

The CalSAWS "Scoop"

Wave 1 CalSAWS Newsletter

CalSAWS is Coming in October 2022!*

Welcome to the first installment of the CalSAWS Scoop!

In this quarterly newsletter, we bring you the latest and greatest details on the CalSAWS project and system for Wave 1 Counties: Contra Costa, Placer, and Yolo.

Stay tuned on how to get ready for CalSAWS!

* Pending formal approval.



Newsletter "Menu"

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Project "Lingo"

To better understand the contents of this newsletter, here are common project terms.

Go-Live: The implementation or roll out date for the system CalSAWS.

Wave(s): Refers to the six roll out groups of the CalWIN counties.

T-countdown: Refers to the months before Go-Live. E.g., T-12 is twelve months before Go-Live.

CalSAWS Milestones and Events

Below are the upcoming CalSAWS milestones and events for the next few months.

February 15th, 2022

Child Care Targeted Topic

A system demonstration will be provided on the Child Care Program in CalSAWS.

The Insider Scoop:
As of February 2022, we are T-9 months from Go-Live.

February 2022

T-9 Change Readiness Survey

The second change readiness survey will be sent out to all Wave 1 staff to provide feedback about their readiness of CalSAWS.

March 2022

Change Discussion Guide

Each county will receive their Change Discussion Guide which provide information on the changing processes and how they impact the way County staff will use CalSAWS.

March 2022

Infographics

The CalSAWS OCM team will provide infographics highlighting the project timeline, the benefits of CalSAWS and more.

April 2022

CalSAWS Scoop Issue #2

The second issue of the CalSAWS Scoop newsletter will be distributed to Wave 1 staff.

CalSAWS goes live in October 2022

The Training Scoop: Wave 1 CalSAWS Training Schedule

Types of Training



Web-Based Training *(May 2022 – October 2022)*

These courses provide CalWIN staff with core functional CalSAWS training. Staff take self-paced videos and quizzes to learn key concepts and new functionality.



Train the Trainer and Early Training *(July 2022)*

Specific staff are selected to become CalSAWS instructors and some CalWIN staff participate in earlier training sessions.



Classroom Experience *(August 2022 – October 2022)*

CalWIN staff attend instructor led training sessions that build skills and proficiency. These classes are role specific and county-tailored.



Practice Labs *(October 2022)*

One week before Go-Live, CalWIN staff partake in self-directed learning. Although self-directed, these practice labs are supported by trainers.

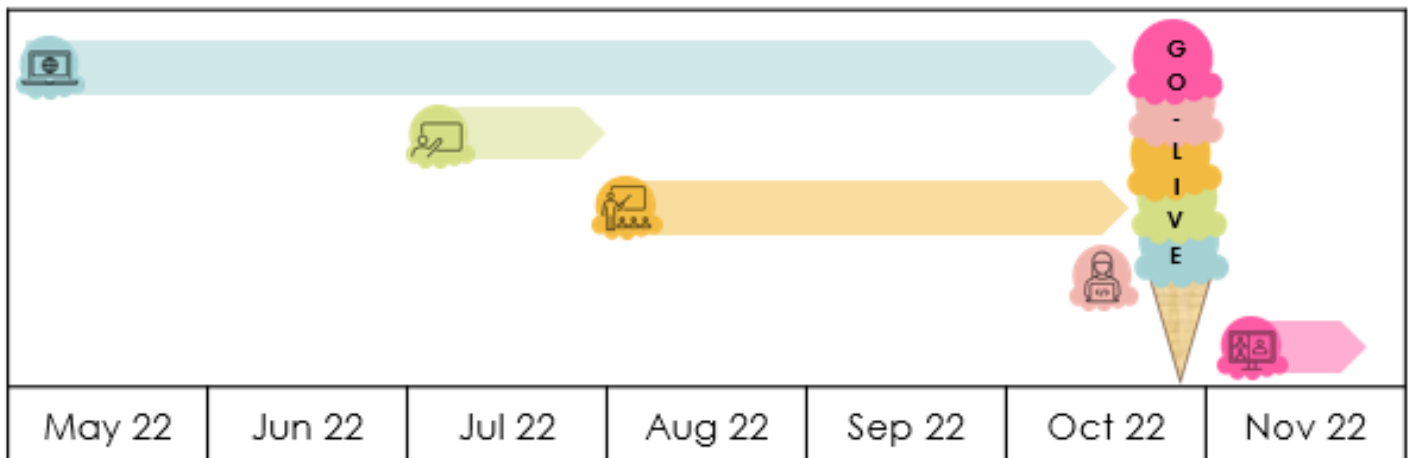


Open Office Sessions *(November 2022)*

After Go-Live, CalWIN staff can participate in live sessions for specific facilitated topics and additional Question and Answer (Q&A).



Wave 1 Training Schedule

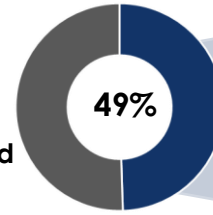


Wave 1 Change Readiness Survey Results

T-12 Change Readiness Survey Overview

The survey was conducted from November 15th to December 3rd, 2021, to assess communication effectiveness and measure user awareness of the Wave 1 CalWIN migration to CalSAWS.

■ Complete
■ Not Completed



49% of Wave 1 CalSAWS users responded to the survey.

Your Responses Matter!

Responses received influence our communications content. Let us know your thoughts in the next Change Readiness Survey that will be distributed mid-February.

Key Takeaways

93.72%

of respondents understand why we are transitioning to CalSAWS.

92.5%

of respondents understand the benefits of CalSAWS.

80.37%

of respondents have received communication about CalSAWS.

76.79%

of respondents understand the timeline to Go-Live.

52.77%

of respondents are looking forward to the migration to CalSAWS.

Here's what you can look forward to in CalSAWS!

CalSAWS has a centralized imaging solution, meaning workers have direct access to images in the system.

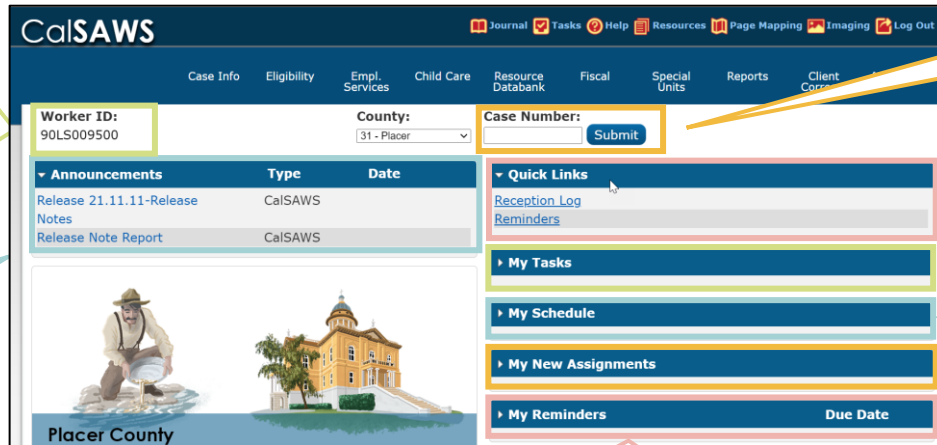
CalSAWS has an electronic Inter-County Transfer (eICT) that provides a seamless transfer of customer data and documents between counties.

Task Management is integrated with CalSAWS. No ancillary systems are needed to create tasks!

CalSAWS Functionality Highlight

CalSAWS Homepage

The CalSAWS Homepage* provides you a quick view of items pertaining to your schedule and caseload. Items on the Homepage may appear differently according to your security access.



Name & Worker ID:
Displays name and worker ID. The worker ID consists of 10 alphanumeric characters

Announcements:
Displays County and CalSAWS announcements

Case Number Search:
Allows staff to search for a case

Quick Links:
Links to the Reception Log and Reminders

My Tasks:
Quick view of assigned tasks

My Schedule:
View of staff's schedule

My New Assignments:
Total count of new assignments by program

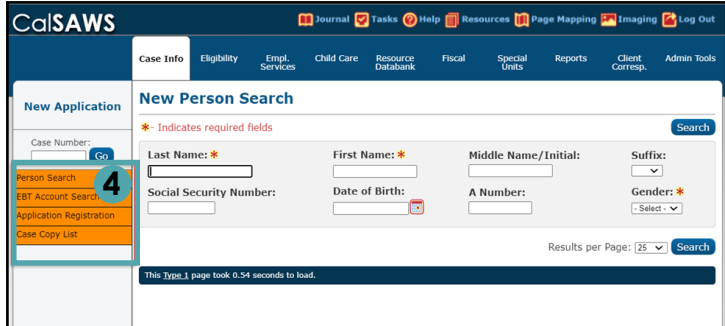
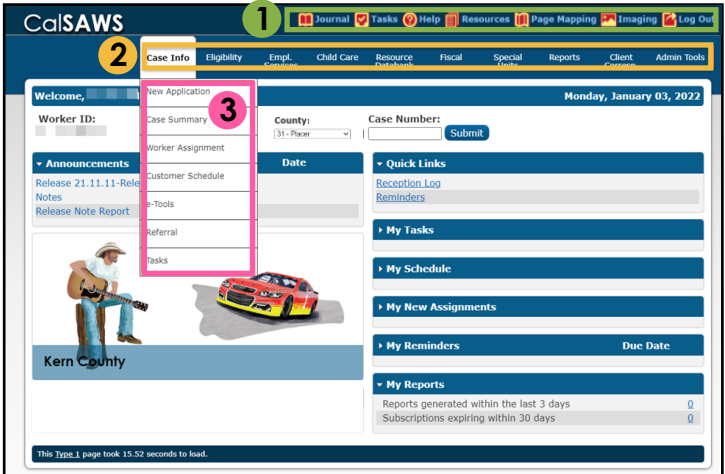
*Screenshots are provided by the Sandbox test environment. CalSAWS may have slight variations.

My Reminders:
Displays any reminders set by staff

CalSAWS Navigation Principles

There are four (4) basic navigation bars in CalSAWS:

- Utility Navigation Bar:** Allows staff to select the Journal, Tasks, Help, Resources, Page Mapping, Images, as well as a link to Log Out. This bar is accessible from any page in CalSAWS.
- Global Navigation Bar:** Allows staff to navigate to a specific section of the CalSAWS System. The tabs that display will depend on the security profile for the staff accessing CalSAWS. This bar is also accessible from any page in CalSAWS.
- Local Navigation Bar:** Allows staff to navigate to a specific area within a selected Global navigation tab.
- Task Navigation Bar:** Allows staff to navigate to specific pages to collect Customer information. Once the staff selects a Local navigation tab, the Task navigation bar will appear on the far-left side of the screen.



FAQ

What is CalSAWS?

CalSAWS stands for the California Statewide Automated Welfare System. 40 counties have already transitioned to CalSAWS. When the remaining 18 CalWIN counties roll over, we will realize the Power of 58!

When does CalSAWS Go-Live for Wave 1?

Wave 1 goes live in October 2022. An official date will be selected and announced in future communications content.

Who are CNCs and what do they do?

Change Network Champions (CNCs) are individuals within each county who were selected to help lead the change management efforts in their county. Find out who your local CNC is!

Will training be conducted online or in-person?

There is a blended approach to CalSAWS training that includes self-paced Web-based Training and Instructor-led Classroom Training (either in-person or virtual). We hope to bring staff together in a physical classroom but will rely on County COVID guidelines to determine whether classroom training is conducted in person or virtually.

Resources



Website

- [CalSAWS.org](https://calsaws.org)



Videos

- [CalSAWS Welcome Home](#)
- [CalSAWS – The Journey to One](#)
- [History of Statewide Automated Welfare](#)
- [The CalSAWS Sphere](#)



Email

If you have any questions, please email:
Implementation@calsaws.org

THE
POWER OF 58