



Contra Costa County



Meeting: Program Services Subcommittee Meeting Date: 7/8/20 Time: 5:00pm to 6:20pm

Location: Zoom Meeting Facilitator: Magda Bedros Recorder: Salvadora Castro

Attendees:

Conference Call Attendees: Magda Bedros, Salvadora Castro, Sarah Reich, Jasmine Cisneros, Katie Cisco

TOPIC	SUMMARY
<p><b>Desired Outcomes</b> (Document who reviews meeting outcomes and ground rules)</p>	<ul style="list-style-type: none"> <li>• A discussion of June updates to the Goals and Objective to ensure parents have an understanding of the program's progress made, successes and challenges.</li> <li>• A discussion and review of the Child Outcomes.</li> <li>• An evaluation of the meeting to celebrate our success and enhance area where needed.</li> </ul>
<p><b>Public Comment</b></p>	<ul style="list-style-type: none"> <li>• Jasmine would like to see more implementations in Healthy Eating in Head State.</li> </ul>
<p><b>Reports / Presentations / Discussions / Comments</b></p>	<ul style="list-style-type: none"> <li>• Goals &amp; Objective 2019-2020 Program Year Draft June Updates Presented. Goal 1 Updates: Through the use of multiple technologies, CSB will develop systems to enhance staff and client communication while coordinating program-wide approaches to effective data management and ensuring high quality service delivery.             <ol style="list-style-type: none"> <li>(1) Kiosks have now been installed at George Miller Concord, George Miller III, Marsh Creek and the Administration office in Concord.                 <ul style="list-style-type: none"> <li>• Looking for ways to utilize the kiosks due to COVID-19.</li> </ul> </li> <li>(2) Communication Protocol has been developed in collaboration with content area managers. The Protocol provides guidance for staff to use various methods of communication via CLOUDS. CSB has already been working within parameters of the protocol through distance learning and remote services as result of the COVID-19 Shelter in Place.                 <ul style="list-style-type: none"> <li>• Web application so family can apply online.</li> </ul> </li> <li>(3) Use of IVR to support absence reporting is still in progress as project priorities shifted in response to the COVID-19 pandemic. CSB has expanded use of IVR to support access to services to meet emerging needs of families due to the COVID-19 pandemic and Shelter in Place orders. Due to the flexibility of the IVR design, CSB was able to quickly mobilize to create the Family Resource Hotline and Survey for Essential Workers.                 <ul style="list-style-type: none"> <li>• Jasmine asked: How will IVR recognize the voice? Sarah clarified that it does not recognize the voice; it recognizes the phone number to know who is calling.</li> </ul> </li> </ol> <p>Goal 2 Updates: Due to an 84% increase in Early Head Start slots (from 311 to 623) in two years, CSB will enhance its Early Head Start programming through a multi-faceted approach.</p> <ol style="list-style-type: none"> <li>1) Due to FA2 and GKASD in February, the pilot was postponed for March. Due to COVID-19 and the closures of centers, the curriculum was not presented.</li> <li>2) Partner Program staff began participating in two coaching groups. Due to Covid-19 Shelter-In-Place requirements from our County, we determined that placing the coaching on hold would best meet the needs of the participants. We will begin coaching again in September with the same participants.</li> <li>3) Families received take-home activities for the months of January and February. Due to Covid-19 Shelter-in-Place requirements, staff prepared grab-and-go educational materials for families, which included an additional activity relating to our goals. We also provided books to families during a book giveaway, which supports our literacy goal.</li> </ol> </li> </ul>

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During our Shelter-in-Place order, CSB Education team and teachers provided virtual learning activities to families via our CLOUDS email system and social media. These learning activities included all areas of development with an emphasis on modifying the activities for each developmental level from infancy to Pre-K.

Goal 3 Updates: CSB will implement a “Grow Our Own” approach to hiring, developing, and retaining a robust staff across all service areas that are responsive to the clients and intrinsically motivated to be the best they can be through a variety of supports and services.

- 1) Of the six Teacher Assistant Trainees (TAT) who took classes this past Spring, three passed their classes, two of whom will continue this Fall. One TAT completed the program and is in the process of acquiring an Associate Teacher (AT) Permit and transitioning as an AT with CSB. We continue to recruit new participants to foster their growth personally and professionally with CSB.
- 2) Three teachers within CSB are taking various classes geared towards Associate Degree requirements.
- 3) During Shelter-In-Place order between March and June due to COVID-19, the Mental Health Manager and Wellness Representative sent a wide range of mental health resources, information and materials twice a week to help staff cope with the unprecedented challenges and manage stress and anxiety. We also developed a Trauma-informed staff survey to identify areas of stress to help create or enhance supports as we work to reopen our centers. The survey data showed us that almost 70% felt comfortable in returning to work, and affirmed our efforts to provide further training in the following areas to ensure staff are prepared and feel supported: Health and Safety and Self-Care and Wellness.
- 4) Due to the COVID19 pandemic and the closure of the centers, all hiring within the County was placed on hold. Further, although the bureau’s recruitment activities continued, the Shelter-In-Place situation in the County resulted in less people looking for work and reduced job applications. During the period January 1– May 31, 2020, the Bureau hired one permanent Associate Teacher, 6 temporary Teacher Assistant Trainees (TATs) and two temporary Associate Teachers (ATs). During this time the Bureau also hired two permanent Infant/Toddler Master Teachers (internal promotions), and six permanent Master Teachers (internal promotions).

Goal 4 Updates: CSB will implement data-driven Parent, Family and Community Engagement (PFCE) services that embrace the PFCE framework and result in measurable impacts that achieve the mission of the organization.

- 1) Five Content Area Managers registered to participate in the Leadership Equity & Opportunity (LEO) training that consisted of four sub-training series. Staff completed the first training prior to social distancing mandates. Staff will be informed when the training resumes so that they may complete the full series.
  - 2) Redesign Parent Meetings to include more virtual meetings. Pilot: Fathering 15 (for fathers and father figures) Pilot is on hold until June 2021.
    - ◆ Katie stated great information and updates. Asked if we will be developing new objectives through the year?
- Child Outcomes Report Mid-Year 2019-2020 Infant/Toddlers  
3 Child Outcomes a Year, 5 Domain Goals, 4 Developmental Levels (Responding, Exploring, Building, Integrating)
  - I/T - At the Baseline Assessment, the highest scores were in the Physical Development and Health (**PD-HLTH**) domain and the lowest scores were in the Cognitive Development (**COG**) domain.

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	<ul style="list-style-type: none"> <li>• At the Mid-Year Assessment, the highest scores continue to be in the Physical Development and Health <b>(PD-HLTH)</b> domain and the lowest scores continue to be in the Cognitive Development <b>(COG)</b> domain. <ul style="list-style-type: none"> <li>○ At Baseline Assessment 59.6% of Infant/Toddler scored “Exploring Later” and above in Physical Development and Health.</li> <li>○ At Mid-Year Assessment 67.8% of Infant/Toddler scored “Exploring Later” and above in Physical Development and Health.</li> <li>○ At Baseline Assessment 40.5% of Infant/Toddler scored “Exploring Later” and above on Cognition Including Math and Science.</li> <li>○ At Mid-Year Assessment 52.1% of Infant/Toddler scored “Exploring Later” and above on Cognition Including Math and Science.</li> </ul> </li> <li>• Preschool - <b>The</b> highest scores at Baseline Assessment were in the Physical Development and Health <b>(PD-HLTH)</b> domain and continued to be the highest at the Mid-Year Assessment. The lowest scores at Baseline Assessment were in the Cognition including Math and Science <b>(COG)</b> domain at Baseline Assessment. At Mid-Year, the lowest scores were in Approaches to Learning-- Self-Regulation <b>(ATL-REG)</b> <ul style="list-style-type: none"> <li>○ At Baseline Assessment, 62.5% Preschoolers scored “Building Earlier” and above in Physical Development and Health <b>(PD-HLTH)</b>.</li> <li>○ Mid-Year Assessment 78.8% scored “Building Earlier” and above in Physical Development and Health <b>(PD-HLTH)</b></li> <li>○ At Baseline Assessment, 41% Preschoolers scored “Building Earlier” and above in Cognition including Math and Science <b>(COG)</b>.</li> <li>○ Mid-Year 63.2% preschoolers scored “Building Earlier” and above in Approaches to learning-Self-Regulation <b>(ATL-REG)</b></li> </ul> </li> <li>• Katie asked if Baseline results is for Nationwide or just our kids. Magda stated that it was for the children in our Agency.</li> <li>• Katie stated that it amazes her to see how our county has such a great program.</li> </ul>	
<p><b>Next Steps</b></p>	<ul style="list-style-type: none"> <li>• Connect Sophia with Jasmine, as she would like more information and get involved with the Nutrition Programs.</li> <li>• Magda will e-mail CLASS tools to Subcommittee.</li> <li>• Magda will work on graphing kids who stayed in program 2 years, 3 years, 4 years, 5 years to compare and see the progress and advantages of the Program.</li> </ul>	
<p><b>Meeting Evaluation</b></p>	<p><b><u>Plus</u></b></p> <ul style="list-style-type: none"> <li>• Shared Screen on Zoom</li> <li>• Resources shared.</li> <li>• Great information shared.</li> </ul>	<p><b><u>Deltas</u></b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>