

**Family and Children's Trust Committee, Minutes of Meeting  
November 6, 2017**

**Members Present:** Joe De Luca, Olga Jones, Marianne Gagen, Julia Miner, Deborah McGrath, Karin Kauzer, Nora Foster, Lisa Johnson, Cherise Khaund, Mary Flott.

**Members Absent:** Carol Carillo,

**Staff Present:** Juliana Mondragon. Elaine Burres

**Call to Order** The meeting was called to order at 9:34

**Acceptance of minutes of September 11, 2017:** Olga moved, and Mary seconded acceptance of the minutes. Motion passed unanimously. Yea: Joe De Luca, Julia Miner, Marianne Gagen, Olga Jones, Nora Foster, Deborah McGrath, Karin Kauzer, Mary Flott, Lisa Johnson Cherise Khaund. Nay:0; Absent:, Carol Carillo.

**FACT membership Update, Organization and Action Items:** We have 4 empty seats. We have the ability to recruit members. Deborah McGrath will be moved to District 5. We discussed potential candidates and positions to recommend to the BOS.

Lisa reported that she had spoken with Kathy Gallagher and Kathy Marsh regarding filling the staff position for FACT at 20 hours a week.

**Fiscal Status:**

Contracts are in place and invoices for September are in.

**Site Visit Planning**

We need to do site visits for the purpose of determining their needs and if any adjustments need to be made.

YMCA: Marianne (lead), Lisa, Joe, Mary

Interfaith (alternate site): Olga, (lead) Lisa, Cherise, Mary

Ujima: Olga (lead), Lisa, Cherise, Mary

Jewish: Olga, Julia, Cherise, Mary

Care Parent : Deborah, Karin (lead), Mary (lead)

Crossroads: Deborah (lead), Nora, Mary

CoCo: Deborah, Karin, Joe (lead), Mary

CAPC: Nora, Julia (lead), Karin, Mary

Site monitoring visits will be sent out in soon and they will be due back on January 16. Site visits should be scheduled for January 22 and forward and should be finished by the end of February. We are monitoring the agencies only for what we funded them.

**Updates**

**Donor Database:** Donation lists have been sent out to the reps for Districts 2, 3, 4, for the purpose of notifying their supervisors of the donors who live in their districts.

The donor database lives on Joe's computer.

**Needs Assessment:** Joe has reached out to local colleges/universities for graduate student(s) to develop/ tabulate needs assessments of provider community needs. We discussed the issues dealing with hiring, supervision, paperwork, etc.

**Education Topics:** Mary discussed possible topics for discussion relating to standards and best practices relating to child abuse prevention, intervention and treatment. What are the evidence based programs that we can learn from or

support? Future topics: Mandated Reporting, Cost of Child Abuse, 5 Protective Factors, Evaluation Techniques for Programs. These topics will be ranked via email.

**Discussion/Announcements/Public Comment:** none

**Adjourn:** Meeting was adjourned at 11:10

**Next meeting:** December 4, 2017 !!!!!!!