

FACT Meeting

November 2, 2020

9:30 a.m. – 11:30 a.m.

The public may observe and participate in the Zoom meeting
by calling 925-608-4943 for an invitation.

AGENDA

Time	Topic	Objective	Person to Lead
9:30 – 9:35	Call to Order		Chair/Vice Chair
9:35 – 9:40	Roll Call	Confirm Quorum verbally	Laura Malone
9:40 – 9:45	Review & Accept Minutes (October 5, 2020)	Review/Approve Minutes to be published publicly	FACT Committee Members
9:45 – 10:30	FACT Membership Update, Organization <ul style="list-style-type: none">- Committee membership- Open positions/Recruitment	Update Membership application review and vote	Laura Malone Chair/Vice Chair
10:30-10:40	FACT Reports <ul style="list-style-type: none">- FACT Annual Report- Bi-Annual Report Questionnaire	Review & Approve Review for changes	Laura Malone
10:40-10:55	FACT Master Calendar 2020/2021	Review	Chair/Vice Chair
10:55-11:05	New Member Information Packet	Review	Vice Chair
11:05-11:15	Committee Member Updates	Committee Member Community updates	FACT Committee Members
11:15-11:25	Updates <ul style="list-style-type: none">- Contract update- FACT budget update- Action Item List	Current status of contracts Budget update Review/Clean up	Jan Nelson Laura Malone/Jan Nelson Chair/Vice Chair
11:25-11:30	Discussion/Announcements/Public Comment	Open	Open
11:30	Adjourn		

- To request a copy of the documentation being reviewed during the meeting please contact Laura Malone at 925.608.4943. All documents will be posted with the meeting minutes

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **72 hours before** the meeting at 925.608.4943.