



EMPLOYMENT &  
HUMAN SERVICES

## MEMORANDUM

Kathy Gallagher, Director

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To: All Staff, Code 2A

Date: September 2, 2020

From: Administrative Services

Subject: Update - EHSD Sign-in Process is on Hold

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Please be advised that the sign-in process for EHSD buildings that we announced last week is temporarily delayed until further notice. We will update staff about implementation plans as we receive more information. Thank you for your understanding and flexibility as we work to comply with County guidelines.