

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)). To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

Agenda

Group/Meeting Name: Program Services Subcommittee	
Date: January 4, 2023	Time: 5:00 PM – 5:30 PM
Zoom Meeting ID: 892 9105 5719 Password: 920722	
Meeting Leader: Dr. Easter Calvit	
Purpose: Conduct Regular Monthly Meeting	

The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings. Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at aaaraujo@ehsd.cccounty.us or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.

Opportunities for Public Comment: Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to aaaraujo@ehsd.cccounty.us before or during the meeting. Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment. All votes taken during a teleconference will be by roll call.

Desired Outcome: By the end of this meeting, we will have:

- Agreement on desired outcomes and ground rules so that our meeting is productive.
- An opportunity for the public to address the CSB Policy Council and share thoughts and ideas that may impact their work and the needs of the community.
- Review the Recruitment and Enrollment Plan for the 2023-2024 Program Year.
- A Meeting Evaluation so that we may review our strengths and make any improvements as needed.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present Clarify Check for understanding	Volunteer	3 Minutes
Public Comment	Present	Public	2 Minutes
2023-2024 Recruitment & Enrollment Plan	Present Clarify Check for understanding	Tracy Lewis	20 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	5 Minutes