

M E M O R A N D U M

Kathy Gallagher, Director

40 Douglas Drive, Martinez, CA 94553 • (925) 608-5000 • Fax (925) 313-9748 • www.ehsd.org

To: All Staff, Code 2A

Date: November 15, 2021

From: Kathy Gallagher, Director

Subject: Contra Costa County Employee Survey

Please take a few minutes to complete the confidential employee survey that County Administrator, Monica Nino, circulated a few weeks ago. With the unprecedented challenges the County has experienced over the past few months, we need your input now more than ever to better design our future ways of working and spaces. The County will use the survey findings to help develop the County's 10-year master plan involving locations and design of County facilities.

This is a valuable opportunity for input and your perspective is crucial to developing recommendations that will support employee needs.

EHSD's response rate is currently 20%. In order to get our response rate closer to 70%, we are now extending the timeline to <u>Friday</u>, <u>November 19th</u>. This will be the final extension.

The survey takes 15 minutes or less to complete, and you can conveniently close and complete it at a later time. Simply click on the link below from the same device and web browser to return to your survey in progress. Do not complete the survey in "private browsing" or "incognito mode" as this will disable the auto-saving functionality.

<u>Click here</u> or copy and paste this link to a web browser to access the survey: https://gensler.co1.qualtrics.com/jfe/form/SV_eyz2KnX8vb54ZDw

If you have questions about the survey or encounter technical issues, please contact Ananya Kanaiya at <u>ananya kanaiya@gensler.com</u>.

Thank you in advance for participating in the survey.