



**Economic Opportunity Council (EOC) Business Meeting Minutes**  
Location: Zoom Call



**Date:** 3/3/2022      **Time Convened:** 12:01 pm      **Time Terminated:** 1:03 pm      **Recorder:** Desiré Medlen

**Conference Call attendees:** Renee Zeimer, Devlyn Sewell, Desiré Medlen.

**Absentees:** None.

**Staff:** Christina Reich, Mele Tupou, Dr. Aaron Alarcon-Bowen.

**Quorum:** Yes

| TOPIC   | RECOMMENDATION / SUMMARY   |
|---|--|
| Review desired outcomes and ground rules.   | <ul style="list-style-type: none"> <li>• Chair Zeimer called the meeting to order at 12:01 pm.</li> <li>• Medlen read the desired outcomes.</li> </ul>   |
| Public Comment  | <ul style="list-style-type: none"> <li>• None present.</li> </ul>  |
| <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve February 3<sup>rd</sup>, 2022, EOC Executive Meeting minutes</li> </ul> | <ul style="list-style-type: none"> <li>• The group reviewed the draft of the February 3<sup>rd</sup>, 2022, Executive Meeting minutes with no changes.</li> </ul> <p><b>A motion to approve the draft February 3<sup>rd</sup>, 2022, Business Meeting minutes was made by Sewell and seconded by Medlen.</b></p> <p><b>The motion passed with EOC members voting as follows:</b><br/> <b>Ayes: Sewell, Zeimer, Medlen.</b><br/> <b>Nays: None</b><br/> <b>Abstentions: None</b><br/> <b>Absent: None</b></p> |

| TOPIC   | RECOMMENDATION / SUMMARY   |
|---|--|
| <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve February 10<sup>th</sup>, 2022, EOC Business Meeting minutes</li> </ul>       | <ul style="list-style-type: none"> <li>• The group reviewed the draft February 10<sup>th</sup>, 2022, Business Meeting minutes.</li> <li>• Medlen noted that several names on the “Ayes” and “Absent” roll call was duplicated.</li> <li>• Zeimer adjusted verbiage on her report to make it more readable on the minutes.</li> </ul> <p><b>A motion to approve the draft February 10<sup>th</sup>, 2022, Business Meeting minutes with noted edits was made by Medlen and seconded by Sewell.</b></p> <p><b>The motion passed with EOC members voting as follows:</b><br/> <b>Ayes: Sewell, Zeimer, Medlen.</b><br/> <b>Nays: None</b><br/> <b>Abstentions: None</b><br/> <b>Absent: None</b></p>   |
| <p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>- 2022 EOC Planning Calendar</li> <li>- EOC Roster/Subcommittee list</li> </ul>                | <ul style="list-style-type: none"> <li>• Tupou presented the draft of the 2022 Community Action Planning Calendar to keep the EOC up to speed on important dates.</li> <li>• Zeimer pointed out May’s schedule was very full. Reich said the retreat planned for May could be moved to June/July.</li> <li>• Zeimer confirmed May 17<sup>th</sup> for EOC’s Community Action presentation at the Board of Supervisors meeting.</li> <li>• Reich and Zeimer decided calendar will be presented at monthly business meetings for EOC to review.</li> <li>• Reich communicated Monisha Merchant’s suggestion to merge Program Services and Outreach Subcommittees. After discussion, it was determined to not merge the subcommittees because of quorum concerns.</li> <li>• Zeimer reported on her conversations with EOC Members regarding subcommittee assignments.</li> </ul>   |
| <p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve the draft March 10<sup>th</sup>, 2022, EOC Business meeting agenda</li> </ul> | <ul style="list-style-type: none"> <li>• Tupou presented the draft working agenda. Tupou mentioned adding Reich’s presentation and action on the 2020 CARES budget extension.</li> <li>• Tupou noted the 2022 updated draft Bylaws from the Governance subcommittee and the proposed draft May Roundtable Event Schedule from the Outreach subcommittee as items to be added to the Business Meeting packet.</li> <li>• Tupou, Zeimer, and Reich determined that 2022 Community Action Planning Calendar should be presented under staff reports.</li> <li>• After discussion, the order of subcommittee information presentation was decided.</li> <li>• Dr. Aaron Alarcon-Bowen noted he would not be able to attend the Business Meeting and Reich would give the Director’s Report on his behalf.</li> <li>• Zeimer suggested a video for the Community Action Month presentation at the Board of Supervisors meeting in May. Reich said staff member Amanda Cleveland would be able to create a video.</li> </ul> |

| TOPIC                       | RECOMMENDATION / SUMMARY  |
|-----------------------------|---|
|                             | <p><b>A motion to approve the March 10<sup>th</sup>, 2022, Business Meeting agenda with noted changes was made by Sewell and seconded by Medlen.</b></p> <p><b>The motion passed with EOC members voting as follows:</b><br/> <b>Ayes: Sewell, Zeimer, Medlen.</b><br/> <b>Nays: None</b><br/> <b>Abstentions: None</b><br/> <b>Absent: None</b></p>  |
| <b>Next Steps</b>           | <p><u>Next Steps</u></p> <ul style="list-style-type: none"> <li>• Tupou will be reaching out to Clerk of the Board to confirm date for EOC to present at Board of Supervisors Meeting.</li> <li>• Medlen will be taking over recording of minutes and will send to Zeimer before sending to staff.</li> <li>• Tupou will add 2022 Planning Calendar and Reich’s budget extension presentation to Business Meeting agenda.</li> <li>• Tupou will invite Amanda Cleveland to Outreach subcommittee and Business meetings.</li> <li>• Tupou making all corrections to Business Meeting packet and sending to EOC Members.</li> </ul> |
| <b>Evaluate the Meeting</b> | <ul style="list-style-type: none"> <li>• Thumbs up.</li> </ul>  |