

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours or by contacting [Ana.araujo@ehsd.cccounty.us](mailto:Ana.araujo@ehsd.cccounty.us) To slow the spread of COVID-19, the CSB Policy Council Executive Meeting will be accessible via Zoom as permitted by Government Code section 54953 (e).

## Agenda

<b>Group/Meeting Name:</b> CSB Policy Council Executive Meeting	
<b>Date:</b> September 7, 2022	<b>Time:</b> 6:00 – 6:45 PM
<b>Zoom Meeting ID:</b> 892 9105 5719 Password: 920722	
<b>Meeting Leader:</b> Jasmine Cisneros-Volunteer	
<b>Purpose:</b> To Review PC Items for next meeting	

*The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.*

*Please contact Ana Araujo at least 48 hours before the meeting at (925) 864-0837 or at [garaujo@ehsd.cccounty.us](mailto:garaujo@ehsd.cccounty.us) or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.*

**Opportunities for Public Comment:** *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to [garaujo@ehsd.cccounty.us](mailto:garaujo@ehsd.cccounty.us) before or during the meeting. Please raise your hand in the Zoom app when your item is called and you will be limited to two minutes comment.*

**Desired Outcomes:** By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive.

Opportunity for the public to address the CSB Policy Council and share thoughts and ideas that may impact their work and the community's needs.

Understanding staff reports so that the group is informed of bureau highlights and other important events.

Approval of August 3, 2022 Executive Meeting minutes so that we have an accurate record of the meeting.

A decision regarding Parent Recognition of Staff nomination recipients.

Review of August 11, and August 17, 2022 Policy Council minutes so they are ready for approval by the full Policy Council.

Agreement on the agenda September 28, 2022 Policy Council meeting.

Evaluation of the meeting so we may review our strengths and make any necessary improvements.

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present	Volunteer	3 Minutes
Review Meeting Ground Rules	Present	Volunteer	3 Minutes
Public Comments	Present	Public	2 Minutes
Staff Reports-Program	Present Clarify Check for understanding	Michelle Mankewich	10 Minutes

<b>Agenda</b>			
<b>What</b> (Content)	<b>How</b> (Process)	<b>Who</b>	<b>Time</b> (Minutes)
Staff Reports-Fiscal	Present Clarify Check for understanding	Haydee Ilan	5 Minutes
<b>Action:</b> Review and Approve August 3, 2022 Executive Meeting Minutes	Present Clarify Check for understanding Check for Agreement	Volunteer	5 Minutes
Review and Make a Decision on Parent Recognition of Staff	Present Clarify Check for understanding Check for Agreement	Volunteer	5 minutes
Review August 11, and August 17, 2022 Policy Council Minutes	Present Clarify Check for understanding	Volunteer	5 Minutes
Set Agenda for September 28, 2022 Policy Council Meeting	Present Clarify Check for Understanding	All	5 Minutes
Meeting Evaluation	Plus/Delta	Volunteer	2 Minutes