



Economic Opportunity Council (EOC) Emergency Executive Committee Meeting Minutes



Location: Zoom Meeting

Date: 7/7/2021

Time Convened: 12:00 PM

Time Terminated: 12:45 PM

Recorder: Mele Tupou & Nancy Sparks

Attendees: Renee Zeimer, Devlyn Sewell, Aaron Alarcon-Bowen, Christina Reich, Nancy Sparks, Mele Tupou

Absentees:

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Ground Rules	<ul style="list-style-type: none">• Zeimer reviewed the desired outcomes and ground rules.
Public Comment	<ul style="list-style-type: none">• None present

TOPIC	RECOMMENDATION / SUMMARY
<p>Action: Community Action Plan- Overarching Statement</p>	<ul style="list-style-type: none"> • Zeimer explained she made some edits to the Overarching statement that staff sent to the Outreach committee: <ul style="list-style-type: none"> ○ The Economic Opportunity Council declares that the top factors to address in order to lessen the effects of poverty and foster the health and well-being of all individuals in Contra Costa County are: (1) Affordable Housing & Shelter, (2) Food & Nutrition, (3) Mental Health Access and (4) Employment & Job Training leading to skilled-based, living livable wage jobs. ○ In addressing these top factors that have been compounded by the pandemic, we recognize there are overarching systemic issues to meaningful access namely service capacity limitations, delays in timely service response times, difficulties linking to appropriate, culturally competent services and service integration. ○ Health and well-being refers to the recognition that of poverty is as a public health issue and that the health and well-being of all residents is an overarching concern as it relates to all priority areas. ○ Meaningful access refers to the compounding challenges including but not conditions of poorly resourced individuals who struggle with limited transportation options, inadequate or lack of electronic hardware, software and know-how to access online services, limited language access, and fear and/or difficulty producing acceptable personal identification documents needed to qualify for services. ○ Integration refers to universal qualification metrics and seamless coordination of service delivery among programs, departments and providers. • The group agreed to the following changes on the final overarching statement: <ul style="list-style-type: none"> ○ Keep "livable" in the first paragraph and strike out living. ○ Strikethrough "to address" deleted from paragraph 1, line 1 ○ The word "timely" deleted from paragraph 2, line 2 ○ Comma added after paragraph 2, line 3 after "culturally sensitive services" • Staff will make the changes and get signatures before sending the newest revised version to the Board of Supervisors. <p>A motion to approve the final edits of the 2022-2023 Community Action Plan overarching statement with the changes above was made by Sewell and seconded by Zeimer.</p> <p>The motion carried. Aye: Sewell, Zeimer Nay: Abstain: Absent:</p>

TOPIC	RECOMMENDATION / SUMMARY
<p>Discuss: Economic Opportunity Council Vice-Chair vacancy</p>	<ul style="list-style-type: none"> • Zeimer shared the Economic Opportunity Council elections are coming up in September and wanted to know if the committee would be okay to move forward with just a chair and secretary until September. • Sparks and Reich both agreed that the vice-chair vacancy could be filled at the September elections. • The group agreed to continue the next two executive meetings with just Sewell and Zeimer until a vice-chair is appointed in September.
<p>Discuss/Action: EOC Business Cards</p>	<ul style="list-style-type: none"> • Sewell explained her idea around the business cards was to add these to the backpacks that were being shared with the subcontractors and their clients. • Sewell also explained she just wanted to pass something out to the community that could be beneficial for them other than her name and information. She mentioned maybe some websites or phone numbers for resources in the county. • Zeimer explained maybe an electronic version of resources might be helpful to share with clients. • Reich explained the Community Services Bureau uses Resource Guides from the 211 database and this would be shared with the group.
<p>Discuss: 2021 Community Action Partnership Convention</p>	<ul style="list-style-type: none"> • Tupou shared all Travel Requests were submitted to Kathy Gallagher for signature. All registrations were purchased except for Zeimer. • Zeimer explained she thinks the expense and traveling will be happening during the time school begins so given the COVID work she is doing she believes she needs to be local to support the schools. She will be attending the conference virtually.
<p>Discuss: August agenda items and future business</p>	<ul style="list-style-type: none"> • Zeimer explained that one of the benefits of meeting virtually was the attendance. She also noted that getting together in person and sharing a meal is important. • Reich explained for now the subcommittee meetings can meet being that they are smaller groups and at the moment we are waiting to hear more information at the end of July whether we can come back for in person meetings or if there is a hybrid option for large board meetings. • Alarcon-Bowen stated we hope to hear something back soon and that there is a bill out there for this hybrid option for board members to attend meetings virtually. • Alarcon-Bowen stated the Brown-Act extensions are in place until September 30. He mentioned there are two different bills out right now AB361, which allows virtual meetings for emergencies and AB339 that allows virtual meetings indefinitely. • Zeimer asked what items will be discussed in August for the meeting: <ul style="list-style-type: none"> ○ Staff explained an update on the EOC board vacancies would be reported ○ Staff will be sharing information on the Site Monitoring visits ○ Alarcon-Bowen explained he wants to attend these site visits with all subcontractors but will have to schedule for September. ○ Staff will prepare site visits with all members and staff.

TOPIC	RECOMMENDATION / SUMMARY	
Next Steps	<ul style="list-style-type: none"> • Staff will make edits to the overarching statement for the CAP and send this out for signature and to the Board of Supervisors. • Staff will send the EOC the 211 Resource Guides for the West, East and Central County and have this attached to the August business packet. • Staff will send out Surviving Parenthood pamphlet to the committee. • Staff will register Zeimer as a virtual attendee for the convention in Boston. • Alarcon-Bowen will contact Supervisor Glover about the EOC Representative. • Staff will be in contact with members, staff and subcontractors regarding site visits. • Staff will prepare August meeting agenda items. 	
Meeting Evaluation	<p style="text-align: center;"><u>Pluses / +</u></p> <ul style="list-style-type: none"> • Great meeting! 	<p style="text-align: center;"><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> • None