

FACT Meeting

January 4, 2021
9:30 a.m. – 11:30 a.m.

The public may observe and participate in the Zoom meeting
by calling 925-608-4943 for an invitation.

AGENDA

Time	Topic	Objective	Person to Lead
9:30 – 9:35	Call to Order		Chair/Vice Chair
9:35 – 9:40	Roll Call	Confirm Quorum verbally	Laura Malone
9:40 – 9:45	Review & Accept Minutes (December 7, 2020)	Review/Approve Minutes to be published publicly	FACT Committee Members
9:45 – 9:50	FACT Membership Update, Organization - Committee membership	Update	Laura Malone
9:50 – 10:15	New Member Orientation	Review	Vice Chair
10:15 -10:45	FACT Site Visit Prep - Orientation - Sign up, team lead, scheduling	Discuss Discuss/Assign	Chair/Vice Chair Chair/Vice Chair
10:45-11:00	Brown Act Update	Discuss	Laura Malone
11:00-11:10	Committee Member Updates	Committee Member Community Updates	FACT Committee Members
11:10-11:25	Updates - FACT Budget Update - Pending Action Items - Master Calendar	Budget update Review and confirm Review and confirm	Jan Nelson/Laura Malone Chair/Vice Chair Chair/Vice Chair
11:25-11:30	Discussion/Announcements/Public Comment	Open	Open
11:30	Adjourn		

- To request a copy of the documentation being reviewed during the meeting please contact Laura Malone at 925.608.4943. All documents will be posted with the meeting minutes

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **72 hours before** the meeting at 925.608.4943.