

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 12/3/2020 **Time: From:** 11:00 a.m. **To** 12:00 p.m.

Location: Teleconference/ Video Meeting (Zoom)

Online:

- Visit <https://cccouny-us.zoom.us/j/82888272850?pwd=RHdvM094Q3AxdWw5WTFRVjZjaXlPUT09>

- Click Join meeting and enter the following ID #: 828 8827 2850
- You will be prompted to enter *your name* and the following password: 341343
- Wait for host to join

Call in:

- Dial 1.888.278.0254 (US Toll Free)
- Enter Conference code: 609553

Meeting Leader: Ajit Kaushal, Chair

Purpose: Review Reports and CSBG Budgets

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact Nancy Sparks at least 24 hours before the meeting at nsparks@ehsd.cccounty.us.

Opportunities for Public Comment: *Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to nsparks@ehsd.cccounty.us before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes.*

All votes taken during a teleconference will be by roll call.

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.
Your patience is appreciated.*

By the end of this meeting, we will have:

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| An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner. |
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| Received any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda. |
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| Discuss unfinished business so that the members are aware and informed. |
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| Presentation of the 2020 CSBG Monthly Expenditure Report for October that EOC Fiscal subcommittee members have an understanding and can present the report at the next EOC Business Meeting. |
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| Review, discuss, and approve the 2021-2022 proposed budget so that staff can bring forward to the EOC during the December 10 th business meeting for final approval. |
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| Review and approve budget modification so that staff can move forward accordingly and submit to the Department of Community Services and Development (CSD). |
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| Identification of next steps necessary to move the process forward. |
| Evaluation of the meeting. |

| Agenda | | | |
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| What | How | Who | Time |
| ➤ Review Desired Outcomes & Meeting Rules | Present Clarify Check for Understanding | Volunteer | 2 Minutes |
| ➤ Public Comment | Present | Members of the Public | 3 Minutes |
| ➤ Unfinished business | Present Clarify | Group | 5 Minutes |
| Update: ➤ 2020 CSBG October Expenditure report | Present Clarify | CSB Staff | 10 Minutes |
| Action: ➤ CSBG Contract 21F-4007 proposed budget | Present Clarify | CSB Staff | 30 Minutes |
| Action: ➤ 20F-3007 Contract budget modification | Present Clarify Check for Understanding | CSB Staff | 5 Minutes |
| ➤ Next Steps | Present | Group | 3 Minutes |
| ➤ Meeting Evaluation | +/ Δ | Group | 2 Minutes |