

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

# Agenda

**Group/Meeting Name:** EOC Executive Committee Meeting

**Date:** 4/6/2022 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

**Location:** Teleconference/ Video Meeting (Zoom)

**Online:** • Visit <https://us06web.zoom.us/j/81710431857?pwd=TFo4K05KOWduVzdHa3FXcmd2cnFzQT09>

Click Join meeting and enter the following ID #: 817 1043 1857

• You will be prompted to enter *your name* and the following password: 878238

• Wait for host to join

**Call in:** Dial 1.669.900.9128 (San Jose)

Enter Passcode: 878238

**Meeting Leader:** Renee Zeimer- Chair

**Purpose:** To set the agenda for the next EOC Business Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact staff at least 24 hours before the meeting at [mtupou@ehsd.cccounty.us](mailto:mtupou@ehsd.cccounty.us) and [AKaur@ehsd.cccounty.us](mailto:AKaur@ehsd.cccounty.us).*

**Opportunities for Public Comment:** *Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to [mtupou@ehsd.cccounty.us](mailto:mtupou@ehsd.cccounty.us) and [AKaur@ehsd.cccounty.us](mailto:AKaur@ehsd.cccounty.us) before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes.*

*All votes taken during a teleconference will be by roll call.*

*The Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.*

*Your patience is appreciated.*

## By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Received any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
An introduction from the staff of The California Department of Community Services and Development (CSD) and discuss any updates that they would like to share from the State.
Review and approve as official record the draft March 3, 2022 Executive Committee meeting minutes.
Review and approve the draft March 10, 2022 EOC Business meeting minutes so that staff can share them with the entire EOC.
Review a potential EOC application so that the group may move forward with next steps.
Review and approve the draft April 14, 2022 business meeting agenda to distribute to the EOC members.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ <b>Introductions/Update:</b> CSD Staff	Present	Group	10 Minutes
➤ <b>Action:</b> Review and approve the draft March 3, 2022 Executive Committee Meeting minutes	Present Clarify Check for Understanding Check for Approval	Group	5 Minutes
➤ <b>Action:</b> Review and approve the draft March 10, 2022 Business Meeting minutes	Present Clarify Check for Understanding Check for Approval	Group	5 Minutes
➤ <b>Review:</b> - EOC Application	Present Clarify	Group	10 Minutes
➤ <b>Action:</b> Review and approve the draft April 14, 2022 EOC Business meeting agenda	Present Clarify Check for Understanding Check for Approval	Group	20 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ $\Delta$	Group	2 Minutes



## Economic Opportunity Council (EOC) Business Meeting Minutes

Location: Zoom Call



**Date:** 3/3/2022

**Time Convened:** 12:01 pm

**Time Terminated:** 1:03 pm

**Recorder:** Desiré Medlen

**Conference Call attendees:** Renee Zeimer, Devlyn Sewell, Desiré Medlen.

**Absentees:** None.

**Staff:** Christina Reich, Mele Tupou, Dr. Aaron Alarcon-Bowen.

**Quorum:** Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"><li>• Chair Zeimer called the meeting to order at 12:01 pm.</li><li>• Medlen read the desired outcomes.</li></ul>
Public Comment	<ul style="list-style-type: none"><li>• None present.</li></ul>
<b>Action:</b> <ul style="list-style-type: none"><li>➤ Review and Approve February 3<sup>rd</sup>, 2022, EOC Executive Meeting minutes</li></ul>	<ul style="list-style-type: none"><li>• The group reviewed the draft of the February 3<sup>rd</sup>, 2022, Executive Meeting minutes with no changes.</li></ul> <p><b>A motion to approve the draft February 3<sup>rd</sup>, 2022, Business Meeting minutes was made by Sewell and seconded by Medlen.</b></p> <p><b>The motion passed with EOC members voting as follows:</b> <b>Ayes:</b> Sewell, Zeimer, Medlen. <b>Nays:</b> None <b>Abstentions:</b> None <b>Absent:</b> None</p>

TOPIC	RECOMMENDATION / SUMMARY
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve February 10<sup>th</sup>, 2022, EOC Business Meeting minutes</li> </ul>	<ul style="list-style-type: none"> <li>• The group reviewed the draft February 10<sup>th</sup>, 2022, Business Meeting minutes.</li> <li>• Medlen noted that several names on the “Ayes” and “Absent” roll call was duplicated.</li> <li>• Zeimer adjusted verbiage on her report to make it more readable on the minutes.</li> </ul> <p><b>A motion to approve the draft February 10<sup>th</sup>, 2022, Business Meeting minutes with noted edits was made by Medlen and seconded by Sewell.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Sewell, Zeimer, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: None</b></p>
<p><b>Discussion:</b></p> <ul style="list-style-type: none"> <li>- 2022 EOC Planning Calendar</li> <li>- EOC Roster/Subcommittee list</li> </ul>	<ul style="list-style-type: none"> <li>• Tupou presented the draft of the 2022 Community Action Planning Calendar to keep the EOC up to speed on important dates.</li> <li>• Zeimer pointed out May’s schedule was very full. Reich said the retreat planned for May could be moved to June/July.</li> <li>• Zeimer confirmed May 17<sup>th</sup> for EOC’s Community Action presentation at the Board of Supervisors meeting.</li> <li>• Reich and Zeimer decided calendar will be presented at monthly business meetings for EOC to review.</li> <li>• Reich communicated Monisha Merchant’s suggestion to merge Program Services and Outreach Subcommittees. After discussion, it was determined to not merge the subcommittees because of quorum concerns.</li> <li>• Zeimer reported on her conversations with EOC Members regarding subcommittee assignments.</li> </ul>
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>➤ Review and Approve the draft March 10<sup>th</sup>, 2022, EOC Business meeting agenda</li> </ul>	<ul style="list-style-type: none"> <li>• Tupou presented the draft working agenda. Tupou mentioned adding Reich’s presentation and action on the 2020 CARES budget extension.</li> <li>• Tupou noted the 2022 updated draft Bylaws from the Governance subcommittee and the proposed draft May Roundtable Event Schedule from the Outreach subcommittee as items to be added to the Business Meeting packet.</li> <li>• Tupou, Zeimer, and Reich determined that 2022 Community Action Planning Calendar should be presented under staff reports.</li> <li>• After discussion, the order of subcommittee information presentation was decided.</li> <li>• Dr. Aaron Alarcon-Bowen noted he would not be able to attend the Business Meeting and Reich would give the Director’s Report on his behalf.</li> <li>• Zeimer suggested a video for the Community Action Month presentation at the Board of Supervisors meeting in May. Reich said staff member Amanda Cleveland would be able to create a video.</li> </ul>

TOPIC	RECOMMENDATION / SUMMARY
	<p><b>A motion to approve the March 10<sup>th</sup>, 2022, Business Meeting agenda with noted changes was made by Sewell and seconded by Medlen.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Sewell, Zeimer, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: None</b></p>
<b>Next Steps</b>	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> <li>• Tupou will be reaching out to Clerk of the Board to confirm date for EOC to present at Board of Supervisors Meeting.</li> <li>• Medlen will be taking over recording of minutes and will send to Zeimer before sending to staff.</li> <li>• Tupou will add 2022 Planning Calendar and Reich’s budget extension presentation to Business Meeting agenda.</li> <li>• Tupou will invite Amanda Cleveland to Outreach subcommittee and Business meetings.</li> <li>• Tupou making all corrections to Business Meeting packet and sending to EOC Members.</li> </ul>
<b>Evaluate the Meeting</b>	<ul style="list-style-type: none"> <li>• Thumbs up.</li> </ul>



## Economic Opportunity Council (EOC) Business Meeting Minutes

Location: Zoom Call



**Date:** 3/10/2022      **Time Convened:** 6:05 pm      **Time Terminated:** 7:40 pm      **Recorder:** Desiré Medlen

**Conference Call attendees:** Renee Zeimer, Devlyn Sewell, Desiré Medlen, Monisha Merchant, Ajit Kaushal, Mandy Nelson, Brendan Foley, Sofia Navarro, LaTonia Peoples-Stokes, Alison McKee.

**Absentees:** Cloudell Douglas, Noe Gudino.

**Staff:** Christina Reich, Mele Tupou, Amrita Kaur.

**Quorum:** Yes

TOPIC	RECOMMENDATION / SUMMARY
Review desired outcomes and ground rules.	<ul style="list-style-type: none"> <li>Chair Zeimer called the meeting to order at 6:05 pm.</li> <li>Zeimer read the desired outcomes.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>None present.</li> </ul>
<b>Action:</b> ➤ February 10 <sup>th</sup> , 2022, EOC Business Meeting minutes	<ul style="list-style-type: none"> <li>The group reviewed the draft February 10<sup>th</sup>, 2022, Business Meeting minutes with no changes.</li> </ul> <p><b>A motion to approve the draft February 10<sup>th</sup>, 2022, Business Meeting minutes was made by Merchant and seconded by Kaushal.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Foley, Mckee, Merchant, Sewell, Zeimer, Kaushal, Navarro, Peoples-Stokes, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: Douglas, Gudino, Nelson*.</b></p> <p><i>* Members who joined Zoom meeting after rollcall.</i></p>

TOPIC	RECOMMENDATION / SUMMARY
<p><b>Fiscal Reports / Action:</b></p> <ul style="list-style-type: none"> <li>➤ 2020 CSBG CARES Expenditure report</li> <li>- Extension</li> </ul>	<ul style="list-style-type: none"> <li>• Reich presented 2020 CARES Fiscal Report. Currently the posting of expenditures is two months behind, so the actual numbers are much better than what was presented.</li> <li>• Incoming expenditures have been delayed due to the need for additional documentation. Because of processing delays, the State offered an opportunity for an extension. Reich asked for approval of extending the budget closing from May 31, 2022, to August 2, 2022.</li> </ul> <p><b>A motion to approve the 2020 CSBG CARES Budget Extension was made by Kaushal and seconded by Peoples-Stokes.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Foley, Mckee, Merchant, Sewell, Zeimer, Kaushal, Peoples-Stokes, Navarro, Nelson, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: Douglas, Gudino.</b></p>
<ul style="list-style-type: none"> <li>➤ 2021 CSBG January Expenditure Report</li> </ul>	<ul style="list-style-type: none"> <li>• Reich presented 2021 CSBG January Expenditure Report. This budget is in good shape. Expenditure documentation is due now on the tenth of every month causing things to come in close to that date.</li> <li>• Reich assured the group that the numbers are where they should be with all monies spent by the end of the budget term.</li> </ul>
<p><b>Subcommittee Updates / Action:</b></p> <ul style="list-style-type: none"> <li>➤ Subcommittee Assignments</li> <li>➤ Governance Subcommittee</li> <li>- Action on Bylaw Revisions</li> </ul>	<ul style="list-style-type: none"> <li>• Zeimer reviewed EOC Subcommittee Assignments. Every member serves on at least one subcommittee.</li> <li>• Zeimer reminded the group that all EOC Members can, and are encouraged to, attend any subcommittee meeting regardless of committee assignment.</li> <li>• Medlen presented Bylaw revisions completed by the Governance Subcommittee. Most changes were related to grammar or syntax.</li> <li>• The biggest changes were the new additions in accordance with the Brown Act to include social media rules and virtual/hybrid meetings.</li> <li>• Tupou responded to outstanding questions of the Governance Subcommittee regarding the Bylaws as follows. <ul style="list-style-type: none"> <li>○ “Any business decision up to the point of removal will stand” was removed.</li> <li>○ Code of conduct from the county website was updated.</li> <li>○ All codes are up to date.</li> <li>○ Adjusted verbiage about virtual/hybrid meetings will be in accordance with State and local law.</li> </ul> </li> <li>• Zeimer read over the new verbiage for the new Use of Social Media section.</li> </ul>

TOPIC	RECOMMENDATION / SUMMARY
	<ul style="list-style-type: none"> <li>• Sewell asked about the use of alternates during subcommittee and business meetings. Zeimer said that she did not appoint alternates for subcommittees because EOC Members seemed committed to their roles.</li> <li>• Reich clarified that the Bylaw reflects the use of alternates during the monthly business meetings in case a seated member was absent.</li> <li>• Medlen asked for a motion to approve the Bylaws.</li> <li>• Reich said upon approval by the EOC, the Bylaws will be sent to the Board of Supervisors for final approval.</li> </ul> <p><b>A motion to approve the updated Economic Opportunity Council Bylaws was made by McKee and seconded by Navarro.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Nelson, Foley, McKee, Merchant, Sewell, Zeimer, Kaushal, Peoples-Stokes, Navarro, Medlen.</b>  <b>Nays: None</b>  <b>Abstentions: None</b>  <b>Absent: Douglas, Gudino.</b></p>
<p>➤ Outreach Subcommittee - Roundtable updates - Community Action/ Legislation Day</p>	<ul style="list-style-type: none"> <li>• Sewell went over the rough draft for Service Provider Roundtable schedule for May. There are still a lot of questions about meeting in person, masking, eating, and available venues due to county COVID-19 protocols.</li> <li>• The Outreach Subcommittee wanted to ask the EOC for speaker suggestions and event ideas.</li> <li>• Zeimer stated that Tupou reserved the facility at Ellenwood for the event, if meeting in-person was possible, on May 17<sup>th</sup> from 5pm to 7pm. A dinner and networking session was proposed along with speakers Representative DeSaulnier, David Bradley, and AmeriCorps California.</li> <li>• Reich reiterated rules regarding eating and food budget available for the event.</li> <li>• Zeimer, Merchant, and Kaushal discussed which speakers could be in-person and which would appear virtually. Leading to thoughts that less speakers might be better and focus on the group present instead.</li> <li>• Reich stated that the EOC will present a 5-minute video for Legislative Community Action Day at the Board of Supervisor meeting to show the EOC's contribution over the year.</li> <li>• Kaushal presented information on CalCAPA's Legislation Action Day on March 21<sup>st</sup> an 22<sup>nd</sup>. Kaushal and Merchant committed to attending on March 22<sup>nd</sup> in Sacramento to speak with State lawmakers directly.</li> </ul>
<p><b>Reports:</b></p> <ul style="list-style-type: none"> <li>• CSB Director</li> <li>• EOC Chair</li> </ul>	<p><b><u>CSB Director</u></b></p> <ul style="list-style-type: none"> <li>• Reich gave CSB Director updates on behalf of Dr. Aaron Alarcon-Bowen, who could not attend. She updated how well the monthly Community Partners monthly meetings are going and what services are</li> </ul>



TOPIC	RECOMMENDATION / SUMMARY
<ul style="list-style-type: none"> <li>CSB Staff</li> <li>EOC Members</li> </ul>	<p>being provided to them, such as trauma help for employees, getting expenditures turned in, and annual roundtable information.</p> <p><b><u>EOC Chair</u></b></p> <ul style="list-style-type: none"> <li>Zeimer shared that Secretary Mark Ghaly, MD, MPH, of the California Health and Human Services Agency, announced that the State is recognizing the high degree of mental illness and need for addiction services among the homeless population. There are efforts underway to expand services in Contra Costa County, keeping in line with the EOC’s focus on housing and mental health services.</li> <li>Zeimer also shared information that the Bay Area has a large Ukrainian population and encouraged members to help if able in the humanitarian effort to help Ukrainians displaced by the war.</li> </ul> <p><b><u>CSB Staff</u></b></p> <ul style="list-style-type: none"> <li>Reich presented the 2022 Community Action Planning Calendar. She shared that staff member; Amanda Cleveland had an idea to change the format of the calendar to be more user friendly. All relevant information for the EOC is shown for each month.</li> <li>Reich went over the 3 vacancies on the EOC in the low-income public sector and wants staff and EOC members to help recruit new applicants.</li> <li>Reich presented letter DCL-2022-04 about information on need to address aging populations as a resource for subcontractors.</li> <li>CalCAPA Bridge to Opportunity packet will also go out to subcontractors.</li> </ul> <p><b><u>EOC Members</u></b></p> <ul style="list-style-type: none"> <li>Sewell reminded the group that the Red Cross is in desperate need of blood donations.</li> </ul>
<p><b>Next Steps</b></p>	<p><b><u>Next Steps</u></b></p> <ul style="list-style-type: none"> <li>Tupou will send approved Bylaws to the Board of Supervisors for approval.</li> <li>Staff will look into more locations for the May roundtable that supplies indoor and outdoor space.</li> <li>Kushal will contact Chambers of Commerce for possible locations.</li> <li>Tupou will make arrangements to register Kushal and Merchant for the CalCAPA Legislation Day.</li> <li>Reich will email DCL-2022-04 and CalCAPA Bridge to Opportunity packet to subcontractors.</li> <li>Tupou will email Low-Income EOC Seat Vacancy flyer to EOC members.</li> </ul>
<p><b>Evaluate the Meeting</b></p>	<ul style="list-style-type: none"> <li>Thumbs up.</li> </ul>

# Application Form

## Profile

Anthony \_\_\_\_\_ Segovia \_\_\_\_\_  
First Name Middle Initial Last Name

581 Mandevilla dr \_\_\_\_\_  
Home Address Suite or Apt

Brentwood \_\_\_\_\_ CA \_\_\_\_\_ 94513 \_\_\_\_\_  
City State Postal Code

Mobile: (925) 499-8528 \_\_\_\_\_  
Primary Phone

anthonydsegovia@gmail.com \_\_\_\_\_  
Email Address

### [District Locator Tool](#)

#### Resident of Supervisorial District:

District 3

Lendone financial \_\_\_\_\_ CEO \_\_\_\_\_  
Employer Job Title

#### Length of Employment

2

#### Do you work in Contra Costa County?

Yes  No

#### If Yes, in which District do you work?

3

#### How long have you lived or worked in Contra Costa County?

15 year

#### Are you a veteran of the U.S. Armed Forces?

Yes  No

## Board and Interest

#### Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

**Seat Name**

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Community member/business member

**Have you ever attended a meeting of the advisory board for which you are applying?**

---

Yes  No

**If Yes, how many meetings have you attended?**

---

2

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**Education**

**Select the option that applies to your high school education \***

---

High School Diploma

**College/ University A**

**Name of College Attended**

---

Los medanos

**Degree Type / Course of Study / Major**

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Journalism

**Degree Awarded?**

---

Yes  No

**College/ University B**

**Name of College Attended**

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**Degree Type / Course of Study / Major**

---

**Degree Awarded?**

---

Yes  No

---

**College/ University C**

**Name of College Attended**

---

**Degree Type / Course of Study / Major**

---

**Degree Awarded?**

Yes  No

---

**Other Trainings & Occupational Licenses**

**Other Training A**

---

**Certificate Awarded for Training?**

Yes  No

---

**Other Training B**

---

**Certificate Awarded for Training?**

Yes  No

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**Occupational Licenses Completed:**

---

**Qualifications and Volunteer Experience**

**Please explain why you would like to serve on this particular board, committee, or commission.**

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I would love to get involved more with the economic board and well as the equal opportunity board , being a business owner in town i have an extensive knowledge base of what we can do as a city and county .

**Describe your qualifications for this appointment. (NOTE: you may also include a copy of your resume with this application)**

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Worked with various organizations to assist with prescription drug awareness while on the CCC Alcohol and Other Drugs Commission

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Upload a Resume

**Would you like to be considered for appointment to other advisory bodies for which you may be qualified?**

Yes  No

**Do you have any obligations that might affect your attendance at scheduled meetings?**

Yes  No

**If Yes, please explain:**

Are you currently or have you ever been appointed to a Contra Costa County advisory board?

Yes  No

If Yes, please list the Contra Costa County advisory board(s) on which you are currently serving:

If Yes, please also list the Contra Costa County advisory board(s) on which you have previously served:

Contra costa alcohol and other drugs

List any volunteer or community experience, including any advisory boards on which you have served.

Alcohol and other drugs advisory boardaaa

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### Conflict of Interest and Certification

Do you have a familial or financial relationship with a member of the Board of Supervisors? (Please refer to the relationships listed under the "Important Information" section below or Resolution No. 2021/234)

Yes  No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relationships?

Yes  No

If Yes, please identify the nature of the relationship:

### Please Agree with the Following Statement

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and undersand that all information in this application is publicly accessible. I understand that misstatements and/or omissions of material fact may cause forfeiture of my rights to serve on a board, committee, or commission in Contra Costa County.

I Agree

---

Important Information

Anthony Segovia

1. This application and any attachments you provide to it is a public document and is subject to the California Public Records Act (CA Government Code §6250-6270).
2. All members of appointed bodies are required to take the advisory body training provided by Contra Costa County.
3. Members of certain boards, commissions, and committees may be required to: (1) file a Statement of Economic Interest Form also known as a Form 700, and (2) complete the State Ethics Training Course as required by AB 1234.
4. Meetings may be held in various locations and some locations may not be accessible by public transportation.
5. Meeting dates and times are subject to change and may occur up to two (2) days per month.
6. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.
7. As indicated in Board Resolution 2021/234, a person will not be eligible for appointment if he/she is related to a Board of Supervisors' member in any of the following relationships:
  - (1) Mother, father, son, and daughter;
  - (2) Brother, sister, grandmother, grandfather, grandson, and granddaughter;
  - (3) Husband, wife, father-in-law, mother-in-law, son-in-law, daughter-in-law, stepson, and stepdaughter;
  - (4) Registered domestic partner, pursuant to California Family Code section 297;
  - (5) The relatives, as defined in 1 and 2 above, for a registered domestic partner;
  - (6) Any person with whom a Board Member shares a financial interest as defined in the Political Reform Act (Gov't Code §87103, Financial Interest), such as a business partner or business associate.

# ANTHONY SEGOVIA

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1981 Corniglia Lane, Brentwood, CA 94513 • Home: (925) 499-8528 • Cell: (925) 499-8528 •  
anthonydsegovia@gmail.com

## Professional Summary

Highly-accomplished and detail-oriented professional successful at attaining business goals through in-depth financial analysis, budget strategy design and sales development and execution. Senior Financial Advisor who creatively aids management in financial planning decision making. Follows all policies and procedures to guarantee accuracy and integrity. Established policy maker and champion promoting several decades of expertise in public sector environments. Highly astute with a compassionate personality. Looking for an investigative position within a county health department. Effective elected official who is well-educated in all areas of strategic planning and oversight. Highly compassionate in the most sensitive of situations. Seeking a research-intense role with a well-established healthcare company.

## Skills

- Expert in financial analysis, financial planning and investments.
- Exceptional sales skills
- Strong problem-solving capabilities
- Self-sufficient
- Energetic and proactive
- Extremely organized
- Excellent work ethic
- Strong interpersonal skills

## Work History

**Board Member- Appointed by Board Of Supervisors, 03/2017 to Current**

**Contra Costa County Alcohol and Other Drugs – Martinez, CA**

- Met with business leaders and individuals in the community and answered questions regarding policies, tax rules, and education standards.
- Initiated a Coffee with the Mayor program for residents to meet and chat with local government officials regarding policies, safety programs, and educational spending.
- Researched and proposed a smoking ban for all bars, restaurants, and casinos in the county of

Contra Costa

- Led presentations at media events on program successes and progress.
- Educated community members about environmentally-related health issues.
- Assessed and responded to individual and community health education needs.

**Chief Operating Officer- Loan Officer, 05/2010 to 01/2018**

**LendOne Financial, a Division of Lendio – Brentwood, CA**

- Drafted and reviewed financial statement compilations before being approved by partners.
- Prepared financial pages for presentation to senior management.
- Worked with managers to develop annual expense plan goals.
- Prepared accurate financial statements at end of the quarter.
- Recommended loan approvals and denials based on customer loan application reviews.
- Audited and documented all processes and procedures for the new accounts department.
- Trained new team members on applying due diligence procedures and regulatory mandates.

**Loan Officer- Assistant Branch Manager, 07/2005 to 01/2010**

**Countrywide Home Loans- Bank Of America – Brentwood, CA**

- Identified problem areas within the loan portfolio, analyzed risks and suggested appropriate solutions.
- Sold financial products including stocks, bonds and mutual funds.
- Maintained friendly and professional client interactions at all times.
- Answered clients' questions about the purposes and details of financial plans and strategies.
- Interviewed clients to determine current income, expenses, insurance coverage, tax status, financial objectives, risk tolerance and other information needed to develop a financial plan.

## **Education**

**High School Diploma: 2005**

**Liberty High School - Brentwood**

**Associate of Arts: Journalism, 2007**

**Los Medanos College - Pittsburg, CA**

**Bachelor of Arts: Broadcast Communications , 2009**

**University of California, Berkeley - Berkeley, CA**



**Group/Meeting Name:** Economic Opportunity Council (EOC) Business Meeting

**Date:** 3/10/2022 **Time: From:** 6:00 PM **To** 7:30 PM

**Location:** Video Conference Meeting

**ZOOM call:** • Visit <https://us06web.zoom.us/j/81792176277?pwd=NWM5Q3ZYTjI2QVU3d0J5b2xZK3Brdz09>

• Click Join meeting and enter the following ID #: 817 9217 6277

• You will be prompted to enter your name and the following password: 831398

• Wait for host to join

**Call-in:** • Dial 1 669 900 9128 US (San Jose)

• Enter Conference code: 831398

**Meeting Leader:** Renee Zeimer, Chair

**Purpose:** To Conduct EOC Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact staff at least 24 hours before the meeting at [mtupou@ehsd.cccounty.us](mailto:mtupou@ehsd.cccounty.us) and [AKaur@ehsd.cccounty.us](mailto:AKaur@ehsd.cccounty.us)*

**Opportunities for Public Comment:** *Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to [mtupou@ehsd.cccounty.us](mailto:mtupou@ehsd.cccounty.us) and [AKaur@ehsd.cccounty.us](mailto:AKaur@ehsd.cccounty.us) before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes. All votes taken during a teleconference will be by roll call.*

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day. Your patience is appreciated.*

**Desired Outcome: By the end of this meeting, we will:**

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Weatherization (Wx) and LIHEAP (Low Income Home Energy Assistance Program) presentation.
Review and approve the draft March 10, 2022 EOC Business Meeting minutes for official record.
Update on Fiscal reports so that members are fully informed.
Receive subcommittee updates so that members are informed.
Receive reports so that we are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines.
Evaluate the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
<b>1. Review Desired Outcomes &amp; Ground Rules</b>	Present Clarify Check for Understanding	Chair	3 Minutes

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
<b>2. Public Comment</b>	Present	Members of the Public	2 Minutes
<b>3. Presentation:</b> ➤ Wx/LIHEAP	Present Draft Clarify Check for Understanding	Group	15 Minutes
<b>4. Action:</b> ➤ March 10, 2022 EOC Business Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Group	5 Minutes
<b>4. Fiscal Reports / Action:</b> ➤ 2020 CSBG CAREs expenditure report ➤ 2021 CSBG February expenditure report ➤ Wx/LIHEAP report	Present Draft Clarify Check for Understanding Check for Approval	Group	20 Minutes
<b>5. Subcommittee Updates:</b> ➤ Outreach Subcommittee - Roundtable updates - Community Action	Present Draft Clarify Check for Understanding Check for Approval	Group	15 Minutes
<b>6. Reports:</b>  • CSB Director • EOC Chair • CSB Staff • EOC members	Present Draft Clarify Check for Understanding	Group	5 Minutes 5 Minutes 5 Minutes 5 Minutes
<b>7. Next steps</b>	Present Clarify Check for Understanding	Group	3 Minutes
<b>8. Evaluate the Meeting</b>	Plus/Delta	Group	2 Minutes

**EOC Application- Interview?**