

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

# Agenda

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**Group/Meeting Name:** EOC Executive Committee Meeting

**Date:** 12/3/2020 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

**Location:** Teleconference/ Video Meeting (Zoom)

**Online:**

- Visit: <https://cccounty-us.zoom.us/j/81517768754?pwd=SnltdWliUXI4QnQ4bEFRVkFiT0hBUT09>

- Click Join meeting and enter the following ID #: 815 1776 8754
- You will be prompted to enter *your name* and the following password: 624816
- Wait for host to join

**Call in:**

- Dial 1.888.278.0254 (US Toll Free)
- Enter Conference code: 609553

**Meeting Leader:** Renee Zeimer, Chair

**Purpose:** To set the agenda for the next EOC Business Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact Nancy Sparks at least 24 hours before the meeting at [nsparks@ehsd.cccounty.us](mailto:nsparks@ehsd.cccounty.us).*

**Opportunities for Public Comment:** *Persons who wish to address the EOC during the public comment or with respect to an agenda item may email their comments to [nsparks@ehsd.cccounty.us](mailto:nsparks@ehsd.cccounty.us) before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes.*

*All votes taken during a teleconference will be by roll call.*

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.  
Your patience is appreciated.*

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Received any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and edit Triennial report so that staff can ask entire board for feedback and present at the December EOC business meeting.
Review and approve as official record the draft November 5th, 2020 Executive Committee meeting minutes.
Review and approve the draft November 12th, 2020 EOC Business meeting minute so that staff can share them with the entire EOC.

Review and approve the draft December 10, 2020 business meeting agenda to distribute to the EOC members.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes
Action: ➤ Triennial Review	Present Clarify Check for Understanding Check for Approval	CSB Staff1	20 Minutes
Action: ➤ Review and approve the draft November 5, 2020 Executive Committee Meeting minutes	Present Clarify Check for Understanding Check for Approval	Group	5 Minutes
Action: ➤ Review and approve the draft November 12, 2020 Business Meeting minutes	Present Clarify Check for Understanding Check for Approval	CSB Staff Group	5 Minutes
Action: ➤ Review and approve the draft December 10, 2020 EOC Business meeting agenda	Present Clarify Check for Understanding Check for Approval	Group	20 Minute
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/-	Group	2 Minutes

If you wish to call in please see the instructions below:

- Dial 1-888-278-0254
- You will be asked to enter your access code: 8934051
- Once the access code is entered you will join the meeting