

MEMORANDUM

Kathy Gallagher, Director

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To: All Staff (Code 2A)

Date: May 21, 2021

From: Personnel Services

Subject: Last Day to Take the Personnel Survey is Today, Friday, May 21

The deadline is today to take this important survey!

As an employee of Employment and Human Services Department, YOU have the opportunity to lead the way in defining and enhancing our Personnel Services Division by providing your honest, open, and confidential opinions about the quality of our services.



A few notes about the survey:

- While providing your name is not mandatory, doing so will help us better analyze the results and target areas for improvement.
- It should take approximately 15 minutes to complete.
- You may take the survey at any time from any device until the date of close.

To begin, click on this link:

<https://www.surveymonkey.com/r/XNMG7K7>.

Please complete by today, Friday, May 21 @ 5:00 PM.

THANK YOU
FOR GIVING
YOUR FEEDBACK