



EMPLOYMENT &
HUMAN SERVICES

MEMORANDUM

Kathy Gallagher, Director

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To: All Staff – Code 2A

Date: January 7, 2021

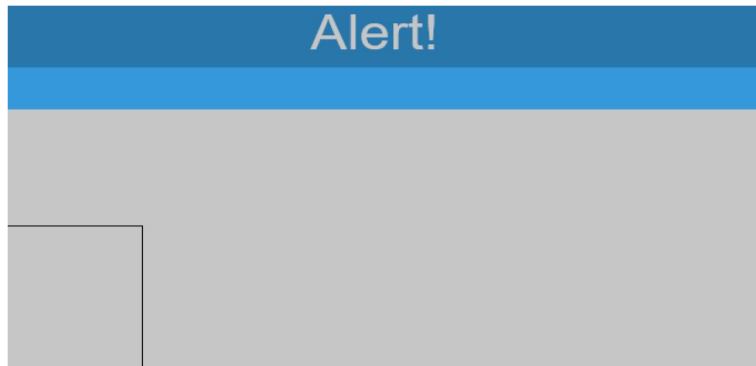
From: Administration

Subject: New County Alert System to Notify of COVID-19 Issues

On January 4, 2021, County Risk Management implemented a new process to alert staff of Covid-19 cases based on location. If you receive a message like the one shown below, **it is a valid informational notice. It is not phishing.** The system notifies all staff in a building where a case was detected. The email is labeled as follows and will be addressed to you. This process takes the place of the memos previously sent to staff through STARS.

From: InformaCast Mobile <do-not-reply@singlewire-informacast.com>

Subject: Covid-19 Notification



COVID-19 Notification

January 6, 2021

To: Employees located at

From: CCC Risk Management

Re: AB 685 Notification of Potential COVID-19 Exposure

Risk Management has been notified that an employee located at
in the Employment and Human