

Family and Children's Trust Committee
Minutes of meeting February 4, 2019

Call to Order: 9:37

Members Present: Joe De Luca, Olga Jones, Mujdah Rahim, Lisa Johnson, Deborah McGrath, Julia Miner, Richard Bell, Mary Flott, Marianne Gagen.

Staff: Elaine Burres, Laura Malone

Absent: Karin Kauzer, Cherise Khaund, Carol Carillo

Acceptance of Minutes: Olga moved, and Richard seconded acceptance. It passed unanimously:
Yea: Joe De Luca, Olga Jones, Mujdah Rahim, Lisa Johnson, Deborah McGrath, Julia Miner, Richard Bell, Mary Flott, Marianne Gagen, Nay: 0; Absent: Karin Kauzer, Cherise Khaund

FACT Membership Update: We have 3 vacancies: Mental Health, Child Development, and District 3. This affects our ability to have a quorum!

RFP Update:

The Bidders' conference had 17 agencies represented. 13 proposals were received. Jewish Family and Children's Services missed the conference and asked for a dispensation. Denied.

Dates: 2/22: Packets will be available for pick up.

3/11: Scores need to be submitted.

3/14: Review meeting, 9:00-1:00. Lunch will be available

10 day appeal period after the review conclusions.

Joe reviewed the document that Mary put together for our use in evaluating the proposals. We have ~\$750,000 to distribute. \$80,000 is the limit for a single grant proposal.

Budget Adjustment Request, CCARC. Mary moved, Julia seconded, approval of the budget adjustment that involved staffing adjustments that did not affect their ability to deliver services:

It passed unanimously: Yea: Joe De Luca, Olga Jones, Mujdah Rahim, Lisa Johnson, Deborah McGrath, Julia Miner, Mary Flott, Marianne Gagen, Nay: 0; Abstain: Richard Bell; Absent: Karin Kauzer, Cherise Khaund

It was determined that there is no need to refer budget adjustments to the committee unless it impacts delivery of services.

FACT Self-Evaluation will take place on March 4. We will answer the following question: What are we doing that is working? What needs to be improved?

A welcome letter to new members that Olga wrote was passed out.

Lisa asked that a Dropbox be used for agency reports if there is an issue that we need to deal with.

Update on Staffing: Laura reported that the County is in the process of hiring Juliana's replacement. Julia requested a staffing chart for EHSD. Joe will continue to lobby for a part-time staff person assigned to our Committee.

We reviewed the bylaws regarding membership and discussed flexibility in determining a quorum.

The meeting was adjourned at 10:44