a position of "Support" on:

[AB 817 \(Pacheco\): Local Government: Open Meetings](#), a bill that would allow members of non-decision-making legislative bodies that do not have the ability to take final action to participate in two-way virtual teleconferencing without posting their personal addresses while teleconferencing; and

[AB 240 \(Kalra\): Dogs and Cats: California Spay-Neuter Fund](#), a bill that would establish the California Spay-Neuter Fund to finance low-cost spay-neuter operations throughout the state.

AUTHORIZE the Chair of the Board to sign letters supporting these bills.

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/04/2023** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

ABSENT: Ken Carlson, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 4, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: L. DeLaney, (925) 655-2057

cc:

FISCAL IMPACT:

There is no fiscal impact from the adoption of an advocacy position although the bills themselves may have fiscal effects.

BACKGROUND:

At their [March 13, 2023](#) meeting, the Legislation Committee took action to recommend that the Board of Supervisors adopt a position of "Support" on AB 817 and AB 240.

AB 817 (Pacheco)

Author: Blanca Pacheco (D-064)
Coauthor: Wilson (D)
Title: Open Meetings: Teleconferencing: Subsidiary Body
Fiscal Committee: no
Urgency Clause: no
Introduced: 02/13/2023
Last Amend: 03/16/2023
Disposition: Pending
Location: Assembly Local Government Committee
Summary: Relates to the Ralph Brown Act. Authorizes a subsidiary body to use alternative teleconferencing provisions similar to the emergency provisions indefinitely and without regard to a state of emergency.
Status: 03/16/2023 To ASSEMBLY Committee on LOCAL GOVERNMENT.
03/16/2023 From ASSEMBLY Committee on LOCAL GOVERNMENT with author's amendments.
03/16/2023 In ASSEMBLY. Read second time and amended. Re-referred to Committee on LOCAL GOVERNMENT

According to CSAC, who is co-sponsoring the bill along with the California Association of Recreation and Park Districts, League of California Cities, Rural County Representatives of California, and the Urban Counties of California, [AB 817](#) "would increase civic engagement by allowing members of non-decision-making legislative bodies that do not have the ability to take final action to participate in two-way virtual teleconferencing without posting their personal addresses while teleconferencing. Counties and other local governments have faced an ongoing challenge to recruit and retain members of the public on advisory bodies, boards, and commissions. Challenges associated with recruitment have been attributed to participation time commitments, time and location of meetings, physical limitation, conflicts with childcare, and work obligations, to name just a few. The COVID-19 pandemic drove both hyper-awareness and concerns about the spread of infectious diseases, as well as removed barriers to local civic participation by allowing this same remote participation. This enabled individuals who could not otherwise accommodate the time, distance, or mandatory physical participation requirements to engage locally, providing access to leadership opportunities and providing communities with greater diversified input on critical community proposals. The in-person requirement to participate in local governance bodies presents a disproportionate challenge for those with physical or economic limitations, including seniors, persons with disability, single parents and/or caretakers, economically marginalized groups, and those who live in rural areas and face prohibitive driving distances. AB 817 addresses these issues by providing a narrow exemption under the Ralph M. Brown Act for non-decision-making legislative bodies that do not take final action on any legislation, regulations, contracts, licenses, permits, or other entitlements, so that equity in opportunity to serve locally and representative diversity in leadership can be achieved." The bill has been referred to the Assembly Local Government Committee and is awaiting a hearing date. A Fact Sheet for the bill is available [here](#).

AB 240 (Kalra)

Author: Ash Kalra (D-025)
Title: Dogs and Cats: California Spay-Neuter Fund
Fiscal Committee: yes
Urgency Clause: no
Introduced: 01/13/2023
Last Amend: 02/28/2023
Disposition: Pending
Committee: Assembly Agriculture Committee
Hearing: 03/29/2023 1:30 pm, State Capitol, Room 126
Summary: Requires the Department of Food and Agriculture to collect, on an annual basis, a charge of a specified amount from a manufacturer of dog and cat food for each label submitted by the manufacturer to the State Department of Public Health for dog and cat food. Requires a manufacturer of dog and cat food that has less than a specified amount in verifiable gross annual sales to instead pay only a single annual charge of a specified amount to the Department of Food and Agriculture; appropriates funds.
Status: 03/15/2023 In ASSEMBLY Committee on AGRICULTURE: Not heard.
Full Status
01/13/2023 INTRODUCED.
02/02/2023 To ASSEMBLY Committees on AGRICULTURE and REVENUE AND TAXATION.
02/28/2023 From ASSEMBLY Committee on AGRICULTURE with author's amendments.
02/28/2023 In ASSEMBLY. Read second time and amended. Re-referred to Committee on AGRICULTURE.
03/15/2023 In ASSEMBLY Committee on AGRICULTURE: Not heard.

[AB 240](#) would establish the California Spay-Neuter Fund to finance low-cost spay-neuter operations throughout the state of California. The Fund would be financed through a \$200 annual charge to pet food manufacturers for each dog and/or cat food label they have on file with the State Department of Public Health. The fund will be managed by the California Department of Food and Agriculture (CDFA), which will distribute the money through competitive grants and/or set allocations. "Eligible partners" will include public animal shelters, private animal shelters with public contracts, and nonprofits for whom spay-neuter is a primary activity. Grant recipients must primarily use any money they receive for spay-neuter services. They will also be required to report annually on how they used the funds and the outcomes that use produced.

The Assembly Agriculture Committee analysis for the bill is available [here](#).

CONSEQUENCE OF NEGATIVE ACTION:

If the Board does not adopt a "Support" position on the bill, there will be no official advocacy position for Contra Costa County.