

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by Community Services Bureau to a majority of members of the Head Start Policy Council less than 72 hours prior to that meeting are available for public inspection at: 3068 Grant St. Bldg. 8, Concord, CA 94520 during normal business hours. (Gov. Code, section 54957.5(b) (2)).

## Agenda

<b>Group/Meeting Name:</b> CSB Policy Council Executive Meeting	
<b>Date:</b> November 4, 2020	<b>Time:</b> 6:00 – 6:40 PM
<b>Zoom:</b> <a href="https://cccouny-us.zoom.us/j/89424413051?pwd=YnlQYkdndzFNd3FLMmRvUGp6dStNdz09">https://cccouny-us.zoom.us/j/89424413051?pwd=YnlQYkdndzFNd3FLMmRvUGp6dStNdz09</a>	
<b>Meeting Leader:</b> Jasmine Cisneros	
<b>Purpose:</b> To Review Items	

*The Community Services Bureau of Contra Costa County will provide reasonable accommodations for persons with disabilities planning to participate in Policy Council meetings or subcommittee meetings.*

*Please contact Ana Araujo at least 48 hours before the meeting at (925) 852-5835 or at [rloza@ehsd.cccounty.us](mailto:rloza@ehsd.cccounty.us)  
Or you may contact the Federal Information Relay Service at 1-800-877-8339 for Teletypewriter communication assistance.*

**Opportunities for Public Comment:** *Persons who wish to address the CSB Policy Council during public comment or with respect to an agenda item may email their comments to [rloza@ehsd.cccounty.us](mailto:rloza@ehsd.cccounty.us) before or during the meeting, or should join the teleconference meeting prior to the meeting to state their intent to provide public comments and will be limited to two minutes comment.*

**Desired Outcomes:** By the end of this meeting, we will have:

Agreement on desired outcomes and ground rules so that our meeting is productive.

Approval of the October 7, 2020 Executive Meeting minutes so that we have an accurate record of the meeting.

A decision regarding Parent Recognition of Staff nomination recipients.

An understanding of staff reports so that the group is informed of Bureau highlights and other important events.

A review of the October 21, 2020 Policy Council minutes so they are ready for approval by the full Policy Council.

Agreement on the agenda for the November 18, 2020 Policy Council Meeting.

An Evaluation of the meeting so that we may review our strengths and make any improvements as needed.

Attendees: PC Executive Committee and CSB Staff

Agenda			
What (Content)	How (Process)	Who	Time (Minutes)
Review Desired Outcomes	Present	Matthew Carlson	2 Minutes
Review Meeting Ground Rules	Present	Matthew Carlson	1 Minutes
<b>Action:</b> Review and Approve October 7, 2020, Executive Meeting Minutes	Present Clarify Check for understanding Check for Agreement	Group	2 Minutes
Review and Make a Decision on Parent Recognition of Staff	Present Clarify Check for understanding Check for Agreement	Group	5 Minutes

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<b>What (Content)</b>	<b>How (Process)</b>	<b>Who</b>	<b>Time (Minutes)</b>
Staff Reports	Present Clarify Check for understanding	Staff	5 Minutes
Review October 21, 2020, Policy Council Minutes	Present Clarify Check for understanding	Group	4 Minutes
Set Agenda for November 18, 2020, Policy Council Meeting	Present Clarify Check for Understanding	Executive Committee and Staff	15 Minutes
Meeting Evaluation	Plus/Delta	Group	1 Minute