



**Economic Opportunity Council (EOC) Business Meeting Minutes**  
Location: Zoom Call



**Date:** 12/8/2022      **Time Convened:** 6:04 pm      **Time Terminated:** 7:33 pm      **Recorder:** Desiré Medlen

**Conference Call attendees:** Renee Zeimer, Devlyn Sewell, Desiré Medlen, Monisha Merchant, Ajit Kaushal, Sofia Navarro, LaTonia Peoples-Stokes, Brendan Foley, Patricia Campbell, Tim Barrow, Pamela Henderson.

**Absentees:** Alison Mckee.

**Staff:** Amrita Kaur, Christina Reich, Michael Morris.

**Quorum:** Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"> <li>Chair Zeimer called the meeting to order at 6:04 pm.</li> <li>Medlen read the desired outcomes.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>None present.</li> </ul>
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>Review and approve the draft November 10<sup>th</sup>, 2022, EOC Business Meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>The group reviewed the draft November 10<sup>th</sup>, 2022, Business Meeting minutes.</li> </ul> <p><b>A motion to approve the draft with no edits November 10<sup>th</sup>, 2022, Business Meeting minutes was made by Kaushal and seconded by Sewell.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Zeimer, Sewell, Kaushal, Navarro, Campbell, Henderson</b>  <b>Nays: None</b>  <b>Abstentions: Barrow</b>  <b>Absent: Merchant, Peoples-Stokes</b></p>
<p><b>Fiscal Reports:</b></p> <ul style="list-style-type: none"> <li>CSBG October 2022 expenditure report</li> </ul>	<ul style="list-style-type: none"> <li>Morris presented CSBG October 2022 report.</li> <li>As of October, spending is on track.</li> <li>Kaur presented an unofficial report showing more up to date expenditures.</li> </ul>

TOPIC	RECOMMENDATION / SUMMARY
<p><b>Discuss:</b> On-site Subcontractor Monitoring</p> <ul style="list-style-type: none"> <li>➤ Update on-site subcontractor monitoring visits</li> </ul>	<ul style="list-style-type: none"> <li>• Reich shared updates of on-site visits so far. Currently two visits remain.</li> <li>• Reich shared highlights from the visits and shared any compliance issues.</li> <li>• EOC Members discussed their experiences at the site visits.</li> </ul>
<p><b>Reports:</b></p> <ul style="list-style-type: none"> <li>• <b>CSB Director</b></li> <li>• <b>CSB Staff</b></li> <li>• <b>EOC Chair</b></li> <li>• <b>EOC Members</b></li> </ul>	<p><u><b>CSB Director</b></u></p> <ul style="list-style-type: none"> <li>• Reich gave update on behalf of CSB Director. Federal review of programs ended with stellar results.</li> </ul> <p><u><b>CSB Staff</b></u></p> <ul style="list-style-type: none"> <li>• Reich went over available conferences for future training opportunities.</li> <li>• Reich went over the final draft of the Advisory Body Annual Report.</li> </ul> <p><u><b>EOC Chair</b></u></p> <ul style="list-style-type: none"> <li>• Holding comments for the End of Year Wrap Up.</li> </ul> <p><u><b>EOC Members</b></u></p> <ul style="list-style-type: none"> <li>• Kaushal gave updates about CalCAPA.</li> </ul>
<p><b>Discuss:</b> Celebration</p> <ul style="list-style-type: none"> <li>• End of year wrap up</li> <li>• Recognize current Board Members for service</li> </ul>	<ul style="list-style-type: none"> <li>• Reich welcomed former members of the EOC.</li> <li>• Zeimer thanked the former and departing members.</li> <li>• Zeimer went over accomplishments of the EOC board and members.</li> </ul>
<p><b>Next Steps</b></p>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> <li>•</li> </ul>
<p><b>Evaluate the Meeting</b></p>	<ul style="list-style-type: none"> <li>• Good job, everyone. Stay healthy and safe.</li> </ul>