

## MEMORAN DUM

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To: All Staff less CSB (Code 2) Date: June 16, 2020

From: Ecotime Administrators

Subject: Ecotime Logon Issue

We are experiencing an issue with logging onto Ecotime. Some users may be experiencing the error message below when trying to log on. Our vendor is working on resolving the issue. An update will be sent to employees once the issue is fixed. Thank you for your understanding.

An error has been encountered.

Please logoff and try again. Contact your system administrator if the error occures again.

Log Off