

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

Agenda

**Group/Meeting Name:** EOC Fiscal Subcommittee Meeting

**Date:** 12/1/2022 **Time: From:** 11:00 a.m. **To** 12:00 p.m.

**Location:** Teleconference/ Video Meeting (Zoom)

**Online:** Visit: <https://us06web.zoom.us/j/87456703965?pwd=QkwydHlpNkhjVDMwT1dya2t5V2I1UT09>  
 Or Join meeting via Zoom.us and enter the following ID #: **874 5670 3965**

- You will be prompted to enter *your name* and the following password: **371094**
- Wait for host to join

**Call in:**

- Dial 1-669-900-9128 (San Jose)
- Enter Conference code: **371094**

**Meeting Leader:** Ajit Kaushal, Chair

**Purpose:** Review Reports and CSBG Budgets

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact staff at least 24 hours before the meeting at [AKaur@ehsd.cccounty.us](mailto:AKaur@ehsd.cccounty.us).*

**Opportunities for Public Comment:** *Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to [AKaur@ehsd.cccounty.us](mailto:AKaur@ehsd.cccounty.us) before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes. All votes taken during a teleconference will be by roll call.*

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.*

**By the end of this meeting, we will:**

Understand the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discuss unfinished business so that members are aware and fully informed.
Discuss the CSBG Monthly Expenditure Report for October 2022 so that the EOC Fiscal subcommittee members are fully informed.
Discuss the Quarterly Weatherization report for periods of April 2022-June 2022 so that members are informed.
Evaluate of the meeting.

**Agenda**

<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
1. Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
2. Public Comment	Present	Members of the Public	3 Minutes
3. Unfinished business	Present Clarify	Group	5 Minutes
4. Update: <ul style="list-style-type: none"><li>• CSBG October 2022 Expenditure Report</li></ul>	Present Clarify Check for Understanding	CSB Staff	20 Minutes
5. Update <ul style="list-style-type: none"><li>• LIHEAP/Weatherization reports April 1, 2022-June 30, 2022</li></ul>	Present Clarify Check for Understanding	CSB staff	20 Minutes
6. Next Steps	Present	Group	5 Minutes
7. Meeting Evaluation	+/ $\Delta$	Group	5 Minutes

Community Services Block Grant												
Monthly Expenditures												
2022 Contract # 22F-5007												
Term: Jan 1, 2022 through May 31, 2023												
			47%	53%	59%	65%	71%	76%	82%	28%	72%	
Line		Original	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD		
Item	Description	Budget	2022	2022	2022	2022	2022	2023	2023	Total	Balance	% Spent
<b><u>ADMINISTRATIVE COSTS:</u></b>												
1	Salaries and Wages	15,818	1,342	1,960	1,617	-	-	-	-	4,920	10,898	31%
2	Fringe Benefits	11,547	861	1,258	1,038	-	-	-	-	3,157	8,390	27%
3	Other Costs-Indirect Costs	70,500	6,531	15,567	-	-	-	-	-	22,097	48,403	31%
	<b>Total Administrative Costs</b>	<b>97,865</b>	<b>8,734</b>	<b>18,785</b>	<b>2,655</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,174</b>	<b>67,691</b>	<b>31%</b>
<b><u>PROGRAM COSTS:</u></b>												
1	Salaries and Wages	246,255	25,282	26,767	20,766	-	-	-	-	72,814	173,441	30%
2	Fringe Benefits	115,167	8,472	8,897	3,445	-	-	-	-	20,814	94,353	18%
3	Operating Expenses	5,682	-	194	856	-	-	-	-	1,050	4,632	18%
4	Out-of-State Travel	-	-	-	-	-	-	-	-	-	-	-
5	Subcontractor Services	409,000	-	34,225	95,624	-	-	-	-	129,850	279,151	32%
1	Opportunity Junction, Inc	36,000	-	15,000	-	-	-	-	-	15,000	21,000	42%
2	GRIP	26,000	-	-	13,061	-	-	-	-	13,061	12,939	50%
3	The Contra Costa Clubhouse Inc	35,200	-	-	-	-	-	-	-	-	35,200	0%
4	CC Interfaith (Hope Solutions)	36,200	-	-	18,483	-	-	-	-	18,483	17,717	51%
5	White Pony Express	37,000	-	15,425	3,085	-	-	-	-	18,510	18,490	50%
6	Bay Area Legal Aid (BALA)	29,000	-	-	18,959	-	-	-	-	18,959	10,041	65%
7	STAND!	33,000	-	-	4,412	-	-	-	-	4,412	28,588	13%
8	Loaves and Fishes of Contra Costa	27,000	-	3,800	7,980	-	-	-	-	11,780	15,220	44%
9	Monument Crisis Center	33,200	-	-	-	-	-	-	-	-	33,200	0%
10	St. Vincent de Paul	26,200	-	-	17,538	-	-	-	-	17,538	8,663	67%
11	Lao Family Community Development	32,200	-	-	1,847	-	-	-	-	1,847	30,353	6%
12	Bay Area Community Resources	30,000	-	-	3,297	-	-	-	-	3,297	26,703	11%
13	Rising Sun Center For Opportunity	28,000	-	-	6,962	-	-	-	-	6,962	21,038	25%
	<b>Total Program Costs</b>	<b>776,104</b>	<b>33,754</b>	<b>70,083</b>	<b>110,493</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>214,329</b>	<b>561,775</b>	<b>28%</b>
	<b>Total Expenditures</b>	<b>873,969</b>	<b>42,488</b>	<b>88,868</b>	<b>113,148</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>244,504</b>	<b>629,465</b>	<b>28%</b>

**Economic Opportunity Council (EOC) Report  
Weatherization and ECIP Programs  
Year-to-Date Expenditures and Clients Served  
Period: Mar 31, 2022 - Jun 30, 2022**

<b>Contracts</b>	<b>Budget Period</b>	<b>Budget</b>	<b>YTD Exp</b>	<b>Balance</b>	<b>YTD %</b>
Administration/Assurance 16/ECIP/HEAP	November 01, 2020 - June 30, 2022	1,028,290	677,468	350,822	66%
Weatherization (WX)		1,162,508	1,147,935	14,573	99%
Utility Assistance (UA)		2,241,528	2,241,528	-	100%
<b>Total 2021 LIHEAP Contract</b>		<b>4,432,326</b>	<b>4,066,931</b>	<b>365,395</b>	<b>92%</b>
Administration/Assurance 16/ECIP/HEAP	August 01, 2021 - March 31, 2023	1,247,985	428,574	819,411	34%
Utility Assistance (UA)		3,444,326	2,525,836	918,490	73%
<b>Total 2021 ARPA LIHEAP Contract</b>		<b>4,692,311</b>	<b>2,954,410</b>	<b>1,737,901</b>	<b>63%</b>
Administration/Assurance 16/ECIP/HEAP	November 01, 2021 - June 30, 2023	786,244	197,783	588,461	25%
Weatherization (WX)		889,005	850,753	38,252	96%
Utility Assistance (UA)		1,713,969	474,222	1,239,747	28%
<b>Total 2022 LIHEAP Contract</b>		<b>3,389,218</b>	<b>1,522,758</b>	<b>1,866,460</b>	<b>45%</b>
Administration/Assurance 16/ECIP/HEAP	July 01, 2020 - March 31, 2022	125,000	125,000	-	100%
<b>Total 2020 DOE WX Contract</b>		<b>125,000</b>	<b>125,000</b>	<b>-</b>	<b>100%</b>

Homes Weatherized Total for Period	22
East	10
Central	5
West	7
LIHEAP Clients Assisted (Utility Assistance for Period)	1,130