



EMPLOYMENT &  
HUMAN SERVICES

## MEMORANDUM

Kathy Gallagher, Director

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To: All Staff, Code 2A

Date: March 16, 2020

From: Kathy Gallagher

Subject: Important New Order from Bay Area Health Officials about COVID-19

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This afternoon, health officials issued an order for individuals living in Contra Costa County to shelter at their place of residence, except if they provide or need to receive essential services, engage in essential activities, and work for essential government services. This order affects several Bay Area counties.

### CCHS Order of the Health Office: Shelter at Place of Residence

We understand that staff members have many questions about how the order affects their roles at EHS and whether or not they should report to work. EHS is a county department that provides essential services for community members. Our leadership team is awaiting further instruction from the County Administrator to determine if there are possible exceptions related to EHS's work.

For the time being, we continue business as usual, aside from the closure of our public lobbies and childcare centers as announced earlier. Please plan to report to work until further notice. If you have already been authorized to work from home, continue to do so per the terms of your agreement. We will further assess the situation and update by tomorrow.

Thank you for your dedication during this challenging, very fluid situation. Please continue to heed the guidance about social distancing and other ways to prevent the spread COVID-19 Stay well, healthy and strong.