

# Agenda

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**Group/Meeting Name:** Economic Opportunity Council (EOC) Business Meeting

**Date:** 3/14/2019 **Time: From:** 6:00 PM **To** 8:00 PM

**Location:** 1470 Civic Ct. Suite 200, Concord 207

**Meeting Leader:** Renee Zeimer, Chair

**Purpose:** To Conduct EOC Monthly Meeting

*The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.*

**PERSONS WHO WISH TO ADDRESS THE EOC DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.**

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.  
Your patience is appreciated.*

**Desired Outcome: By the end of this meeting, we will:**

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Introductions and welcome The Department of Community Services and Development (CSD) Field Representative Katie Walker to the board and new members Michelle Chenault, District Five Representative and Kim McCarl, Private/Non-Profit to the board.
Deliberate and recommend prospective EOC candidate(s) for approval by the Board of Supervisors.
Review and approve the January 10, 2019 Business Meeting minutes.
A review and approval of the 2018 Annual Report so that staff can submit to the Board of Supervisors.
A discussion on the EOC Trifold so that staff can move forward with the printing process.
A Roundtable debrief so that members are aware.
An overview and discussion of Public Hearing so that we ensure members participation.
Discuss CalCAPA (California Community Action Partnership Association) endorsement so that members are aware and informed.
A presentation regarding health and what's being done in the community so that members are informed.
A brief overview and completion of Form 700 so that current members are in compliance of the annual filing to the State.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines.
Evaluate the meeting.

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	5 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. Introduction and Welcome - Katie Walker - New members	Present	Group	15 minutes
4. <b>Action:</b> ➤ Ratify executive recommendation of approved EOC candidate to the board	Present Draft Clarify Check for Understanding Check for Approval	Group	5 Minutes
5. <b>Action:</b> ➤ Review and approval of the January 10, 2019 Business Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Secretary	5 Minutes
6. <b>Action:</b> ➤ Ratify executive decision to approve and submit the 2018 Advisory Body Annual Report to the Board of Supervisors	Present Clarify Check for Understanding Check for Agreement	Group	5 Minutes
7. EOC Trifold	Present Clarify Check for Understanding	Group	10 Minutes
8. 2019 Roundtable	Present Clarify Check for Understanding	Group	10 Minutes
9. Strategy and schedule for Public Hearings	Present Clarify Check for Understanding	Group	10 Minutes
10. CalCAPA 2019	Present Clarify Check for Understanding	Group	5 Minutes
11. Priority Area: Comprehensive Health Services update report	Present Clarify Check for Understanding	Dawn Miguel, Vice Chair	10 Minutes

<b>Agenda</b>			
<b>What</b>	<b>How</b>	<b>Who</b>	<b>Time</b>
<b>12. Reports:</b> <ul style="list-style-type: none"> <li>• EOC Chair</li> <li>• Fiscal-Actual</li> <li>• CSB Staff <ul style="list-style-type: none"> <li>○ Form 700 Conflict of Interest</li> <li>○ FESP</li> </ul> </li> <li>• EOC Members <ul style="list-style-type: none"> <li>○ Policy Council</li> </ul> </li> </ul>	Present	Group	5 Minutes 5 Minutes 10 Minutes  10 Minutes
<b>13. Next steps</b>	Present Clarify Check for Understanding	Group	5 Minutes
<b>14. Evaluate the Meeting</b>	Plus/Delta	Group	3 Minutes

Public comments on matters listed on the agenda may be submitted at least one full work day prior to the published meeting time, to the Economic Opportunity Council Board via email: [mtupou@ehsd.cccounty.us](mailto:mtupou@ehsd.cccounty.us) or [nsparks@ehsd.cccounty.us](mailto:nsparks@ehsd.cccounty.us) ;or via electronic mail: 1470 Civic Court, Suite 200 Concord, Ca 94520.

# Application Form

## Profile

### Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Private/Non Profit

Seat Name (if applicable)

### Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

Early in my career, I worked at a non-profit that received CDBG funds to support out programs. I saw firsthand the positive impacts this funding can have. I would love to be involved with setting the strategy for how this program realized the best impacts in the community where I now live.

### This application is used for all boards and commissions

Kimberly

First Name

McCarl

Last Name

Middle Initial

[Redacted]

Email Address

[Redacted]

Home Address

Suite or Apt

[Redacted]

City

CA

State

[Redacted]

Postal Code

[Redacted]

Primary Phone

John Muir Health

Employer

Public Affairs Manager

Job Title

Public Relations

Occupation

### Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes  No

### Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes  No

## Education History

### Select the highest level of education you have received:

Other

Bachelor or Science

If "Other" was Selected Give Highest Grade or Educational Level Achieved

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**College/ University A**

Northern Arizona University

Name of College Attended

Public Relations

Course of Study / Major

Units Completed

**Type of Units Completed**

None Selected

**Degree Awarded?**

Yes  No

Bachelor of Science

Degree Type

1993

Date Degree Awarded

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**College/ University B**

Name of College Attended

Course of Study / Major

Units Completed

**Type of Units Completed**

None Selected

**Degree Awarded?**

Yes  No

Degree Type

Date Degree Awarded

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## College/ University C

\_\_\_\_\_  
Name of College Attended

\_\_\_\_\_  
Course of Study / Major

\_\_\_\_\_  
Units Completed

### Type of Units Completed

\_\_\_\_\_  
None Selected

### Degree Awarded?

\_\_\_\_\_  
 Yes  No

\_\_\_\_\_  
Degree Type

\_\_\_\_\_  
Date Degree Awarded

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### Other schools / training completed:

\_\_\_\_\_  
Course Studied

\_\_\_\_\_  
Hours Completed

### Certificate Awarded?

\_\_\_\_\_  
 Yes  No

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## Work History

Please provide information on your last three positions, including your current one if you are working.

### 1st (Most Recent)

\_\_\_\_\_  
9/18 - Present

Dates (Month, Day, Year) From - To

\_\_\_\_\_  
40

Hours per Week Worked?

**Volunteer Work?**

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Yes  No

Public Affairs Manager

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Position Title

**Employer's Name and Address**

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**Duties Performed**

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Plan and manage public affairs programs to maintain and improve the reputation of John Muir Health in the community and with various external constituencies.

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2nd

6/15-11/17

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Dates (Month, Day, Year) From - To

40

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Hours per Week Worked?

**Volunteer Work?**

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Yes  No

Communications Manager

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Position Title

**Employer's Name and Address**

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**Duties Performed**

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Planned and managed all communications efforts with 180,000 daily transit riders.

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3rd

11/12-9/18

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Dates (Month, Day, Year) From - To

40

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Hours per Week Worked?

**Volunteer Work?**

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Yes  No

Managing Director

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Position Title

## Employer's Name and Address

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Key Message Public Relations, LLC 1802 Brevard Rd Asheville, NC

## Duties Performed

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Managed public and media relations strategy and implementation for clients in the development, travel and tourism, and economic development sectors.

[McCarl\\_Resume.docx](#)

Upload a Resume

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## Final Questions

### How did you learn about this vacancy?

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Contra Costa County Homepage

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If "Other" was selected please explain

### Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

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Yes  No

If Yes, please identify the nature of the relationship:

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### Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

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Yes  No

If Yes, please identify the nature of the relationship:

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### Please Agree with the Following Statement

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I understand that this form is a public document and is subject to the California Public Records Act.

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I Agree

**Kimberly McCarl, APR**

[REDACTED]  
[REDACTED]  
kimmccarl@hotmail.com

**Experience**

John Muir Health, Public Affairs Manager  
September 2017 – Present, Walnut Creek, California

- Plan and manage public affairs programs to maintain and improve the reputation of John Muir Health in the community and with various external constituencies.

Key Messages Public Relations Consulting, Managing Director/Owner  
September 2013 – Present, Concord, California and Asheville, North Carolina

- Drafted and implemented a strategic community and media relations plans for the redevelopment of an abandoned commercial property into an open-air retail center. Advertising equivalency value for one month of editorial coverage for Asheville Outlets was more than \$70,000.
- Managed crisis communications for a regional bank engaged in a federal trademark dispute. Provided strategy options as well as guidance on implementation including providing talking points and media coaching for C-Level executives.

Alameda-Contra Costa Transit Agency, Communications Manager  
June 2015 – October 2017, Oakland, California

- Managed day-to-day communication and outreach to 170,000 daily riders of public transit. Integrated traditional and new channels to notify public of service changes and disruptions in three languages. Efforts included digital, traditional and multilingual advertising, electronic newsletters and social media.
- Planned and executed six community meetings to provide members of the public ample opportunity to interact with staff and submit comments on service expansion and redesign proposals.
- Developed and managed a strategic plan for expanded use of social media to help riders access the bus system. Public perception of AC Transit brand improved five percentage points over two years.

Crawford Strategy, Vice President of Public Relations  
November 2012 – September 2013, Greenville, South Carolina

- Developed and implemented strategic media relations campaign to announce the return of the well-known banking executive to the Greenville, S.C. market. Plan included development of key messages, one-on-one outreach to targeted reporters, and staffing interviews to ensure details were available and follow-up completed.
- Developed national media strategy to position the CEO of an eight-hospital system as a high profile subject matter expert related to the Affordable Care Act and rural healthcare.

City of Wilson Downtown Development Corporation, Business Recruitment and Retention Specialist  
November 2011 - August 2012, Wilson, North Carolina

- Managed effort to recruit and retain small businesses to occupy historic buildings in core downtown business district. Created connections and partnerships that resulted in the successful opening of three businesses and two restaurants.
- Recruited real-estate development firm to restore historic tobacco warehouse into multiuse retail/residential facility. Acted as liaison between developer and contacts with the State of North Carolina to access historic tax credits and grant funds totaling \$150,000.
- Worked with city elected officials and state executives to complete a strategic planning effort based on the Main Street USA program guidelines to identify goals and milestones for downtown development.

*Resume continues*

*Kimberly McCarl Resume continued*

September 2010 – November 2011, Raleigh, North Carolina

- Coordinated economic development announces throughout the state of North Carolina, including managing timing, location, key messages and agenda between corporate leadership and communications staff, local economic development agencies, community colleges and governor's staff. Averaged two events per month.
- Drafted press releases, speeches, fact sheets and backgrounders for Governor of North Carolina, Secretary of Commerce and corporate leadership.

City of Commerce City, Marketing/Public Relations Manager

March 2009 – May 2010, Commerce City, Colorado

- Managed marketing and public relations efforts for community of 42,000 residents in metro area of more than two million citizens. Redesigned quarterly city magazine to monthly publication and revamped website including 300 web pages and more than 1,500 PDF and other related documents.
- Provided public relations counsel and support to city council and executive management. Handled crisis communications when a train hit a tanker truck filled with gasoline causing a massive explosion.
- Supported community events and projects through press releases, community publications and city website. Worked with executive management for the Colorado Rapids MLS team to plan the biggest 4<sup>th</sup> of July celebration in the Denver metro area.

Vladimir Jones Marketing and Advertising (Formerly PRACO), Account Group Director

November 2003 - March 2009, Greenwood Village, Colorado

- Assigned to manage public involvement and outreach for regional transportation and community development projects. Managed team of elected officials and technical staff from 42 communities to reach consensus on plans for expanding 72 miles of federal highway in Northern Colorado.
- Facilitated 36 public meetings and more than 90 community presentations to share progress and technical information about transportation projects. Negotiated property acquisition with more than 15 owners whose property was in the footprint of a light rail line under construction between Denver and Golden, Colorado.

Arapahoe County, Public Information Officer

November 1999 - November 2003, Littleton, Colorado

- Wrote and implemented Communications Plan and department guidelines.
- Produced internal and external publications including news releases, talking points, electronic and printed newsletters, brochures, reports, and web site content.
- Acted as spokesperson and worked with media to obtain positive, balanced coverage for departments.
- Provided counseling for executive staff in preparation for media interviews.

City of Aurora, Director of Communications

July 1998 - November 1999, Aurora, Colorado

- Provided strategic counsel to elected officials and executive staff.
- Wrote crisis communications plan and implemented strategies in response to Y2K. Coordinated communications during event from Emergency Command Center. Acted as spokesperson and managed media requests.
- Managed the production of city publications and upheld graphic standards.

#### **Education**

Northern Arizona University  
Bachelor of Science, Public Relations  
Flagstaff, Arizona

#### **Accredited in Public Relations**

by the Public Relations Society of America  
**Fluent in Spanish**  
the result of living in Peru, South America



**Economic Opportunity Council (EOC) Business Meeting Minutes**

Location: 1470 Civic Court, Suite 200, Concord CA 94520



**Date:** 1/10/2019      **Time Convened:** 7:06 PM      **Time Terminated:** 8:05 PM      **Recorder:** Nancy Sparks

**Attendees:** Samuel Houston, Armando Morales, Devlyn Sewell, Renee Zeimer, Ajit Kaushal, Dawn Miguel, Lauren Babb, Cloudell Douglas

**Absentees:** Patricia Piquero, Tanya Brown, Acaria Almeida

**Staff:** Christina Reich, Nancy Sparks, Mele Tupou Lolohea (Excused)

**Quorum:** Yes

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes	<ul style="list-style-type: none"> <li>Chair Zeimer called the meeting to order at 7:05 PM. Kaushal read the desired outcomes.</li> <li>Zeimer read ground rules for all members to follow.</li> </ul>
Public Comment	<ul style="list-style-type: none"> <li>None present</li> </ul>
Interviewed Prospective Candidate	<ul style="list-style-type: none"> <li>The group interviewed Monisha Merchant, a resident from Concord.</li> <li>Merchant has experience working with low wage workers in the county.</li> <li>Merchant expressed her interest in supporting the County's effort to provide families and individuals access to services.</li> </ul> <p><b>A motion to recommend Monisha Merchant for approval to the Economic Opportunity Council was made by Miguel and second by Cloudell.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Morales, Babb, Sewell, Zeimer, Kaushal, Miguel, Douglas</b>  <b>Nays: None</b>  <b>Abstentions: Houston</b>  <b>Absent: Almeida, Piquero, Brown</b></p>
2018 Desk Review Report C-18-008	<ul style="list-style-type: none"> <li>Staff shared the desk review report with the board. Staff explained that the desk review included a review of our administrative, board governance, prior monitoring reports fiscal and programmatic documents. For 2018, the results of the desk review determined that the current board vacancy in the public sector 5 since</li> </ul>

TOPIC	RECOMMENDATION / SUMMARY
	<p>July 1, 2017 is now considered a finding. Staff and the EOC will be recruiting to fill this seat as quickly as possible as staff is working on a recruitment plan.</p>
<p><b>Action:</b> Review and approval of the draft November 8, 2018 Business meeting minutes</p>	<ul style="list-style-type: none"> <li>The group reviewed the draft November 8, 2018 Business meeting minutes with no changes.</li> </ul> <p><b>A motion to approve the draft November 8, 2018 Business meeting minutes was made by Miguel and second by Kaushal.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Houston, Morales, Babb, Sewell, Zeimer, Kaushal, Miguel, Douglas</b>  <b>Nays: None</b>  <b>Abstentions:</b>  <b>Absent: Almeida, Piquero, Brown</b></p>
<p><b>Action:</b> 2019-2020 CSBG Budget Revisions</p>	<ul style="list-style-type: none"> <li>Staff presented the 2019-2020 CSBG Budget Revisions containing a slight increase. Staff was notified by The Department of Community Services and Development (CSD) that the initial contract amount of \$847,381 had been changed to \$850,578 resulting with a \$3,197 increase.</li> <li>Staff informed the group that the increase would be added back to the Student Intern salaries and benefits to compensate for the reduction of their allocation by \$5,063 that was given to the subcontractors for the 2019-2020 funding year.</li> </ul> <p><b>A motion to approve the 2019-2020 CSBG Budget Revisions was made by Kaushal and second by Douglas.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Houston, Morales, Babb, Sewell, Zeimer, Kaushal, Miguel, Douglas</b>  <b>Nays: None</b>  <b>Abstentions:</b>  <b>Absent: Almeida, Brown, Piquero</b></p>
<p><b>Action:</b> 2019-2020 CSBG Awarded Programs</p>	<ul style="list-style-type: none"> <li>Staff presented the final list of awardees for the 2019-2020 grant cycle to the group.</li> <li>Reich thanked the EOC for working diligently to resolve the issues faced by the board.</li> <li>The group expressed relief to move forward with upcoming CSBG events.</li> </ul> <p><b>A motion to ratify the approved 2019-2020 CSBG awarded programs was made by Houston and second by Douglas.</b></p> <p><b>The motion passed with EOC members voting as follows:</b>  <b>Ayes: Morales, Sewell, Zeimer, Kaushal, Miguel, Babb, Douglas, Houston</b></p>

TOPIC	RECOMMENDATION / SUMMARY
	<p><b>Nays: None</b>  <b>Abstentions:</b>  <b>Absent: Almeida, Piquero, Brown</b></p>
2018 Annual Report	<ul style="list-style-type: none"> <li>• Staff shared the annual report with the members and asked for feedback from the group.</li> <li>• Staff mentioned that the annual report would be open for feedback period starting on Monday, January 14<sup>th</sup> through February 1<sup>st</sup> 2019.</li> <li>• Staff will be bringing the final version before the EOC during the February 14<sup>th</sup> 2019 business meeting before sending to the board of supervisor for approval.</li> </ul>
2019 Work Plan	<ul style="list-style-type: none"> <li>• Sparks presented the 2019 work plan and reminded the board to check their work plans for dates and times on important events during the year.</li> <li>• The group agreed with hosting the roundtable on February 25, 2019.</li> <li>• The group recommended save the dates be sent to the subcontractors for the roundtable.</li> </ul>
<p><b>Reports:</b></p> <ul style="list-style-type: none"> <li>• EOC Chair -Educational</li> <li>• Fiscal- Actual</li> <li>• CSB Staff</li> <li>• EOC Members <ul style="list-style-type: none"> <li>○ Policy council updates</li> </ul> </li> </ul>	<p><u>EOC Chair</u></p> <ul style="list-style-type: none"> <li>• Zeimer shared the Winter Jacket Drive flyer with the group. This drive is to help immigrant families at the border who need assistance as they continue on their migrant journey.</li> </ul> <p><u>Fiscal-Actual</u></p> <ul style="list-style-type: none"> <li>• Kaushal presented the November expenditure report for the 2018 CSBG 18F-5007 contract. 92% of the budget has been expended and we are right on target with Administrative costs.</li> <li>• Zeimer pointed out that the budget contained \$1,711 in unspent funding under program cost that will be used to cover the cost of the roundtable and public hearings in the upcoming month. Zeimer asked the group to come up with a proposed budget on how to spend the remaining \$1,711 during the next fiscal meeting.</li> </ul> <p><u>CSB Staff</u></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><u>Policy Council</u></p> <p><u>EOC Members</u></p> <ul style="list-style-type: none"> <li>•</li> </ul>
Next Steps:	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> <li>• Staff will send out Winter Jacket flyer to the group</li> <li>• Staff will send out the Annual Report to the group for a 2-week comment period before presenting to the EOC at the February business meeting.</li> <li>• Staff will send out a survey monkey to the members regarding best dates and time for the 2019 EOC</li> </ul>

TOPIC	RECOMMENDATION / SUMMARY
	<p>orientation.</p> <ul style="list-style-type: none"> <li>• Staff will send out an email reminder to the Outreach group for the January 24<sup>th</sup> Outreach subcommittee meeting in preparation for the 2019 Roundtable event in February.</li> <li>• Staff will send out save the dates to the subcontractors for the 2019 Roundtable event on February 25<sup>th</sup>.</li> <li>• Add Health Presentation on the February business meeting agenda for 15 minutes.</li> </ul>
Evaluate the Meeting	<ul style="list-style-type: none"> <li>• none</li> </ul>



## ADVISORY BODY ANNUAL REPORT

Advisory Body Name: \_\_\_\_\_  
Advisory Body Meeting Time/Location: \_\_\_\_\_  
Chair (during the reporting period): \_\_\_\_\_  
Staff Person (during the reporting period): \_\_\_\_\_  
Reporting Period: \_\_\_\_\_

### I. Activities

(estimated response length: 1/2 page)

*Describe the activities for the past year including areas of study, work, special events, collaborations, etc.*

### II. Accomplishments

(estimated response length: 1/2 page)

*Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.*

III. Attendance/Representation

(estimated response length: 1/4 page)

*Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.*

IV. Training/Certification

(estimated response length: 1/4 page)

*Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.*

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

*Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.*



“Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”

—THE PROMISE OF COMMUNITY ACTION

**We Partner with the Community:**

Community Action Partnership meets the needs of the community and achieves our goals by establishing and fostering community partnerships, developing and adapting new and innovative initiatives and working with other community-based organizations to leverage funding.

**Our High-Priority Areas Include:**

- Housing/Shelter
- Employment/Job Training
- Food/Nutrition
- Comprehensive Health Services



**Our Mission Statement:**

The mission of the Economic Opportunity Council, the Community Action of Contra Costa County is to arm the community with hope, knowledge, resources, and voice. Through our advocacy, inclusion and influence we promote pathways out of poverty to unbar the doors to full participation and self-sufficiency.



CONTRA COSTA COUNTY  
COMMUNITY SERVICES  
BUREAU



Contra Costa County Employment & Human Services  
Community Services Bureau

1470 Civic Court, Suite 200, Concord, CA 94520  
(925) 681-6311

[www.cccounty.us/ebsd.org/headstart/community-action/](http://www.cccounty.us/ebsd.org/headstart/community-action/)



Helping  
People.  
Changing  
Lives.

Contra Costa County  
Community Services Bureau

## Who are we?

The Contra Costa County Economic Opportunity Council (EOC) is a mandated tripartite board of the Community Action Agency (CAA) responsible for administering the Community Services Block Grant (CSBG). The Employment and Human Services Department's (EHSD) Community Services Bureau (CSB) is the Federal and State recognized public entity for the CAA of Contra Costa County.

The Economic Opportunity Council of Contra Costa County was created during the Johnson Administration with the passage of the Economic Opportunity Act of 1964 also known as the "War on Poverty" legislation. The EOA mandated at minimum a 15-member board with five representatives from each of three sectors—low income, private/non-profit and the public. In Contra Costa County, each Supervisor appoints a public sector representative from his/her district.

## What do we do?

The Economic Opportunity Council administers the Community Services Block Grant Program and participates actively in the development, planning, implementation, and evaluation of the CSBG.

The Board holds public hearings every two years to identify priority areas and develop strategic plans that address the most pressing needs of the County's low-income populations. Identified priority areas typically focus on affordable housing needs, employment training and jobs, health care, food insecurity, and the barriers that limit access to services.

Through legislative and policy actions, educational roundtable discussions, and outreach activities, the EOC works through its members and agency partners to advocate for and engage the poor and underserved.

## Why do we do it?

To arm the community with hope, knowledge, resources and voice. Through our advocacy, inclusion, and influence we promote pathways out of poverty to unbar the doors to full participation and self-sufficiency.

### Want to learn more about us or get involved?

Contact Nancy Sparks by email: [nsparks@ehsd.cccounty.us](mailto:nsparks@ehsd.cccounty.us) or by phone at (925) 681-6308

*The EOC is part of a national Community Action Partnership network. To learn more about the Community Action Partnership, go to <https://communityactionpartnership.com/>*

## Reducing Poverty in Contra Costa County

### The Community Action Partnership engages in poverty reduction initiatives such as:

- Assisting low-income people in attaining the skills, knowledge, and motivation necessary to achieve self-sufficiency.
- Providing low-income people with immediate life necessities such as food, shelter, employment and healthcare needs, etc.
- Community coordination efforts including community building, advocacy, rehabilitation, and revitalization services.



## 2019 CSBG Roundtable Discussion

<b>Issue</b>	<b>Affected Party</b>	<b>Source of Problem</b>	<b>Actions can we take</b>
Transitional Housing			
Need more emergency temporary housing			
Need more permanent Housing			
Mental Health Services (waitlist, bilingual)	Youth (Family)	Resources not following migration	Reach out to Jim Frazier (California State Assembly member and a member of the Youth & Mental Health subcommittee)/ EOC Letter <a href="https://a11.asmdc.org/">https://a11.asmdc.org/</a>
Enrolling into school	Youth	Administrative Problem (Bureaucratic)	EOC Letter/ Share fact sheet on McKinney-Vento Act <a href="http://nationalhomeless.org/publications/facts/McKinney.pdf">http://nationalhomeless.org/publications/facts/McKinney.pdf</a>
Schools/ Homeless Youth needing access to school (connect with education liaison)	School age youth/ Community students	Combination of limited resources (limited ability to outreach)	Facilitate a meeting with superintendent (Homeless)
Transportation	-Low-income/ youth, adults, family -All types are in need	- Not feasible for low-income clients -Cost of living in Bay Area	-Vouchers (transportation), other sources for transportation -Facilitate a tree of intern resources -Facilitate a/ bus company in community
High demand for Monument Crisis Center			
Economic climate change	Youth/ Adults	Child care access/ affordability	
Mental/drug abuse	Clients		Case manager/ more politicians (look into more positions)
Increase wages High cost of living	Staff	High cost of living	Language based services

## 2020 Census Plan

- Opportunity Junction will open evening Tech Center computers for completing the Census and run group sessions.
- Lao Family Community Development will open their San Pablo office's computer lab as a fill out station for the 2020 Census; language translators.

[Select Page](#)

**JOIN OUR LEGISLATIVE BREAKFAST &  
CONFERENCE IN MAY**

**MAY 13-15, 2019**

Join us for a morning of breakfast and engaging discussion before we head out to the capital to educate our legislative representatives during National Community Action Month! CalCAPA is excited to host our conference learning alongside teammates, and partners as well as thought leaders from across the state that will be sure to enlighten and motivate Community Action members and affiliates. The opportunity is provided to attendees to learn about how Community Action Agencies are serving your jurisdiction

and supports constituents by providing unique programming and resources to serve specific community needs to reduce poverty. This conference is full of enlightening information as we all work to reduce poverty in California by helping people to become self-sufficient and providing needed resources to change lives!

**This year's Award of Recognitions will take place in conjunction with CalCAPA's Legislative Breakfast on May 14th. CalCAPA takes great pride in the achievements of all of our agencies, assemblymen, and senators. The contributions made by Community Action Partnerships, as they solve a variety of community problems and address the needs of low-income Californians, are treasured.**

**WE WILL SEE YOU THERE!**

## REGISTRATION

EARLY BIRD - MEMBER ADMISSION FOR BREAKFAST ONLY -  
\$50.00

Sales end on -03/15/2019

EARLY BIRD - NON MEMBER ADMISSION FOR BREAKFAST ONLY  
- \$65.00

Sales end on -03/15/2019

EARLY BIRD - MEMBER ADMISSION FOR ENTIRE CONFERENCE -  
\$200.00

Sales end on -03/15/2019

EARLY BIRD - NON MEMBER ADMISSION FOR ENTIRE CONFERENCE  
- \$300.00

Sales end on -03/15/2019

Noted: Credit Card Fee will be included if you pay through your Credit Card. If you wish to absorb the Credit Card fee, you could select to pay via Check mailed to CalCAPA Office.

# LOGISTICS



## HOTEL RESERVATION INFORMATION

CalCAPA has reserved a room block at the **Sheraton Grand Sacramento Hotel** for a discounted rate of \$179 per night for May 13<sup>th</sup>, 14<sup>th</sup>, and 15th.

**With the room block now open, please book online by [clicking here](#) before May 9th, 2019.**

## THINGS TO DO IN SACRAMENTO

SEE YOU IN

# SACRAMENTO!

SHERATON GRAND SACRAMENTO HOTEL  
MAY 13 - 15, 2019



## AGENDA SCHEDULE



**LEGISLATIVE DAY/ANNUAL  
CONFERENCE 2019  
SACRAMENTO, CA**

**Monday, May 13 – Thursday, May 16, 2019**

## DRAFT AGENDA

### Monday, May 13<sup>th</sup>

- 1:00 – 5:00pm**      **Check-in/Registration**
- 5:00 – 6:00pm**      **Meet & Greet**  
*Cash bar & Hors d'oeuvres will be provided*
- 6:00pm**              **Dinner**  
*On Your Own*

### Tuesday, May 14<sup>th</sup>

- 8:00 – 10:00am**      **Legislative Breakfast**  
Brief Welcome and Breakfast Serving  
Welcome Ceremony  
Speaker – "CAA Changed My Life" Customer Impact  
Awards of Recognition/Thank you Wrap-Up
- 10:00-10:15am**      **Break**
- 10:15am – 12:00pm**      **Engagement Training/Visit to Legislators in their Offices**
- Training on Office Visits 101, 201 & 301
  - 101: "Never Done it" (60 min Session)
  - 201: "Once Before" (45 min Session)
  - 301: "Pro-Refresher" (30 min Session)
  - Legislative Office Visit
- 12:00-1:00pm**      **Lunch**  
*On Your Own*

**Tuesday, May 14<sup>th</sup> (Cont.)**

<b>1:00 – 3:00pm</b>	<b>Advocacy Training</b> <b>Visit to Legislators in their Offices</b> <b>Interview Panel</b>
<b>3:00-3:30pm</b>	<b>Break</b>
<b>3:30-5:30pm</b>	<b>Executive Director Roundtable</b> <b>Board Chair Meeting</b>
<b>6:00 – 8:00pm</b>	<b>Off-site Social Networking Activity</b> <i>Dinner will be included</i>

**Wednesday, May 15<sup>th</sup>**

<b>9:00 – 10:00am</b>	<b>Breakfast</b> On Your Own
<b>10:00am – 12:00pm</b>	<b>CAC Meeting</b>
<b>12:00 – 3:30pm</b>	<b>Annual Business Meeting</b> <ul style="list-style-type: none"><li>- <i>Lunch will be included</i></li><li>- <i>Elections</i></li><li>- <i>By laws</i></li><li>- <i>Keynote Speaker</i></li></ul>

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# Heath issue update

EOC February 2019.

# Overview

National health concerns and deaths

Statewide health concerns and deaths

Contra Costa County health concerns and deaths

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# National health concerns

## Top national concerns

- Alcohol and related Harms
- Food safety and Security
- Healthcare-associated infections
- Heart disease and stroke
- HIV
- Motor vehicle injury
- Nutrition physical activity and obesity
- Prescription drug overdose
- Teen pregnancy
- Tobacco use

## Top reasons for deaths

- Heart disease
- Cancer
- Accidents unintentional injury
- Chronic lower respiratory disease
- Stroke
- Alzheimer's disease
- Diabetes
- Influenza and pneumonia
- Drugs and overdose
- Intentional self -harm

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# California health concerns

## Top health concerns

- Hypertension
- Arthritis
- Heart disease
- Cancer
- Diabetes
- Asthma

## Top causes for death

- Heart disease
- Stroke
- Alzheimer's disease
- Chronic lower respiratory disease
- Accidents
- Diabetes
- Influenza and pneumonia
- Chronic liver disease
- Hypertension

---

# County health issues

## Concerns

- Contra Costa County has not developed a list health concerns instead they focus on health in qualities

## Deaths

- Cancer
- Heart disease
- Stroke
- Chronic lower respiratory disease
- Alzheimer's disease
- Injury
- Influenza and pneumonia
- Hypertension
- Homicide

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# Facts

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# Facts

## in California

7.1% of the population are without health insurance

## In Contra Costa County

You are more likely to die from cancer than any other cause.

## In Contra Costa County

Race and social status play a huge role in life expectancy

In Contra Costa, greater wealth equated to longer life. A child born in a low -poverty area in 2000 could expect to live more than six years longer than a child born in a high -poverty area. Life expectancy in low - poverty areas was 81.4 years and 74.9 years in high - poverty areas.

African Americans in Contra Costa had a shorter life expectancy (73.1 years) than any other racial/ethnic group in the county. An Asian/Pacific Islander or Hispanic baby born between 2005 and 2007 in Contra Costa could expect to live more than 12 years longer than an African American baby born at the same time.

# Cancer in CCC

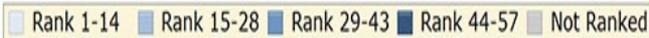
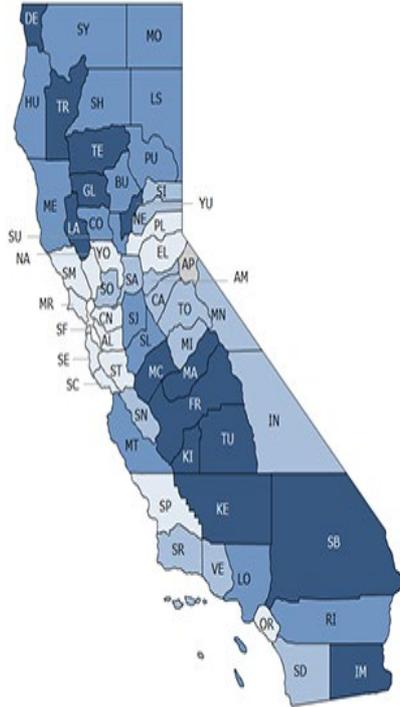
The most commonly diagnosed cancers in the county were prostate, breast, lung and colorectal cancer.

Lung, colorectal, breast and pancreatic cancers were the most common causes of cancer death.

African Americans were most likely to die from cancer.

Between 2005–2007, heart disease accounted for 22.7% of all deaths in Contra Costa, making it the second leading cause of death in the county after cancer.

People living in San Pablo were most likely to die of heart disease.



## How Do Counties Rank for Health Factors?

Health factors in the County Health Rankings represent the focus areas that drive how long and how well we live, including health behaviors (tobacco use, diet & exercise, alcohol & drug use, sexual activity), clinical care (access to care, quality of care), social and economic factors (education, employment, income, family & social support, community safety), and the physical environment (air & water quality, housing & transit).



## How Do Counties Rank for Health Outcomes?

Health outcomes in the County Health Rankings represent measures of how long people live and how healthy people feel. Length of life is measured by premature death (years of potential life lost before age 75) and quality of life is measured by self-reported health status (% of people reporting poor or fair health and the number of physically and mentally unhealthy days within the last 30 days) and the % of low birth weight newborns.

## Children in Poverty

Poverty limits opportunities for quality housing, safe neighborhoods, healthy food, living wage jobs, and quality education. As poverty and related stress increase, health worsens.

In California, 20% of children are living in poverty compared to the U.S. rate of 20%.

Children in poverty rates among racial/ethnic groups in California range from 11% to 39%.

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In our county we over all when it comes to health and health care we are a better performing county

Community Services Block Grant												
Monthly Expenditures												
2018 Contract # 18F-5007												
Term: Jan 1, 2018 through February 28, 2019												
Line	Description	sub object	Budget	1st Qtr Total	2nd Qtr Total	3rd Qtr Total	4th Qtr Total	Jan-19	Proj Feb-19	YTD Total	YTD Balance	%
<b>ADMINISTRATIVE COSTS:</b>												
1	<b>Salaries and Wages</b>	1011	18,235	6,342.07	3,715.72	2,873.16	2,871.04	-	-	15,801.99	2,433.01	87%
	Community Services Director	CR	4,802	2,331.15	587.35	-	-	-	-	2,918.50	1,883.50	61%
	Accountant III	SM	13,433	4,010.92	3,128.37	2,873.16	2,871.04	-	-	12,883.49	549.51	96%
2	<b>Fringe Benefits</b>		13,311	3,581.60	2,317.77	1,590.50	1,633.60	-	-	9,123.47	4,187.53	69%
3	<b>Other Costs-Indirect Costs</b>		71,579	9,811.81	36,900.49	14,566.15	16,921.09	-	-	78,199.54	(6,620.54)	109%
	Indirect Costs	5022	71,579	9,811.81	36,900.49	14,566.15	16,921.09			78,199.54	(6,620.54)	109%
<b>Total Administrative Costs</b>			<b>103,125</b>	<b>19,735.48</b>	<b>42,933.98</b>	<b>19,029.81</b>	<b>21,425.73</b>	<b>-</b>	<b>-</b>	<b>103,125.00</b>	<b>0.00</b>	<b>100%</b>
<b>PROGRAM COSTS:</b>												
1	<b>Salaries and Wages</b>	1011	229,626	43,320.54	56,168.60	58,251.31	60,608.30	5,654.87	5,622.38	229,626.00	(0.00)	100%
<b>Subtotal Program</b>			<b>136,036</b>	<b>33,488.03</b>	<b>29,882.88</b>	<b>33,357.02</b>	<b>38,858.03</b>	<b>-</b>	<b>-</b>	<b>135,585.96</b>	<b>450.04</b>	<b>100%</b>
	Division Manager	CR	33,492	6,957.50	8,085.93	9,474.66	8,904.39	-	-	33,422.48	69.52	100%
	Comprehensive Svcs Mgr	NS	68,579	16,645.47	16,645.47	17,144.85	18,287.85	-	-	68,723.64	(144.64)	100%
	Intermediate Clerk	MT	33,965	9,885.06	5,151.48	6,737.51	11,665.79			33,439.84	525.16	98%
	Student Interns		93,590	9,832.51	26,285.72	24,894.29	21,750.27	5,654.87	5,622.38	94,040.04	(450.04)	100%
2	<b>Fringe Benefits</b>		107,065	27,557.93	29,346.22	28,776.61	20,417.56	723.27	243.41	107,065.00	0.00	100%
	Program Fringe Benefits		95,834	26,385.91	26,213.02	25,599.35	17,635.72	-	-	95,834.00	-	100%
	Student Interns Fringe Benefits		11,231	1,172.02	3,133.20	3,177.26	2,781.84	723.27	243.41	11,231.00	0.00	100%
3	<b>Operating Expenses</b>		15,500	369.99	3,698.29	777.33	9,586.05	162.31	1,472.36	16,066.33	(566.33)	104%
	Office Supplies	2100	2,077	15.63	231.61	174.98	2,072.47		1,116.87	3,611.56	(1,534.56)	174%
	Communications	2110	1,096	160.30	301.24	61.83	723.45			1,246.82	(150.82)	114%
	Tel Exchange Service	2111	549	194.06	64.56	200.40	133.74			592.76	(43.76)	108%
	Membership Dues	2000	3,040	-	3,036.35	-	-			3,036.35	3.65	100%
	Auto Mileage-Employees	2301	521	-	-	225.08	78.48			303.56	217.44	58%
	Other Travel Empl/In-State Trave	2303	2,314	-	-	115.04	2,128.18			2,243.22	70.78	97%
	Training & Registration	2467	1,612	-	-	-	2,945.25			2,945.25	(1,333.25)	183%
	Educ Supplies & Courses	2477	1,476	-	-	-	-			-	1,476.00	0
	Other Costs	2479	2,815	-	64.53	-	1,504.48	162.31	355.49	2,086.81	728.19	74%
4	<b>Out-of-State Travel</b>		4,061	-	-	2,034.18	1,460.49	-	-	3,494.67	566.33	86%
5	<b>Subcontractor Services</b>		400,992	-	154,613.72	34,511.84	102,799.02	33,595.36	75,472.06	400,992.00	-	100%
1	Bay Area Community Resources	2310	28,497	-	10,842.57	-	-	14,933.56	2,720.87	28,497.00	-	100%
2	CC Health Svcs Homeless Prog	2310	28,497	-	10,000.00	-	5,000.00	-	13,497.00	28,497.00	-	100%
3	Contra Costa Interfaith Hsng	2310	28,497	-	9,128.93	4,267.86	6,338.06	2,489.81	6,272.34	28,497.00	-	100%
4	Opportunity Junction, Inc	2310	87,997	-	29,001.32	14,500.66	21,750.99	7,250.33	15,493.70	87,997.00	-	100%
5	Loaves & Fishes of CCC	2310	39,497	-	15,400.00	7,700.00	11,550.00	-	4,847.00	39,497.00	-	100%
6	Shelter Inc. of Contra Costa	2310	68,997	-	22,666.65	-	28,333.33	-	17,997.02	68,997.00	-	100%
7	The Contra Costa Clubhouses, In	2310	24,519	-	7,840.00	1,960.00	3,920.00	5,880.00	4,919.00	24,519.00	-	100%
8	White Pony Express	2310	37,497	-	12,167.66	6,083.32	12,166.64	3,041.66	4,037.72	37,497.00	-	100%
9	Monument Crisis Center	2310	28,497	-	13,760.00	-	13,740.00	-	997.00	28,497.00	-	100%
10	St. Vincent de Paul of Contra Cos	2310	28,497	-	23,806.59	-	-	-	4,690.41	28,497.00	-	100%
<b>Total Program Costs</b>			<b>757,244</b>	<b>71,248.46</b>	<b>243,826.83</b>	<b>124,351.27</b>	<b>194,871.42</b>	<b>40,135.81</b>	<b>82,810.21</b>	<b>757,244.00</b>	<b>(0.00)</b>	<b>100%</b>
<b>Total Expenditures</b>			<b>860,369</b>	<b>90,983.94</b>	<b>286,760.81</b>	<b>143,381.08</b>	<b>216,297.15</b>	<b>40,135.81</b>	<b>82,810.21</b>	<b>860,369.00</b>	<b>0.00</b>	<b>100%</b>

<b>Community Services Block Grant</b>						
<b>Monthly Expenditures</b>						
<b>2019 Contract # 19F-4007</b>						
<b>Term: Jan 1, 2019 through December 31, 2019</b>						
Line		sub		8%	YTD	
Item	Description	object	Budget	Jan-19	Balance	%
<b>ADMINISTRATIVE COSTS:</b>						
<b>1</b>	<b>Salaries and Wages</b>	<b>1011</b>	<b>18,235</b>	<b>1,093.38</b>	<b>17,141.62</b>	<b>6%</b>
	Community Services Director	CR	4,803	-	4,803.00	0%
	Accountant III	SM	13,432	1,093.38	12,338.62	8%
<b>2</b>	<b>Fringe Benefits</b>		<b>13,494</b>	<b>553.04</b>	<b>12,940.96</b>	<b>4%</b>
<b>3</b>	<b>Other Costs-Indirect Costs</b>		<b>69,838</b>	<b>-</b>	<b>69,838.00</b>	<b>0%</b>
	Indirect Costs	5022	69,838	-	69,838.00	0%
<b>Total Administrative Costs</b>			<b>101,567</b>	<b>1,646.42</b>	<b>99,920.58</b>	<b>2%</b>
<b>PROGRAM COSTS:</b>						
<b>1</b>	<b>Salaries and Wages</b>	<b>1011</b>	<b>221,551</b>	<b>12,500.03</b>	<b>209,050.97</b>	<b>6%</b>
<b>Subtotal Program</b>			<b>131,041</b>	<b>12,500.03</b>	<b>118,540.97</b>	<b>10%</b>
	Division Manager	CR	33,492	2,761.68	30,730.32	8%
	Comprehensive Svcs Mgr	NS	64,807	6,000.70	58,806.30	9%
	Intermediate Clerk	MT	32,742	3,737.65	29,004.35	11%
	Student Interns		90,510	-	90,510.00	0%
<b>2</b>	<b>Fringe Benefits</b>		<b>107,831</b>	<b>10,254.47</b>	<b>97,576.53</b>	<b>10%</b>
	Program Fringe Benefits			10,254.47		
	Student Interns Fringe Benefits					
<b>3</b>	<b>Operating Expenses</b>		<b>15,629</b>	<b>-</b>	<b>15,629.00</b>	<b>0%</b>
	Office Supplies	2100	2,887	-	2,887.00	0%
	Communications	2110	1,077	-	1,077.00	0%
	Tel Exchange Service	2111	541	-	541.00	0%
	Membership Dues	2000	2,994	-	2,994.00	0%
	Auto Mileage-Employees	2301	513	-	513.00	0%
	Other Travel Emp/In-State Trave	2303	2,279	-	2,279.00	0%
	Training & Registration	2467	1,588	-	1,588.00	0%
	Educ Supplies & Courses	2477	1,454	-	1,454.00	0%
	Other Costs	2479	2,296	-	2,296.00	0%
<b>4</b>	<b>Out-of-State Travel</b>		<b>4,000</b>	<b>-</b>	<b>4,000.00</b>	<b>0%</b>
<b>5</b>	<b>Subcontractor Services</b>		<b>400,000</b>	<b>-</b>	<b>400,000.00</b>	<b>0%</b>
1	Bay Area Community Resources	2310	21,130.68	-	21,130.68	0%
2	The Contra Costa Clubhouses, Ir	2310	23,522	-	23,522.00	0%
3	CC Health Svcs Homeless Prog	2310	33,000	-	33,000.00	0%
4	Greater Richmond Interfaith Prog	2310	21,130.66	-	21,130.66	0%
5	Lao Family Community Dev	2310	21,130.66	-	21,130.66	0%
6	Loaves & Fishes of CCC	2310	40,002	-	40,002.00	0%
7	Monument Crisis Center	2310	28,000	-	28,000.00	0%
8	Opportunity Junction, Inc	2310	48,584	-	48,584.00	0%
9	Shelter Inc. of Contra Costa	2310	45,000	-	45,000.00	0%
10	St. Vincent de Paul of Contra Cos	2310	35,000	-	35,000.00	0%
11	STAND! For Families Free of Vio	2310	47,500	-	47,500.00	0%
12	White Pony Express	2310	36,000	-	36,000.00	0%
<b>Total Program Costs</b>			<b>749,011</b>	<b>22,754.50</b>	<b>726,256.50</b>	<b>3%</b>
<b>Total Expenditures</b>			<b>850,578</b>	<b>24,400.92</b>	<b>826,177.08</b>	<b>3%</b>
Prepared: 2/21/2019						

<b>Economic Opportunity Council (EOC) Report</b>						
<b>Weatherization Program</b>						
<b>Year-to-Date Expenditures and Clients Served</b>						
<b>Period: May 1, 2018 through December 31, 2018</b>						
<b>1. 2018 LIHEAP WX</b>						
Contract # 18B-4005						
Term: Oct. 1, 2017 - July 31, 2019						
Amount: WX \$908,636						
			<b>YTD</b>		<b>%</b>	
	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>EXP</b>	<b>BAL</b>	<b>USED</b>	
	Intake	\$ 72,691	\$ 32,829	\$ 39,862	45%	
	Outreach	45,432	19,939	25,493	44%	
	Training & Technical Assistance	45,432	34,436	10,996	76%	
	Direct Program Activities	745,081	821,413	(76,332)	110%	
	<b>TOTAL COSTS</b>	<b>\$ 908,636</b>	<b>\$ 908,617</b>	<b>\$ 19</b>	<b>100%</b>	
			<b>CLIENTS SERVED</b>			
			<b>EAST</b>	<b>CENTRAL</b>	<b>WEST</b>	<b>Total</b>
	<b>Number of Homes Weatherized</b>		57	23	30	110
<b>2. 2018 LIHEAP ECIP/EHA 16</b>						
Contract # 18B-4005						
Term: Oct. 1, 2017 - July 31, 2019						
Amount: EHA \$ 907,105						
			<b>YTD</b>		<b>%</b>	
	<b>DESCRIPTION</b>	<b>BUDGET</b>	<b>EXP</b>	<b>BAL</b>	<b>USED</b>	
	Assurance 16 Activities	\$ 229,670	\$191,711	\$ 37,959	83%	
	Administrative Costs	229,670	229,670	-	100%	
	Intake	219,557	189,228	30,329	86%	
	Outreach	149,255	146,445	2,810	98%	
	Training & Technical Assistance	40,451	28,531	11,920	71%	
	ECIP Emergency Heating & Cooling Svcs (EHCS)	38,502	38,502	-	100%	
	<b>TOTAL COSTS</b>	<b>\$ 907,105</b>	<b>\$ 824,087</b>	<b>\$ 83,018</b>	<b>91%</b>	
			<b>CLIENTS SERVED</b>			
			<b>EAST</b>	<b>CENTRAL</b>	<b>WEST</b>	<b>Total</b>
	<b>Number of Clients Assisted</b>		822	770	500	2,092
fn: WX Program-EOC Qtrly Rprt						
Prepared: February 27, 2019						

**STATEMENT OF ECONOMIC INTERESTS**  
**COVER PAGE**

Please type or print in ink.

NAME OF FILER (LAST) (FIRST) (MIDDLE)

**1. Office, Agency, or Court**

Agency Name (Do not use acronyms)

Division, Board, Department, District, if applicable Your Position

► If filing for multiple positions, list below or on an attachment. (Do not use acronyms)

Agency: Position:

**2. Jurisdiction of Office (Check at least one box)**

- State  Judge or Court Commissioner (Statewide Jurisdiction)
- Multi-County \_\_\_\_\_  County of \_\_\_\_\_
- City of \_\_\_\_\_  Other \_\_\_\_\_

**3. Type of Statement (Check at least one box)**

- Annual:** The period covered is January 1, 2014, through December 31, 2014.
- Leaving Office:** Date Left \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
(Check one)
  - The period covered is January 1, 2014, through the date of leaving office.
  - The period covered is \_\_\_\_/\_\_\_\_/\_\_\_\_\_, through the date of leaving office.
- Assuming Office:** Date assumed \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
 **Candidate:** Election year \_\_\_\_\_ and office sought, if different than Part 1: \_\_\_\_\_

**4. Schedule Summary**

- Check applicable schedules or "None." ► Total number of pages including this cover page: \_\_\_\_\_
- Schedule A-1 - Investments** – schedule attached
  - Schedule A-2 - Investments** – schedule attached
  - Schedule B - Real Property** – schedule attached
  - Schedule C - Income, Loans, & Business Positions** – schedule attached
  - Schedule D - Income – Gifts** – schedule attached
  - Schedule E - Income – Gifts – Travel Payments** – schedule attached
- or-
- None** - No reportable interests on any schedule

**5. Verification**

MAILING ADDRESS STREET CITY STATE ZIP CODE  
(Business or Agency Address Recommended - Public Document)

DAYTIME TELEPHONE NUMBER E-MAIL ADDRESS  
( )

I have used all reasonable diligence in preparing this statement. I have reviewed this statement and to the best of my knowledge the information contained herein and in any attached schedules is true and complete. I acknowledge this is a public document.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date Signed \_\_\_\_\_ Signature \_\_\_\_\_  
(month, day, year) (File the originally signed statement with your filing official.)

## 2019 Community Action Planning Calendar

2019 Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
<b>EOC</b>	1.10 Business Mtg.	2.14 Business Mtg.	3.14 Business Mtg.	4.11 Business Mtg.	5.9 Business Mtg.	6.13 Business Mtg.	7.11 Business Mtg.	8.8 Business Mtg.	9.12 Business Mtg.	10.10 Business Mtg.	10.7 Business Mtg.	12.12 Business Mtg.
	1.3 Fis/Exec. Mtg.	2/7 Exec. Mtg.	3/5 Exec.	4.4 Fis/Exec. Mtg.	5.2 Fis/Exec. Mtg.	6.6 Fis/Exec. Mtg.	7.4 Fis/Exec. Mtg.	8.1 Fis/Exec. Mtg.	9.5 Fis/Exec. Mtg.	10.3 Fis/Exec. Mtg.	10.7 Fis/Exec. Mtg.	12.5 Fis/Exec. Mtg.
	TBD: Prog. Services	2/5 Fiscal Mtg.	3/7 Fiscal	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services
	1.24: Outreach	TBD: Outreach	TBD: Prog. Services	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach
	TBD: Governance	TBD: Governance	TBD: Outreach	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance
		TBD: Prog. Services	TBD: Governance									
*BOS meetings are held Tues. @ 9am				Staff Presents 2019 Legislative Platform adopted by Board of Sup.	Review 2019 Community Action Tool kit				2020-2021 Executive Committee Elections			
				1st: Form 700 due to Clerk of the Board		2019 Subcontractors onsite monitoring			Begin Planning 2020-21 RFI Process	Program Services Subcommittee review subcontractors proposals and awards amounts	2020 Awarded Subcontractors presented to EOC	Present 2019 Annual Report to the EOC
				2019-2020 CSBG subcontractor's contracts executed								
<b>Events</b>		25th: 2019 Roundtable Event  Public Hearings	14th: CSD Onsite visit		Strategic Plan retreat  EOC Outreach Event			Aug 28th-Aug. 31st: CAP Annual Covention- Chicago, Illinois	EOC Annual Orientation		2019 CalCAPA Annual Conference	2020-21 RFI Information Session for subcontractors @ 40 Douglas
<b>Reports / CSD Requirements</b>	CSBG Monthly Fiscal Report	20th: CSD 295/801/090 425 report due to CSD	1st: CSBG IS (Information System) Report due to CSD (for Jan-Dec 2018)		20th: Bi-Monthly Expenditure due to CSD (Mar & Apr)			Organizational Standards reviewed by CSD	20th: Bi-Monthly Expenditure due to CSD (Jul & Aug)	Year-End Budget Modification Developed w/ Fiscal Subcommittee & Submitted to CSD	15th: Last Day to Submit Budget Modification to CSD (if necessary)	20th: Bi-Monthly Expenditure due to CSD (Sept & Oct)
	20th: Bi-Monthly Expenditure due to CSD (Nov & Dec 2018)		20th: Bi-Monthly Expenditure due to CSD (Jan-Feb)				20th: Bi-Monthly Expenditure due to CSD (May & Jun)					
			31st: 2018-19 Close Out Report due to CSD									