



Economic Opportunity Council (EOC) Executive Committee Meeting Minutes



Location: Zoom Meeting

Date: 6/3/2021

Time Convened: 12:03 PM

Time Terminated: 1:04 PM

Recorder: Mele Tupou & Nancy Sparks

Attendees: Renee Zeimer, Devlyn Sewell, Tricia Piquero (exits meeting at 12:45 pm), Mele Tupou, Nancy Sparks, Christina Reich

Absentees: Aaron Alarcon-Bowen (excused)

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Ground Rules	<ul style="list-style-type: none">Zeimer reviewed the desired outcomes and ground rules.
Public Comment	<ul style="list-style-type: none">None present
Review and approve the draft May 6, 2021 Executive Committee meeting minutes	<ul style="list-style-type: none">The executive committee reviewed the draft May 6, 2021 Executive Committee meeting minutes with no changes. A motion to approve the draft May 6, 2021 Executive Committee meeting minutes with no changes was made by Sewell and seconded by Piquero. The motion carried. Aye: Piquero, Sewell, Zeimer Nay: Abstain: Absent:

TOPIC	RECOMMENDATION / SUMMARY
<p>Review and approve the draft May 13th 2021 business meeting minutes</p>	<ul style="list-style-type: none"> • The executive committee reviewed the draft May 13, 2021 EOC Business meeting minutes with the following changes. <ul style="list-style-type: none"> ○ First bullet, page 8- Remove the “t” after the word “involvement”. ○ Sewell recommended going through the fiscal report numbers and making sure, they all have dollar signs and semi-colons in the right areas. <p>A motion to approve the draft May 13th 2021 EOC Business meeting minutes with changes stated above was made by Piquero and seconded by Sewell.</p> <p>The motion carried. Aye: Piquero, Sewell, Zeimer Nay: Abstain: Absent:</p>
<p>Review and approve the draft June 10th 2021 Business meeting agenda</p>	<ul style="list-style-type: none"> • The group reviewed the agenda for the June 10, 2021 business meeting with the following changes: <ul style="list-style-type: none"> ○ Business meeting end time was changed from 7:00 pm to 7:30 pm. ○ Zeimer recommended calling the meeting to order and welcoming new members during the desired outcomes agenda item. ○ Zeimer would acknowledge outgoing members in her chair report. ○ Agenda item #3- Introduction and welcome of the New Community Services Bureau Director- 5 minutes ○ Agenda item # 5- Community Action Plan: Community Assessment Presentation (Amanda Cleveland), Public Hearings/ Roundtable debrief, Priority Areas- 45 minutes <p>A motion to approve the draft June 10th 2021 EOC Business meeting agenda with the changes stated above was made by Sewell and seconded by Zeimer.</p> <p>The motion carried. Aye: Sewell, Zeimer Nay: Abstain: Absent: Piquero*</p> <p><i>*Left the meeting before taking action on this agenda item.</i></p>

TOPIC	RECOMMENDATION / SUMMARY	
Update on the 2022- 2023 Community Action Plan	<ul style="list-style-type: none"> Sparks reported the Community Action Plan has two parts: the Community Assessment and the Community Action Plan (CAP) itself. Sparks explained staff has already entered in information, but the CAP would go to the full board for discussion, edits and approval. Sparks shared the draft was shared on the EHSD.org website for the subcontractors to view. Reich recommended that staff would highlight the page for the members to focus on for the next meeting. Sparks stated she and Tupou would be calling the members and reminding them to come prepared to the meeting. 	
Discussion on Subcontractor Newsletter	<ul style="list-style-type: none"> Sparks shared Merchant’s recommendation was for the group to put together a subcontractor newsletter highlighting the subcontractors and using this as a resource for the community. Reich shared that she could devote time for this effort and that Alarcon-Bowmen wanted the program to be present in the community with the Economic Opportunity Council, the subcontractors and Student Interns. Reich stated she would mention this in her report at the full board meeting, but this would be kicked over to the Outreach Subcommittee meeting for discussion. 	
Next Steps	<ul style="list-style-type: none"> Staff will add new agenda items to the packet and send out to all the members Staff will contact all members to come prepared for the June meeting with highlighted information for them to focus on. Reich will enter missing information on the Community Action Plan before sending off to the board. Staff will get Zeimer the information on the upcoming conference in Boston. Sewell mentioned also adding to the Outreach meeting the business cards for the EOC. Staff will send Sewell a new set of business cards with the 211-database information. 	
Meeting Evaluation	<p style="text-align: center;"><u>Pluses / +</u></p> <ul style="list-style-type: none"> Woohoo! We got through it! 	<p style="text-align: center;"><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> None