

CalSAWS | Chronicle

California Statewide Automated Welfare System | Contra Costa County Employment & Human Services

June 2021

Ready to Go: CalSAWS Intranet Page



By Tish Gallegos,
Community Relations/Media Manager

You've been wondering exactly how much time – down to the second – is left for CalSAWS to “Go Live” in Contra Costa County, right? Or maybe you have a burning question about the integration of imaging and task management in California’s first-ever statewide automated welfare system. Now there is a place you can go to find these answers and many more. It’s all on a spectacular, just-launched [EHSD Intranet page](#)

that’s devoted to everything CalSAWS!

In addition to a live countdown clock marking the days, hours, minutes and seconds leading to the October 2022 Go-Live date, you’ll find the latest CalSAWS news, updates, meeting minutes, tools and resources to help you prepare for the transition from CalWIN to CalSAWS. That means detailed track and workgroup news, FAQs, a link to Staff Development’s CalSAWS page for training information, as well as recent issues of *CalSAWS Chronicles* and *Headlines* articles.

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What's Happening Now

Business Process Re-engineering (BPR) is in full swing as we prep for “To-Be” processes in Contra Costa

CalSAWS Overview

- ✓ URL
- CalSAWS Fact Sheet
- CalSAWS Frequently Asked Questions
- CalSAWS Executive Overview
- Staff Development – CalSAWS page



Eileen Olson



Terri Rose



Subra



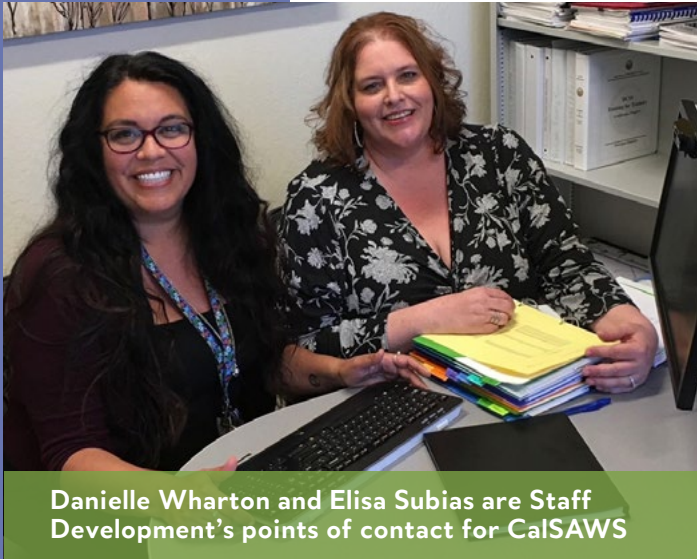
Shari Garrity

All About CalSAWS: Get the latest CalSAWS news, tools, track details, and more by visiting EHSD’s CalSAWS intranet page at

CalSAWS "Go Live"
COUNTDOWN



Change is Coming



Danielle Wharton and Elisa Subias are Staff Development's points of contact for CalSAWS

By Danielle Wharton and Elisa Subias,
Staff Development Specialists

As you all know, CalSAWS is coming in 2023 and Staff Development has been eagerly awaiting its arrival. We recently gained access to the CalSAWS virtual Sandbox. As we explored, we became excited to share what we discovered. We viewed several presentations on how to complete certain functions in the system, as well as learned to maneuver within the CalSAWS training region. The changes we are most excited to see so far are:

- **e-ICT process will be streamlined. CalSAWS will automatically transfer cases between California counties.**
- **The imaging process is improved and integrated into CalSAWS allowing for automatic indexing of documents.**
- **There is a Single Sign-On (SSO). Once you sign on to your PC, you can access other independent systems such as CalSAWS, MEDS and Compass Pilot.**
- **Task Management is part of the CalSAWS core.**
- **Fraud referrals can be initiated in CalSAWS.**

We will continue “playing” in the Sandbox to learn more about what we will include in upcoming CalSAWS training being developed for EHSD staff.

CalSAWS Insights

By Shari Garrity, CalSAWS Core Team Lead

CalSAWS is a dynamic system. Specific data fields can be pre-populated or specific data is required, depending on the data already entered for the case situation. For instance, when GA/GR has been added to a case and the EW is conducting the interview they will notice that the application has been dynamically modified to include General Assistance specific questions on the Non-Financial section of the Statement of Facts. These questions are not present if GA/GR has not been added to the case.

Additionally, staff will see a section specific for GA/GR the Task Navigation Bar.

▶ Financial
▼ GR
Document Signature
GR Work Requirement
MSUDRP Pre-Screening
MSUDRP Assessment
GR Non-Compliance
GR Health Assessment
GR Time Limits

CalSAWS prompts specific questions for General Assistance cases

36. Are you physically and mentally able to work? *	Yes
37. Do you have valid ID? *	Yes
38. How have you been supporting yourself for the past six months? *	SCHOOL LOAN
39. Do you have special job skills and training? *	Computers

The same can be said for Foster Care Programs. When Foster Care programs have been registered the Task Navigation Bar has added a section specific for Foster Care or Kin-Gap or AAP.

▼ Foster Care
Placement Authority
Child Placement
Deprivation
Re-Evaluation
Placement Verification
Permanency Plan Court Order
Non-Minor Dependent

▼ Kin-GAP
Summary
Rate Summary
Non-Minor Dependent

▼ AAP
AAP Summary

What's the Word?

New terms that will replace CalWIN terminology:

- **Resource Databank** is equal to Provider Maintenance in CalWIN. All the providers and their information will be stored in the Resource Databank.
- **Valuables** are items CalWIN does not keep track of, but are very important for our department. Valuables include, but are not limited to bus passes, tokens, and tickets, school parking passes, gas cards, etc. Each county will have its own list of valuables available to record in CalSAWS.

CalSAWS To Be

By Shari Garrity, CalSAWS Core Team Lead

The Contra Costa County CalSAWS To-Be sessions are starting on June 21st and will run until July 30th, 2021. All of our Contra Costa County Subject Matter Experts (SMEs) will be participating in these sessions. In order to be as prepared as possible, SMEs should watch the CalSAWS Web Based Training (WBT) videos, as well as reserve time and play in the CalSAWS Sandbox region.

Why are these sessions so important? The information that is shared and documented will be how we, Contra Costa County, will do business in the future. We need to make sure the documentation of the To-Be processes is clear and understandable.

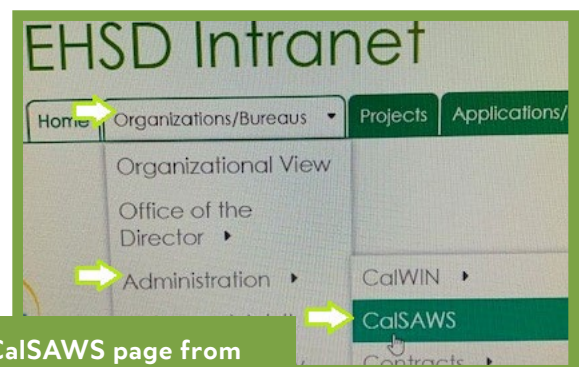
How can SMEs make the To-Be sessions successful? Be vocal. Ask questions. No question is too small. Someone else is probably wanting to know the same thing.

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Many thanks to **Leon Chan** in IT and **Deb Johnson** in Community Relations for all the work they did to create the framework and load up the CalSAWS page with buckets of information. And of course to CalSAWS Lead Manager **Eileen Olson** and the CalSAWS core team for their expertise and contributions.

We hope you'll visit the page often and count on it as a resource to help EHSD in "Leading the Change" as one of the first CalWIN counties to transition to CalSAWS.



To navigate to the CalSAWS page from the home page of EHSD's Intranet, go to the Organizations/Bureaus tab. Under Administration, select CalSAWS.