



Economic Opportunity Council (EOC) Executive Committee Meeting Minutes



Location: Zoom Meeting

Date: 12/2/2021

Time Convened: 12:13 PM

Time Terminated: 1:03 PM

Recorder: Mele Tupou & Nancy Sparks

Attendees: Renee Zeimer, Devlyn Sewell, Desire Medlen, Aaron Alarcon- Bowen, Nancy Sparks, Mele Tupou

Absentees: Christina Reich

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Ground Rules	<ul style="list-style-type: none"> Medlen reviewed the desired outcomes and ground rules.
Public Comment	<ul style="list-style-type: none"> None present
Review and approve the draft November 4, 2021 Executive Committee meeting minutes	<ul style="list-style-type: none"> The executive committee reviewed the draft November 4, 2021 Executive Committee meeting minutes. <p>A motion to approve the draft November 4, 2021 Executive Committee meeting minutes was made by Medlen and seconded by Sewell.</p> <p>The motion carried. Aye: Medlen, Sewell, Zeimer Nay: Abstain: Absent:</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Review and approve the draft November 10th 2021 Business Meeting minutes</p>	<ul style="list-style-type: none"> • The executive committee reviewed the draft November 10th 2021 EOC Business meeting minutes with no changes made. • Sewell commented on the attendee list and why we are showing excused and unexcused for the absentees. • The group agreed to move forward without stating excused or unexcused after the absentees name. The Governance subcommittee will revisit the By-laws next year. <p>A motion to approve the draft November 10th 2021 EOC Business meeting minutes with the removal of excused and unexcused next to the absentees name was made by Sewell and seconded by Medlen.</p> <p>The motion carried. Aye: Sewell, Medlen, Zeimer Nay: Abstain: Absent:</p>
<p>Review and approve the draft December 9th 2021 Business Meeting agenda</p>	<ul style="list-style-type: none"> • Zeimer asked staff about the Water Debt Crisis in the county. Staff stated they will bring this back to the December meeting as unfinished business. • The executive committee reviewed the draft December 9th 2021 EOC Business meeting minutes with the following changes: <ul style="list-style-type: none"> ○ Agenda item #4- Unfinished Business <ul style="list-style-type: none"> - Water Debt in Contra Costa ○ New agenda item #5- Fiscal Reports/Action ○ New agenda item #6- Program Reports/ Action <ul style="list-style-type: none"> - Onsite Monitoring Reports - 2021 Annual Report ○ New agenda Item #7- Training <ul style="list-style-type: none"> - RFI Proposal scoring ○ New agenda item #8 EOC Board Development for 2022 <p>A motion to approve the draft December 9th 2021 EOC Business meeting agenda with changes stated above was made by Medlen and seconded by Sewell.</p> <p>The motion carried. Aye: Medlen, Sewell, Zeimer Nay: Abstain: Absent:</p>
<p>Next Steps</p>	<ul style="list-style-type: none"> • Staff will make changes to the agenda and send out the packet • Staff will bring back updates on the Contra Costa County Water Debt crisis at the business meeting as unfinished business. • Staff will also send out the business packet to the subcontractors and EOC members.

TOPIC	RECOMMENDATION / SUMMARY	
Meeting Evaluation	<u>Pluses / +</u> <ul style="list-style-type: none"><li data-bbox="493 142 619 170">• None	<u>Deltas / Δ</u> <ul style="list-style-type: none"><li data-bbox="1228 142 1354 170">• None