



Economic Opportunity Council (EOC) Executive Meeting Minutes
Location: Zoom Call



Date: 11/3/2022 **Time Convened:** 12:02 pm **Time Terminated:** 1:04 pm **Recorder:** Desiré Medlen

Conference Call attendees: Renee Zeimer, Desiré Medlen, Devlyn Sewell, Ajit Kaushal.

Absentees: None.

Staff: Christina Reich, Amrita Kaur.

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none">• Chair Zeimer called the meeting to order at 12:02 pm.• Zeimer read the desired outcomes.
Public Comment	<ul style="list-style-type: none">• None present.
Action: <ul style="list-style-type: none">➤ Review and Approve October 6th, 2022, EOC Executive Meeting minutes	<ul style="list-style-type: none">• The group reviewed the draft of the October 6th, 2022, Executive Meeting minutes. <p>A motion to approve the draft October 6th, 2022, Executive Meeting minutes was made by Sewell.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Medlen, Sewell. Nays: None Abstentions: None Absent: None</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Action:</p> <ul style="list-style-type: none"> ➤ Review and approve the draft November 10th, 2022, EOC Business meeting agenda 	<ul style="list-style-type: none"> • Kaur went over pending agenda items. • A new candidate for the EOC wants to interview at meeting and another person has expressed interest in joining. • Zeimer and Kaushal want to add a standing CalCAPA report to monthly meetings. • Introduction to interim director will also be added. <p>A motion to approve the November 10th, 2022, Business Meeting agenda with noted changes was made by Sewell, seconded by Medlen.</p> <p>The motion passed with EOC members voting as follows: Ayes: Zeimer, Sewell, Medlen. Nays: None Abstentions: None Absent: None</p>
<ul style="list-style-type: none"> ➤ Discuss on-site subcontractor monitoring progress and status. 	<ul style="list-style-type: none"> • Reich updated with the Executive Sub-committee the subcontractor sites already visited. • Reich shared some of the positive stories from the visits so far. • Reich stated all the visits will be completed before Thanksgiving.
<ul style="list-style-type: none"> ➤ Discuss EOC Annual Report Preparation for submittal by December 1, 2022 	<ul style="list-style-type: none"> • Reich presented the annual report form and went over the information that will be included on the report. • The draft of the form will be emailed out to all EOC members before the November Business Meeting to make any additions or changes.
<ul style="list-style-type: none"> ➤ Next Steps 	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • Reich will investigate more EOC training possibilities to spend down funding.
<ul style="list-style-type: none"> ➤ Evaluate the Meeting 	<ul style="list-style-type: none"> • Thumbs up.