

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Business Meeting

Date: 2/14/2019 **Time: From:** 6:00 PM **To** 8:00 PM

Location: 1470 Civic Ct. Suite 200, Concord 207

Meeting Leader: Renee Zeimer, Chair

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

PERSONS WHO WISH TO ADDRESS THE EOC DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.
Your patience is appreciated.*

Desired Outcome: By the end of this meeting, we will:

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Interview prospective EOC candidate(s) so that the EOC can make recommendation to the Board of Supervisors.
Review and approve the January 10, 2019 Business Meeting minutes.
A review and approval of the 2018 Annual Report so that staff can submit to the Board of Supervisors.
A discussion on The Department of Community Services and Developments (CSD) On-site monitoring on March 14 th so that EOC members are informed.
An update and discussion on the upcoming Roundtable event and budget so that the members are aware and staff can move forward accordingly.
A presentation regarding health and what's being done in the community so that members are informed.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
List next steps so that everyone is aware of their assigned tasks, upcoming meetings, and deadlines.
Evaluate the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	5 Minutes

Agenda			
What	How	Who	Time
2. Public Comment	Present	Members of the Public	2 Minutes
3. Action: ➤ Interview and consider approval of prospective EOC candidate(s)	Present Draft Clarify Check for Understanding Check for Approval	Group	30 Minutes
4. Action: ➤ Review and approval of the January 10, 2019 Business Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Secretary	5 Minutes
5. Action: ➤ Approval of the 2018 Annual Report	Present Clarify Check for Understanding Check for Agreement	Group	5 Minutes
6. 2019 On-site monitoring visit	Present Clarify Check for Understanding	Group	10 Minutes
7. 2019 Roundtable	Present Clarify Check for Understanding	Group	15 Minutes
8. Health presentation	Present Clarify Check for Understanding	Dawn Miguel, Vice Chair	10 Minutes
9. Reports: • EOC Chair • Fiscal-Actual • CSB Staff ○ FESP Meeting update • EOC Members ○ Policy Council updates	Present	Group	5 Minutes 5 Minutes 10 Minutes 10 Minutes
10. Next steps	Present Clarify Check for Understanding	Group	5 Minutes
11. Evaluate the Meeting	Plus/Delta	Group	3 Minutes

Public comments on matters listed on the agenda may be submitted at least one full work day prior to the published meeting time, to the Economic Opportunity Council Board via email: mtupou@ehsd.cccounty.us or nsparks@ehsd.cccounty.us ;or via electronic mail: 1470 Civic Court, Suite 200 Concord, Ca 94520.

Application Form

Profile

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

I run the project development and financing for large scale and responsible for the P&L for the company. While most of my projects are outside of this region, when I bid for some of the local projects in East Bay, I have to consider using local labor and resources. I am also bidding for projects in Marin. I understand how economic development plays an important role in bringing new business to our region. I believe I can help the board understand what businesses look for when they think of setting up their offices in this region.

This application is used for all boards and commissions

Gaurab		Hazarika
First Name	Middle Initial	Last Name

ghazarika@hotmail.com
Email Address

775 Bourne Ct	
Home Address	Suite or Apt

Danville	CA	94506
City	State	Postal Code

Home: (513) 503-3808
Primary Phone

ET Capital, Inc.	Chief Investment Officer	Solar Project Development and Finance
Employer	Job Title	Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

Masters in Business Administration

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

Indiana University, Bloomington

Name of College Attended

Masters in Business Administration

Course of Study / Major

Units Completed

Type of Units Completed

Quarter

Degree Awarded?

Yes No

MBA

Degree Type

May 2002

Date Degree Awarded

College/ University B

Motilal Nehru National Institute of
Technology, India

Name of College Attended

Bachelor of Engineering

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Bachelor

Degree Type

May 1994

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

2/17/2014 to Date

Dates (Month, Day, Year) From - To

40+

Hours per Week Worked?

Volunteer Work?

Yes No

Chief Investment Officer

Position Title

Employer's Name and Address

ET Capital, Inc. 4900 Hopyard Road, Suite 310 Pleasanton, CA - 94588

Duties Performed

Head up development and financing for utility scale solar PV + storage projects Responsible for company P&L Lead negotiations for all deals

2nd

August 2011 to January 2014

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Vice President, Project Finance

Position Title

Employer's Name and Address

Q.Cells, NA 75 Federal St, San Francisco, CA

Duties Performed

Head of Project Finance

3rd

July 2002 to July 2011

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Managing Director

Position Title

Employer's Name and Address

Duke Energy 139 East 4th St Cincinnati, OH

Duties Performed

Head up deal structuring and negotiations for solar projects

[Gaurab_Hazarika -
_Resume_September_2018.docx](#)

Upload a Resume

Final Questions

How did you learn about this vacancy?

Contra Costa County Homepage

If "Other" was selected please explain

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree

Project Finance and Business Development Leader

**Strategic Business Development / Competitive Market Positioning
Team Leadership / New Product Development & Execution**

Accomplished C-Level executive with proven track record of getting solar projects from early stage development to commercial operations while developing strategies to enter new markets and maximizing returns and optimizing cashflow. Rich mix of development, technical, finance, marketing, and leadership talents complement diverse and progressive career with major utility company and module manufacturer/ project developer / EPC Company. Led

Career Highlights

- Acquired, led development, finalized EPC, and sold 75MW portfolio of projects in Oregon.
- Closed \$100MM EPC deal to build 40MW of solar PV project in Ontario Canada.
- Developed strategic business case and led the financial due diligence that launched Duke Energy into the commercial solar business, adding 35 megawatts (MW) in first year of launch.
- Secured and executed multiple solar contracts/projects totaling more than \$150M in year 1 CAPEX.
- Led the financial analysis and due diligence to secure project financing of the one of the first operating solar PV solar projects (Blue Wing) with Prudential Insurance.
- Established the contractual terms for the JV between Duke Energy and Integrys Energy to launch Duke into the commercial rooftop PV projects with a 2-year commitment of \$180M.
- Established contractual terms for building utility scale agreements for the 2-year joint development agreement between Duke Energy and ENN China.
- Partnered with bankers to deliver financial analysis on scenarios that resulted in \$400M for pollution control bonds from the debt market.

Professional Experience**ET CAPITAL, INC**, San Francisco, CA
Chief Investment Officer

February 2014 – Present

Reporting to CEO of ET Capital and responsible for P&L of the company and all project financing activities and sale and acquisition of solar PV projects for North and South America

- Raised development funding for OR and MN projects from Chinese and Taiwanese investors
- Closed tax equity financing and sale of 1.8MW project in California
- Closed 66MW (6 projects) of projects in North Carolina including construction finance
- Launched EPC business to self-perform EPC for projects developed in house and led the signoff of EPC capabilities from investors, lenders, and tax equity investors
- Set up JV to develop, construct, and finance a portfolio of 35MW of community solar projects in Midwest

HANWHA Q.CELLS USA / Q.CELLS, North America, San Francisco, CA

2011 – February 2014

*(One of the largest panel manufacturers and EPC firms in the world with over 150 MW installed in North America)***Vice President, Q.CELLS, North America, and Business Development Executive**

Reporting to CEO of Q.CELLS, NA and part of Q.CELLS Global Project Finance team and responsible for all project financing activities and sale and acquisition of solar PV projects for North America.

- Originated, structured and closed 5MW EPC deal with New Market Tax Credit investors.
- Led the development of 72MW of Ontario FIT projects. Also led the sale of 40MW of Ontario FIT projects.
- Set up a program to finance the development of residential projects in Ontario that included module sales.
- Originated over 200MW of deals in Canada and USA.

DUKE ENERGY, Cincinnati, OH

2002 – 2011

*(Largest electric power companies in the U.S., supplying and delivering energy to ~4M customers.)***Managing Director, Development and Analytics** (2008 – 2011)

Managed a team of 2. Member of 2-person development team chartered to create the strategic business case and execution plan to establish company's new business in solar power/energy, which includes financial due diligence, identifying, closing, and executing bundled/unbundled utility-scale projects, and a portfolio of photovoltaic (PV) rooftop solar opportunities. Responsible for securing and delivering power purchase agreements, EPC and O&M contracts, purchase and sale agreements, real estate, permits, bank financing and all financial terms.

GAURAB HAZARIKA

- Developed and executed business strategy for entry into utility-scale and rooftop-solar business, securing a 5-year capital commitment to invest \$1B. Grew business to deliver more than 35MW and more than \$150M in capital investment in 1 year.
- Managed the contract negotiations with Juwi Solar for execution of Blue Wing Solar project — a 16MW DC, and 1 of the 10 largest MW installations that includes 214,500 PV modules on a 113-acre site in San Antonio, TX.
- Secured and delivered Duke's first commercial solar rooftop project with Smart Energy Capital (SEC), comprising 2 customers and 5 site locations.
- Closed and executed 7 large-scale, totaling 60MW PV utility-scale solar projects, and 13 small-scale, totaling 9MW PV commercial rooftop, and securing an additional 200MW in the 2011 and 2012 pipeline.
- Created business case and strategy for establishing Duke Energy's presence in the carbon business, securing first commercial carbon contract totaling \$5M with option to expand if carbon legislation is passed.

Project Manager, Energy Efficiency—Marketing & Sales (2006 – 2007)

Selected to lead a variety of financial analysis, modeling, and marketing activities for a new organizational group focused on energy efficiency, following Duke's acquisition of Cinergy. Member of team tasked with the development of energy-efficiency incentive programs for large commercial and residential customers.

- Provided the financial analysis and modeling for company's Save-a-Watt program that became the model for the Energy Efficiency portfolio, consisting of 25 energy-efficiency programs.
- Managed the development and execution of the largest custom and prescriptive incentive energy efficiency program under the Save-a-Watt program targeted to large commercial and industrial customers.
- Improved the accuracy and timing of P&L reports by creating simplified revenue and COGS estimates for food service and process-heating projects.

Project Manager, Utility Revenue Management (2005 – 2006)

Selected for a field project management role responsible for creating and implementing a program to track and manage all company utility assets, including gas meters, regulators, electric meters, etc. Partnered with meter shop and union employees to develop a method/system for managing all company utility assets, including gas meters, regulators, electric meters, etc. Identified and managed 10 cross-functional team members of business users, vendors, and IT. Developed and managed project scope, schedule, and budget of \$4M.

- Enhanced revenue recognition 15% from field-mounted electric and gas meters by developing and executing a strategic business case for how to manage utility assets.

M.B.A. Rotational Program (2002 – 2004)

Recruited from Business School to participate in a 2.5-year M.B.A. rotational program providing financial analysis and leadership skills to risk management, treasury, and human resources departments.

- Developed an application that tracked labor grievances and generated reports to senior management. Application still in use today and adopted during merger between Cinergy and Duke Energy.
- Conceived and developed a financial methodology for distributing \$19M in proceeds to policyholders, following demutualization of Anthem Blue Cross.
- Analyzed retirement plan and recommended to senior management a retirement offer that resulted in 125 employees targeted for advance retirement and 35 employees accepted.

Previous Career Assignments

Consultant—Price WaterhouseCoopers, Edison, NJ (1998 – 2000)

Software Engineer—RPM Systems, Portland, OR (1997 – 1998)

Member Technical Staff—HCL Consulting Ltd., Madras, India (1996 – 1997)

Member Technical Staff—Tata Consultancy Services (TCS), Madras, India (1994 – 1996)

Education

Kelley School of Business, Indiana University, Bloomington, IN (2002)

Master of Business Administration, major in Finance and Accounting

National Institute of Technology, Allahabad University, Allahabad, India (1994)

Bachelor of Engineering, concentration in Computer Science and Engineering

Application Form

Profile

Which Boards would you like to apply for?

Economic Opportunity Council: Submitted

Private/Non Profit

Seat Name (if applicable)

Describe why you are interested in serving on this advisory board/commission (please limit your response to one paragraph).

Early in my career, I worked at a non-profit that received CDBG funds to support out programs. I saw firsthand the positive impacts this funding can have. I would love to be involved with setting the strategy for how this program realized the best impacts in the community where I now live.

This application is used for all boards and commissions

Kimberly

First Name

McCarl

Middle Initial

Last Name

kim.mccarl@johnmuirhealth.com

Email Address

1846 Manzanita Dr

Home Address

Suite or Apt

Concord

City

CA

State

94519

Postal Code

Mobile: (925) 775-5186

Primary Phone

John Muir Health

Employer

Public Affairs Manager

Job Title

Public Relations

Occupation

Do you, or a business in which you have a financial interest, have a contract with Contra Costa Co.?

Yes No

Is a member of your family (or step-family) employed by Contra Costa Co.?

Yes No

Education History

Select the highest level of education you have received:

Other

Bachelor or Science

If "Other" was Selected Give Highest Grade or Educational Level Achieved

College/ University A

Northern Arizona University

Name of College Attended

Public Relations

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Bachelor of Science

Degree Type

1993

Date Degree Awarded

College/ University B

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

Yes No

Degree Type

Date Degree Awarded

College/ University C

Name of College Attended

Course of Study / Major

Units Completed

Type of Units Completed

None Selected

Degree Awarded?

 Yes No

Degree Type

Date Degree Awarded

Other schools / training completed:

Course Studied

Hours Completed

Certificate Awarded?

 Yes No

Work History

Please provide information on your last three positions, including your current one if you are working.

1st (Most Recent)

9/18 - Present

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Public Affairs Manager

Position Title

Employer's Name and Address

1400 Treat Blvd. Walnut Creek, CA 94597

Duties Performed

Plan and manage public affairs programs to maintain and improve the reputation of John Muir Health in the community and with various external constituencies.

2nd

6/15-11/17

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Communications Manager

Position Title

Employer's Name and Address

AC Transit 1600 Franklin St Oakland, CA

Duties Performed

Planned and managed all communications efforts with 180,000 daily transit riders.

3rd

11/12-9/18

Dates (Month, Day, Year) From - To

40

Hours per Week Worked?

Volunteer Work?

Yes No

Managing Director

Position Title

Employer's Name and Address

Key Message Public Relations, LLC 1802 Brevard Rd Asheville, NC

Duties Performed

Managed public and media relations strategy and implementation for clients in the development, travel and tourism, and economic development sectors.

[McCarl_Resume.docx](#)

Upload a Resume

Final Questions

How did you learn about this vacancy?

Contra Costa County Homepage

If "Other" was selected please explain

Do you have a Familial or Financial Relationship with a member of the Board of Supervisors?

Yes No

If Yes, please identify the nature of the relationship:

Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

Yes No

If Yes, please identify the nature of the relationship:

Please Agree with the Following Statement

I understand that this form is a public document and is subject to the California Public Records Act.

I Agree

Kimberly McCarl, APR

1846 Manzanita Drive
Concord, California 94519

Cell: (925) 775-5186
kimmccarl@hotmail.com

Experience

John Muir Health, Public Affairs Manager
September 2017 – Present, Walnut Creek, California

- Plan and manage public affairs programs to maintain and improve the reputation of John Muir Health in the community and with various external constituencies.

Key Messages Public Relations Consulting, Managing Director/Owner
September 2013 – Present, Concord, California and Asheville, North Carolina

- Drafted and implemented a strategic community and media relations plans for the redevelopment of an abandoned commercial property into an open-air retail center. Advertising equivalency value for one month of editorial coverage for Asheville Outlets was more than \$70,000.
- Managed crisis communications for a regional bank engaged in a federal trademark dispute. Provided strategy options as well as guidance on implementation including providing talking points and media coaching for C-Level executives.

Alameda-Contra Costa Transit Agency, Communications Manager
June 2015 – October 2017, Oakland, California

- Managed day-to-day communication and outreach to 170,000 daily riders of public transit. Integrated traditional and new channels to notify public of service changes and disruptions in three languages. Efforts included digital, traditional and multilingual advertising, electronic newsletters and social media.
- Planned and executed six community meetings to provide members of the public ample opportunity to interact with staff and submit comments on service expansion and redesign proposals.
- Developed and managed a strategic plan for expanded use of social media to help riders access the bus system. Public perception of AC Transit brand improved five percentage points over two years.

Crawford Strategy, Vice President of Public Relations
November 2012 – September 2013, Greenville, South Carolina

- Developed and implemented strategic media relations campaign to announce the return of the well-known banking executive to the Greenville, S.C. market. Plan included development of key messages, one-on-one outreach to targeted reporters, and staffing interviews to ensure details were available and follow-up completed.
- Developed national media strategy to position the CEO of an eight-hospital system as a high profile subject matter expert related to the Affordable Care Act and rural healthcare.

City of Wilson Downtown Development Corporation, Business Recruitment and Retention Specialist
November 2011 - August 2012, Wilson, North Carolina

- Managed effort to recruit and retain small businesses to occupy historic buildings in core downtown business district. Created connections and partnerships that resulted in the successful opening of three businesses and two restaurants.
- Recruited real-estate development firm to restore historic tobacco warehouse into multiuse retail/residential facility. Acted as liaison between developer and contacts with the State of North Carolina to access historic tax credits and grant funds totaling \$150,000.
- Worked with city elected officials and state executives to complete a strategic planning effort based on the Main Street USA program guidelines to identify goals and milestones for downtown development.

Resume continues

Kimberly McCarl Resume continued

September 2010 – November 2011, Raleigh, North Carolina

- Coordinated economic development announces throughout the state of North Carolina, including managing timing, location, key messages and agenda between corporate leadership and communications staff, local economic development agencies, community colleges and governor's staff. Averaged two events per month.
- Drafted press releases, speeches, fact sheets and backgrounders for Governor of North Carolina, Secretary of Commerce and corporate leadership.

City of Commerce City, Marketing/Public Relations Manager

March 2009 – May 2010, Commerce City, Colorado

- Managed marketing and public relations efforts for community of 42,000 residents in metro area of more than two million citizens. Redesigned quarterly city magazine to monthly publication and revamped website including 300 web pages and more than 1,500 PDF and other related documents.
- Provided public relations counsel and support to city council and executive management. Handled crisis communications when a train hit a tanker truck filled with gasoline causing a massive explosion.
- Supported community events and projects through press releases, community publications and city website. Worked with executive management for the Colorado Rapids MLS team to plan the biggest 4th of July celebration in the Denver metro area.

Vladimir Jones Marketing and Advertising (Formerly PRACO), Account Group Director

November 2003 - March 2009, Greenwood Village, Colorado

- Assigned to manage public involvement and outreach for regional transportation and community development projects. Managed team of elected officials and technical staff from 42 communities to reach consensus on plans for expanding 72 miles of federal highway in Northern Colorado.
- Facilitated 36 public meetings and more than 90 community presentations to share progress and technical information about transportation projects. Negotiated property acquisition with more than 15 owners whose property was in the footprint of a light rail line under construction between Denver and Golden, Colorado.

Arapahoe County, Public Information Officer

November 1999 - November 2003, Littleton, Colorado

- Wrote and implemented Communications Plan and department guidelines.
- Produced internal and external publications including news releases, talking points, electronic and printed newsletters, brochures, reports, and web site content.
- Acted as spokesperson and worked with media to obtain positive, balanced coverage for departments.
- Provided counseling for executive staff in preparation for media interviews.

City of Aurora, Director of Communications

July 1998 - November 1999, Aurora, Colorado

- Provided strategic counsel to elected officials and executive staff.
- Wrote crisis communications plan and implemented strategies in response to Y2K. Coordinated communications during event from Emergency Command Center. Acted as spokesperson and managed media requests.
- Managed the production of city publications and upheld graphic standards.

Education

Northern Arizona University
Bachelor of Science, Public Relations
Flagstaff, Arizona

Accredited in Public Relations

by the Public Relations Society of America
Fluent in Spanish
the result of living in Peru, South America



Economic Opportunity Council (EOC) Business Meeting Minutes

Location: 1470 Civic Court, Suite 200, Concord CA 94520



Date: 1/10/2019 **Time Convened:** 7:06 PM **Time Terminated:** 8:05 PM **Recorder:** Nancy Sparks

Attendees: Samuel Houston, Armando Morales, Devlyn Sewell, Renee Zeimer, Ajit Kaushal, Dawn Miguel, Lauren Babb, Cloudell Douglas

Absentees: Patricia Piquero, Tanya Brown, Acaria Almeida

Staff: Christina Reich, Nancy Sparks, Mele Tupou Lolohea (Excused)

Quorum: Yes

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes	<ul style="list-style-type: none"> Chair Zeimer called the meeting to order at 7:05 PM. Kaushal read the desired outcomes. Zeimer read ground rules for all members to follow.
Public Comment	<ul style="list-style-type: none"> None present
Interviewed Prospective Candidate	<ul style="list-style-type: none"> The group interviewed Monisha Merchant, a resident from Concord. Merchant has experience working with low wage workers in the county. Merchant expressed her interest in supporting the County's effort to provide families and individuals access to services. <p>A motion to recommend Monisha Merchant for approval to the Economic Opportunity Council was made by Miguel and second by Cloudell.</p> <p>The motion passed with EOC members voting as follows: Ayes: Morales, Babb, Sewell, Zeimer, Kaushal, Miguel, Douglas Nays: None Abstentions: Houston Absent: Almeida, Piquero, Brown</p>
2018 Desk Review Report C-18-008	<ul style="list-style-type: none"> Staff shared the desk review report with the board. Staff explained that the desk review included a review of our administrative, board governance, prior monitoring reports fiscal and programmatic documents. For 2018, the results of the desk review determined that the current board vacancy in the public sector 5 since

TOPIC	RECOMMENDATION / SUMMARY
	<p>July 1, 2017 is now considered a finding. Staff and the EOC will be recruiting to fill this seat as quickly as possible as staff is working on a recruitment plan.</p>
<p>Action: Review and approval of the draft November 8, 2018 Business meeting minutes</p>	<ul style="list-style-type: none"> The group reviewed the draft November 8, 2018 Business meeting minutes with no changes. <p>A motion to approve the draft November 8, 2018 Business meeting minutes was made by Miguel and second by Kaushal.</p> <p>The motion passed with EOC members voting as follows: Ayes: Houston, Morales, Babb, Sewell, Zeimer, Kaushal, Miguel, Douglas Nays: None Abstentions: Absent: Almeida, Piquero, Brown</p>
<p>Action: 2019-2020 CSBG Budget Revisions</p>	<ul style="list-style-type: none"> Staff presented the 2019-2020 CSBG Budget Revisions containing a slight increase. Staff was notified by The Department of Community Services and Development (CSD) that the initial contract amount of \$847,381 had been changed to \$850,578 resulting with a \$3,197 increase. Staff informed the group that the increase would be added back to the Student Intern salaries and benefits to compensate for the reduction of their allocation by \$5,063 that was given to the subcontractors for the 2019-2020 funding year. <p>A motion to approve the 2019-2020 CSBG Budget Revisions was made by Kaushal and second by Douglas.</p> <p>The motion passed with EOC members voting as follows: Ayes: Houston, Morales, Babb, Sewell, Zeimer, Kaushal, Miguel, Douglas Nays: None Abstentions: Absent: Almeida, Brown, Piquero</p>
<p>Action: 2019-2020 CSBG Awarded Programs</p>	<ul style="list-style-type: none"> Staff presented the final list of awardees for the 2019-2020 grant cycle to the group. Reich thanked the EOC for working diligently to resolve the issues faced by the board. The group expressed relief to move forward with upcoming CSBG events. <p>A motion to ratify the approved 2019-2020 CSBG awarded programs was made by Houston and second by Douglas.</p> <p>The motion passed with EOC members voting as follows: Ayes: Morales, Sewell, Zeimer, Kaushal, Miguel, Babb, Douglas, Houston</p>

TOPIC	RECOMMENDATION / SUMMARY
	<p>Nays: None Abstentions: Absent: Almeida, Piquero, Brown</p>
2018 Annual Report	<ul style="list-style-type: none"> • Staff shared the annual report with the members and asked for feedback from the group. • Staff mentioned that the annual report would be open for feedback period starting on Monday, January 14th through February 1st 2019. • Staff will be bringing the final version before the EOC during the February 14th 2019 business meeting before sending to the board of supervisor for approval.
2019 Work Plan	<ul style="list-style-type: none"> • Sparks presented the 2019 work plan and reminded the board to check their work plans for dates and times on important events during the year. • The group agreed with hosting the roundtable on February 25, 2019. • The group recommended save the dates be sent to the subcontractors for the roundtable.
<p>Reports:</p> <ul style="list-style-type: none"> • EOC Chair -Educational • Fiscal- Actual • CSB Staff • EOC Members <ul style="list-style-type: none"> ○ Policy council updates 	<p><u>EOC Chair</u></p> <ul style="list-style-type: none"> • Zeimer shared the Winter Jacket Drive flyer with the group. This drive is to help immigrant families at the border who need assistance as they continue on their migrant journey. <p><u>Fiscal-Actual</u></p> <ul style="list-style-type: none"> • Kaushal presented the November expenditure report for the 2018 CSBG 18F-5007 contract. 92% of the budget has been expended and we are right on target with Administrative costs. • Zeimer pointed out that the budget contained \$1,711 in unspent funding under program cost that will be used to cover the cost of the roundtable and public hearings in the upcoming month. Zeimer asked the group to come up with a proposed budget on how to spend the remaining \$1,711 during the next fiscal meeting. <p><u>CSB Staff</u></p> <ul style="list-style-type: none"> • <p><u>Policy Council</u></p> <p><u>EOC Members</u></p> <ul style="list-style-type: none"> •
Next Steps:	<p><u>Next Steps</u></p> <ul style="list-style-type: none"> • Staff will send out Winter Jacket flyer to the group • Staff will send out the Annual Report to the group for a 2-week comment period before presenting to the EOC at the February business meeting. • Staff will send out a survey monkey to the members regarding best dates and time for the 2019 EOC

TOPIC	RECOMMENDATION / SUMMARY
	<p>orientation.</p> <ul style="list-style-type: none"> • Staff will send out an email reminder to the Outreach group for the January 24th Outreach subcommittee meeting in preparation for the 2019 Roundtable event in February. • Staff will send out save the dates to the subcontractors for the 2019 Roundtable event on February 25th. • Add Health Presentation on the February business meeting agenda for 15 minutes.
Evaluate the Meeting	<ul style="list-style-type: none"> • none

DRAFT



ADVISORY BODY ANNUAL REPORT

Advisory Body Name: _____
Advisory Body Meeting Time/Location: _____
Chair (during the reporting period): _____
Staff Person (during the reporting period): _____
Reporting Period: _____

I. Activities (estimated response length: 1/2 page)
Describe the activities for the past year including areas of study, work, special events, collaborations, etc.

II. Accomplishments (estimated response length: 1/2 page)
Describe the accomplishments for the past year, particularly in reference to your work plan and objectives.

III. Attendance/Representation

(estimated response length: 1/4 page)

Describe your membership in terms of seat vacancies, diversity, level of participation, and frequency of achieving a quorum at meetings.

IV. Training/Certification

(estimated response length: 1/4 page)

Describe any training that was provided or conducted, and any certifications received, either as a requirement or done on an elective basis by members. NOTE: Please forward copies of any training certifications to the Clerk of the Board.

V. Proposed Work Plan/Objectives for Next Year

(estimated response length: 1/2 page)

Describe the advisory body's workplan, including specific objectives to be achieved in the upcoming year.

Service Provider's Roundtable

Monday, February 25, 2019, 6:00pm - 8:30pm

Location: 1470 Civic Court, Suite 200, Conference Room 200, Concord, CA 94520

Program Agenda

6:00 p.m. Check-in and Dinner

6:30 p.m. Welcome & Introductions

Community Services Block Grant Program 2019

CSBG Provider Success Stories (2-3 minutes each)

Identification of 2019 Key Issues
(2-3 minutes each agency)

8:00 p.m. Planning for EOC Public Hearings - Spring 2019

8:10 p.m. Census 2020

8:20 p.m. Staff Summary and Next Steps

8:30 p.m. Adjourn

For more information about Contra Costa County's 2018-2019 Community Action Plan, log onto:
<http://ehsd.org/wp-content/uploads/2017/10/CSBG-2018-2019-Community-Action-Plan-FINAL.pdf>



Advocacy
Unity
Opportunity

February 7, 2019

Supervisor Karen Mitchoff
651 Pine Street 10th Floor
Martinez, CA 94553

Dear Supervisor Mitchoff:

Each year the Economic Opportunity Council hosts a Service Provider Roundtable with our Community Service Block Grant Sub-Contractors. The purpose of the Roundtable is to network, share program information, and discuss the opportunities and challenges facing our clients and organizations.

Our Roundtable this year will also serve as a Public Hearing to inform the 2020-2021 Community Action Plan. With your help, we hope to capture provider feedback and to schedule additional public hearings in your communities in the coming months.

Please join us for the **2019 CSBG Service Provider Roundtable on Monday, February 25, 2019 from 6:00 – 8:30pm at the Community Services Bureau, 1470 Civic Court, Suite 200, Concord, CA 94520.** A light dinner will be served.

As preparation for the Roundtable, we ask that you bring (1) print materials about your programs, (2) a CSBG-funded success story to share, (3) possible dates for a public hearing and (4) 1-3 issues affecting either your clients or organization. We also would like to hear about your plans, if any, to participate in the Census 2020. An agenda is attached.

Please **R.S.V.P. by Wednesday, Feb. 20th to Nancy Sparks at nsparks@ehsd.cccounty.us or Mele Tupou Lolohea at mtupou@ehsd.cccounty.us or by phone (925) 681-6308.** If you have any materials you like to send in advance, we would be happy to copy and include them in our Roundtable program folder. Please do not hesitate to call either Nancy or Mele if you have any questions.

I can honestly say the Service Provider Roundtable is the one event EOC members look forward to most. We hope to see you there!

Sincerely,

Renée Zeimer, Chair
Public Sector, District 2 Representative
Contra Costa Economic Opportunity Council

2019 Subcontractor Event Calendar

		FEB	MAR	APR	MAY
E A S T		2.1 Job Training Grad- OJ	3.12 Board meeting- OJ	4.6 2019 Imagine Gala- OJ	5.11 Rock out Hunger- L&F
		2.21 Open House- CC Club	3.13 WFD Workshop-SVDP	4.8 Drive out Hunger Golf- L&F	5.17 Sweep Away Stigma- CC Club
		2.21 Pitts Chamber Mtg- SVDP	3.16 WFD Workshop- SVDP	4.24 Board Meeting- CC Club	5.22 Board Meeting- CC Club
		2.27 Board Meeting- CC Club	3.16 WFD Workshop- SVDP		5.22 Board of Directors- L&F
		2.28 Free Medical Clinic-SVDP	3.20 WFD Workshop- SVDP		5.23 Job Training Grad- OJ
			3.20 Board of Directors- L&F		
			3.23 WFD Workshop- SVDP		
		BACR- None at this time	3.27 Board Meeting- CC Club		
C E N T R A L		2.9 Annual Heartfelt Gala Fundraiser- MCC	3.19 Board meeting- MCC	4.9 Board Meeting- Shelter Inc.	5.8 Annual Resource Fair- MCC
		2.12 Board meeting- MCC		4.16 Board meeting- MCC	5.21 Board meeting- MCC
		2.12 Board Meeting- Shelter Inc.			
		Shelter Inc.			
		STAND!			
		White Pony Express			
W E S T		2.12-13 Antioch Ministry Painting of shelter- GRIP	3.9 Sisters In Solidarity- GRIP	4.27 HOPE Clean-up- GRIP	TBD- Taste of Richmond- GRIP
		2.15 Rotary Club Presentation-GRIP	3.28 RPAL Luncheon-GRIP		TBD- Chevron No Profit Expo- GRIP
		2.18-19 Chevron Black History Program-GRIP			
		LAO Family Develp.			
		CC Health Services			

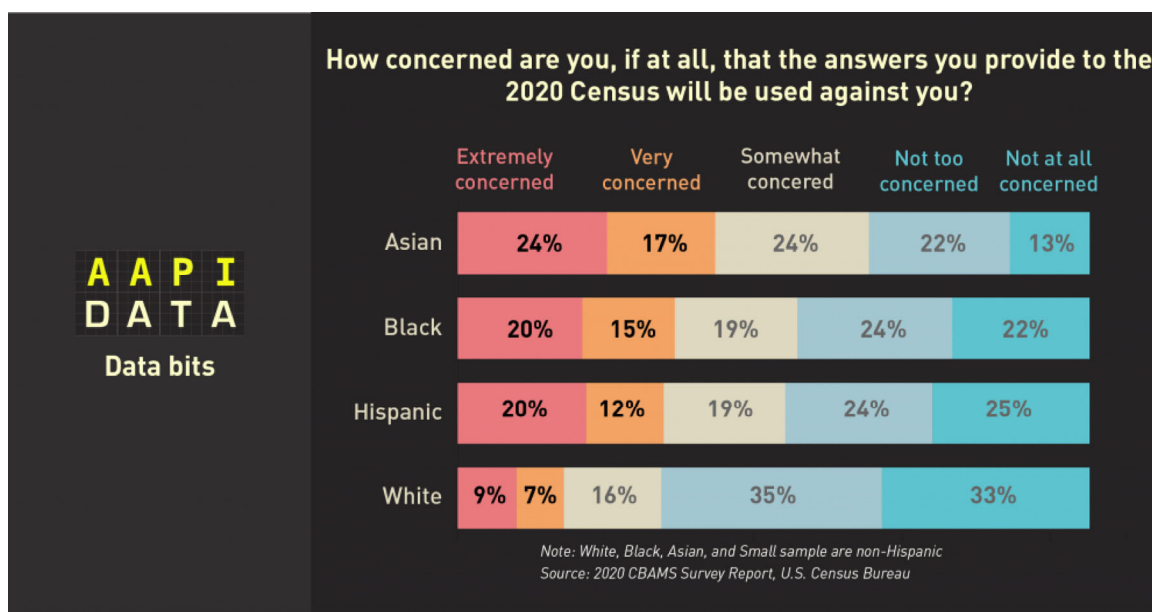
CC Clubhouses- Central/East	Bay Area Community Resources- East
Loaves and Fishes- Central/East	Greater Richmond Interfaith Program-West
Opportunity Junction- East	Shelter Inc.- Central
St. Vincent De Paul- East Focused/ CW	Pending
Monument Crisis Center- Central	

Community Services Block Grant																	
Monthly Expenditures																	
2018 Contract # 18F-5007																	
Term: Jan 1, 2018 through February 28, 2019																	
Line		sub		1st Qtr	2nd Qtr	3rd Qtr			100%	YTD	YTD		Proj	Proj	Proj	Proj	
Item	Description	object	Budget	Total	Total	Total	Oct-18	Nov-18	Dec-18	Total	Balance	%	Jan-19	Feb-19	YTD	Bal	%
ADMINISTRATIVE COSTS:																	
1	Salaries and Wages	1011	18,235	6,342.07	3,715.72	2,873.16	760.10	423.03	1,687.91	15,801.99	2,433.01	87%	-	-	15,802	2,433	87%
	Community Services Director	CR	4,802	2,331.15	587.35	-	-	-	-	2,918.50	1,883.50	61%	-	-	2,919	1,884	61%
	Accountant III	SM	13,433	4,010.92	3,128.37	2,873.16	760.10	423.03	1,687.91	12,883.49	549.51	96%	-	-	12,883	550	96%
2	Fringe Benefits		13,311	3,581.60	2,317.77	1,590.50	454.66	329.13	849.81	9,123.47	4,187.53	69%	-	-	9,123	4,188	69%
3	Other Costs-Indirect Costs		71,579	9,811.81	36,900.49	14,566.15	8,873.62	1,426.93	6,620.54	78,199.54	(6,620.54)	109%	-	-	78,200	(6,621)	109%
Total Administrative Costs			103,125	19,735.48	42,933.98	19,029.81	10,088.38	2,179.09	9,158.26	103,125.00	0.00	100%	-	-	103,125	0	100%
PROGRAM COSTS:																	
1	Salaries and Wages	1011	229,626	43,320.54	56,168.60	58,251.31	20,295.15	21,212.54	19,100.61	218,348.75	11,277.25	95%	5,414	5,414	229,176	450	100%
Subtotal Program			136,036	33,488.03	29,882.88	33,357.02	12,433.95	14,116.57	12,307.51	135,585.96	450.04	100%	-	-	135,586	450	100%
	Division Manager	CR	33,492	6,957.50	8,085.93	9,474.66	2,118.74	4,216.49	2,569.16	33,422.48	69.52	100%	-	-	33,422	70	100%
	Comprehensive Svcs Mgr	NS	68,579	16,645.47	16,645.47	17,144.85	6,286.45	6,000.70	6,000.70	68,723.64	(144.64)	100%	-	-	68,724	(145)	100%
	Intermediate Clerk	MT	33,965	9,885.06	5,151.48	6,737.51	4,028.76	3,899.38	3,737.65	33,439.84	525.16	98%	-	-	33,440	525	98%
	Student Interns		93,590	9,832.51	26,285.72	24,894.29	7,861.20	7,095.97	6,793.10	82,762.79	10,827.21	88%	5,414	5,414	93,590	-	100%
2	Fringe Benefits		107,065	27,557.93	29,346.22	28,776.61	10,483.72	9,065.04	868.80	106,098.32	966.68	99%	483	483	107,065	-	100%
	Program Fringe Benefits		95,834	26,385.91	26,213.02	25,599.35	9,478.27	8,157.45	-	95,834.00	-	100%	-	-	95,834	-	100%
	Student Interns Fringe Benefits		11,231	1,172.02	3,133.20	3,177.26	1,005.45	907.59	868.80	10,264.32	966.68	91%	483	483	11,231	-	100%
3	Operating Expenses		15,500	369.99	3,698.29	777.33	2,750.14	1,165.15	5,670.76	14,431.66	1,068.34	93%	2,085	-	16,517	(1,017)	107%
	Office Supplies	2100	2,077	15.63	231.61	174.98	885.76	1,003.55	183.16	2,494.69	(417.69)	120%	774	-	3,269	(1,192)	157%
	Communications	2110	1,096	160.30	301.24	61.83	582.22	20.68	120.55	1,246.82	(150.82)	114%	-	-	1,247	(151)	114%
	Tel Exchange Service	2111	549	194.06	64.56	200.40	66.82	66.92	-	592.76	(43.76)	108%	-	-	593	(44)	108%
	Membership Dues	2000	3,040	-	3,036.35	-	-	-	-	3,036.35	3.65	100%	-	-	3,036	4	100%
	Auto Mileage-Employees	2301	521	-	-	225.08	-	-	78.48	303.56	217.44	58%	-	-	304	217	58%
	Other Travel Empl/In-State Trave	2303	2,314	-	-	115.04	744.86	-	1,383.32	2,243.22	70.78	97%	-	-	2,243	71	97%
	Training & Registration	2467	1,612	-	-	-	-	-	2,945.25	2,945.25	(1,333.25)	183%	-	-	2,945	(1,333)	183%
	Educ Supplies & Courses	2477	1,476	-	-	-	-	-	-	-	1,476.00	0	600	-	600	876	41%
	Other Costs	2479	2,815	-	64.53	-	470.48	74.00	960.00	1,569.01	1,245.99	56%	711	-	2,280	535	81%
4	Out-of-State Travel		4,061	-	-	2,034.18	1,312.60	36.22	111.67	3,494.67	566.33	86%	-	-	3,495	566	86%
5	Subcontractor Services		400,992	-	154,613.72	34,511.84	37,528.80	31,940.83	33,329.39	291,924.58	109,067.42	73%	54,534	54,534	400,992	-	100%
1	Bay Area Community Resources	2310	28,497	-	10,842.57	-	-	-	-	10,842.57	17,654.43	38%	8,827	8,827	28,497	-	100%
2	CC Health Svcs Homeless Prog	2310	28,497	-	10,000.00	-	5,000.00	-	-	15,000.00	13,497.00	53%	6,749	6,749	28,497	-	100%
3	Contra Costa Interfaith Hsng	2310	28,497	-	9,128.93	4,267.86	2,051.79	2,098.84	2,187.43	19,734.85	8,762.15	69%	4,381	4,381	28,497	-	100%
4	Opportunity Junction, Inc	2310	87,997	-	29,001.32	14,500.66	7,250.33	7,250.33	7,250.33	65,252.97	22,744.03	74%	11,372	11,372	87,997	-	100%
5	Loaves & Fishes of CCC	2310	39,497	-	15,400.00	7,700.00	3,850.00	3,850.00	3,850.00	34,650.00	4,847.00	88%	2,424	2,424	39,497	-	100%
6	Shelter Inc. of Contra Costa	2310	68,997	-	22,666.65	-	11,333.36	-	16,999.97	50,999.98	17,997.02	74%	8,999	8,999	68,997	-	100%
7	The Contra Costa Clubhouses, In	2310	24,519	-	7,840.00	1,960.00	1,960.00	1,960.00	-	13,720.00	10,799.00	56%	5,400	5,400	24,519	-	100%
8	White Pony Express	2310	37,497	-	12,167.66	6,083.32	6,083.32	3,041.66	3,041.66	30,417.62	7,079.38	81%	3,540	3,540	37,497	-	100%
9	Monument Crisis Center	2310	28,497	-	13,760.00	-	-	13,740.00	-	27,500.00	997.00	97%	499	499	28,497	-	100%
10	St. Vincent de Paul of Contra Cos	2310	28,497	-	23,806.59	-	-	-	-	23,806.59	4,690.41	84%	2,345	2,345	28,497	-	100%
Total Program Costs			757,244	71,248.46	243,826.83	124,351.27	72,370.41	63,419.78	59,081.23	634,297.98	122,946.02	84%	62,516	60,431	757,244	(0)	100%
Total Expenditures			860,369	90,983.94	286,760.81	143,381.08	82,458.79	65,598.87	68,239.49	737,422.98	122,946.02	86%	62,516	60,431	860,369	(0)	100%
Prepared: 1/16/2019																	

Community Services Block Grant
Contract #18F-5007
Term: January 1, 2018 through February 28, 2019
\$2,085.00 breakdown to be expended by February 28, 2019
<u>2019 Roundtable dinner /Public Hearings snack: \$385.00</u>
Pinwheel
Signature Meat Party
Chicken Salad Sandwiches
Fruite and Cheese trays
Vegetable tray
Salami Party tray
4 cases of 8 oz waters
Vegeterian Tray
3 containers of salsa
4 bags of tortilla chips
coffee
granola snacks
More...
<u>EOC Orientation supplies: \$400.00</u>
Thumb Drives for EOC members
<u>EOC Event Supplies:\$800.00</u>
Paper
Folder
Backpacks
Blankets
<u>Student Intern Program: \$500.00</u>
Added back to the Student Intern program salaries and benefits to compensate for the reduction of their allocation by 5,063 that was given to the 2019-2020 subcontractors
TOTAL: \$2,085.00
fm: EOC Fiscal meeting on 2/5/2019



JANUARY 29, 2019



Census 2020 Has a Big Asian American Problem

BY KARTHICK RAMAKRISHNAN AND JANELLE WONG

Last week, the Census Bureau released a [report \(https://www2.census.gov/programs-surveys/decennial/2020/program-management/final-analysis-reports/2020-report-cbams-study-survey.pdf\)](https://www2.census.gov/programs-surveys/decennial/2020/program-management/final-analysis-reports/2020-report-cbams-study-survey.pdf) that points to some major barriers that, if left uncorrected, could lead to a massive undercount of Asian Americans. This undercount, in turn, would have severe consequences for Asian American communities, as well as governments, businesses, and nonprofit service providers.

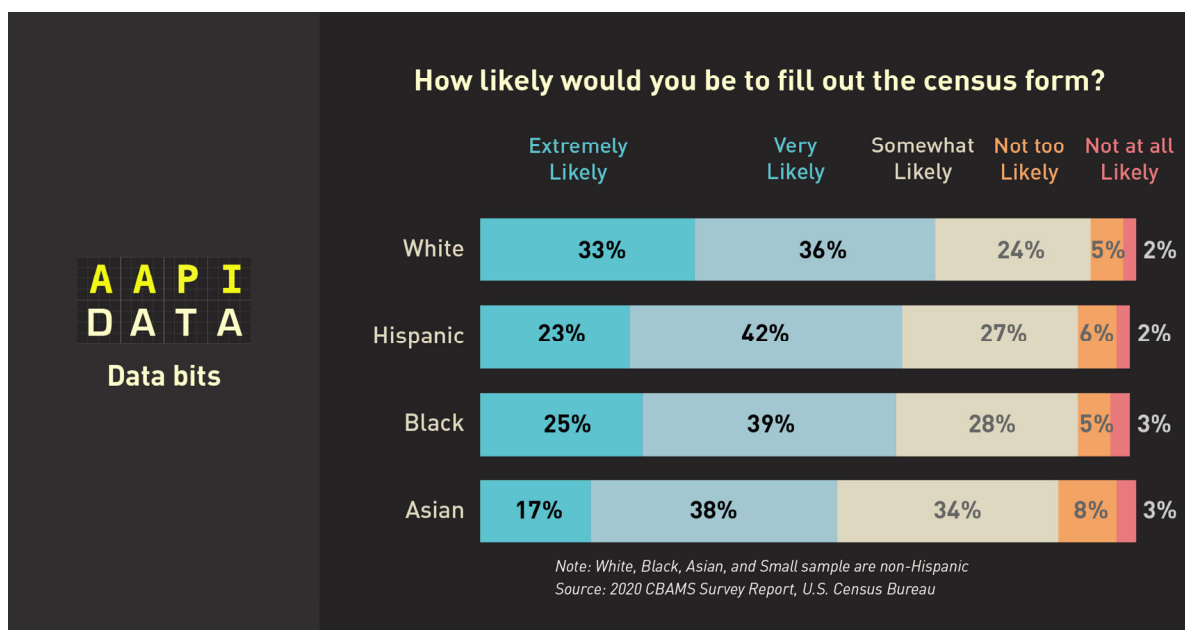
The implications of the study are very clear: public and private investments in Asian American census outreach need to be significantly ramped up, particularly in [states and metropolitan areas \(http://aapidata.com/stats/\)](http://aapidata.com/stats/) with sizeable and growing Asian populations.

The Study and its Findings

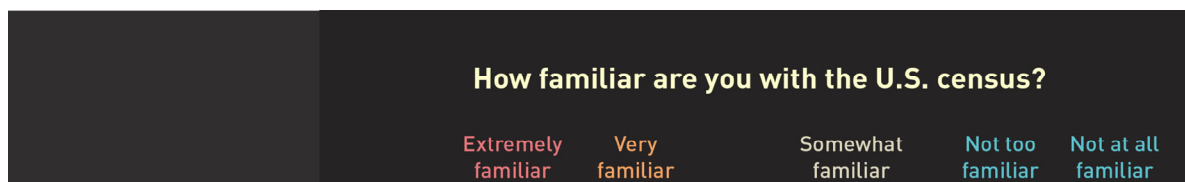
The 2020 Census Barriers, Attitudes, and Motivators Study (CBAMS) Survey was conducted between February and April 2018, and the Census Bureau reported results in January 2019. The following data points are based on a survey of over 17,000 respondents, including over 11,453 White respondents, 2,272 Hispanic respondents, 1,845 Black respondents, and 1,023 Asian Americans.

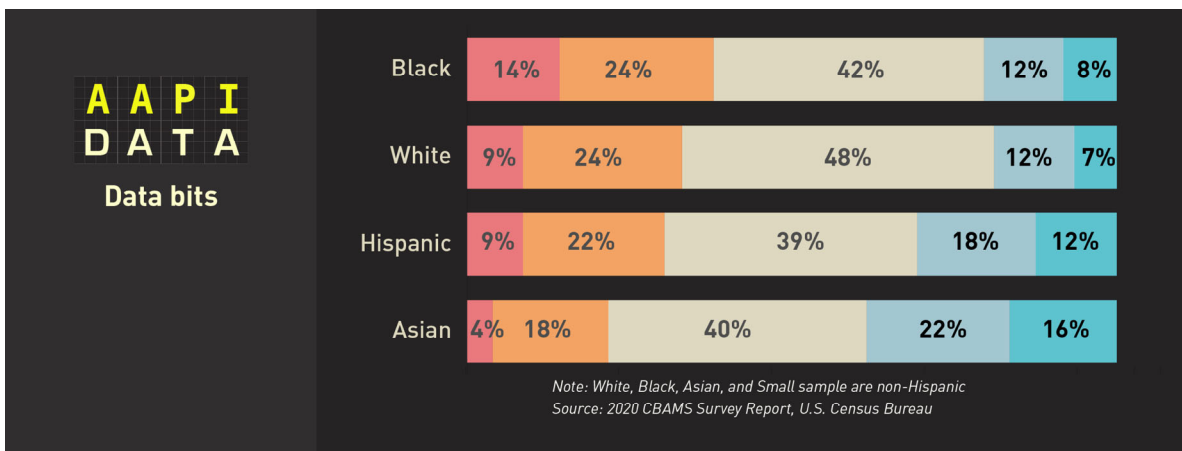
There are many troubling findings about perceptions and barriers related to Census 2020 among communities of color, with problems most acute for Asian American respondents.

When asked “How likely would you be to fill out the census form?,” Asian Americans were the least likely of any racial group to report that they intended to complete the form. **Only 55% of Asian Americans** said they were “extremely” or “very” likely to fill out the Census form, compared to 69% of Whites, and 65% of Latinos, and 64% of Blacks.

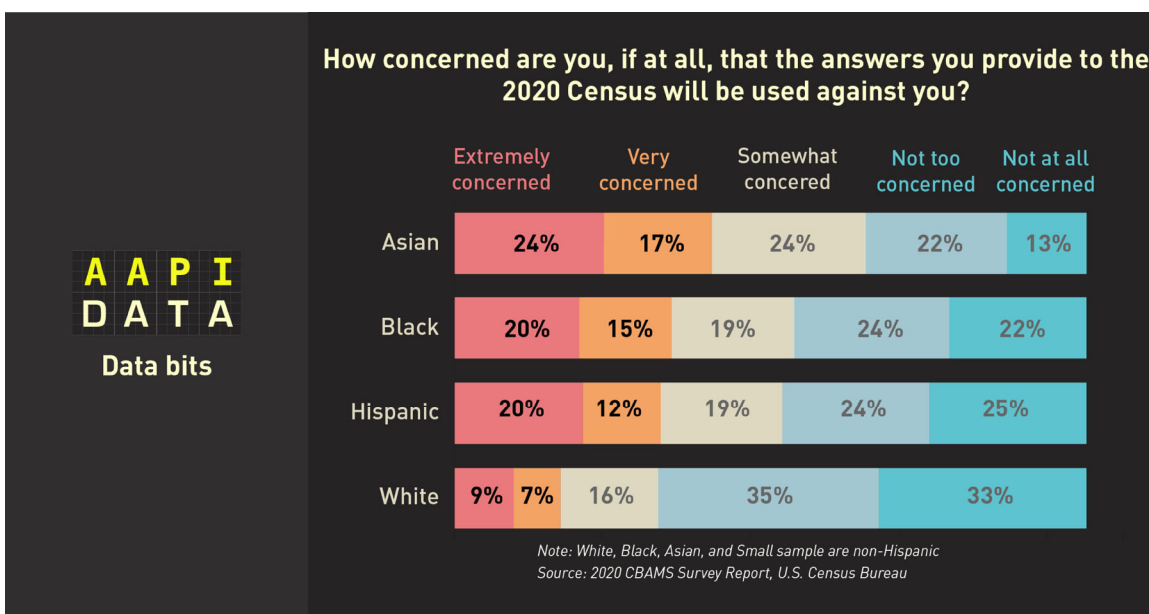


Asian Americans were also the least likely to express familiarity with the census. **38% of Asian Americans** said that they were either “not too familiar” or “not at all familiar” with the Census. This compares to 30% among Hispanics, 20% among Blacks, and 19% among Whites.





Asian Americans are the group most likely to say that their answers to the Census “will be used against them.” An astonishing **41% of Asian Americans** expressed this concern versus, for example, just 16% of Whites. Blacks and Latinos also expressed relatively high levels of concern that their answers would be used against them (35% and 32%, respectively).



Asian Americans also were among the most skeptical of all racial groups in terms of whether or not they believed that the census information would benefit them personally (**53% for Asian Americans**, compared to 57% for Whites, 66% for Hispanics, and 69% for Blacks; see page 52 of the [report \(https://www2.census.gov/programs-surveys/decennial/2020/program-management/final-analysis-reports/2020-report-cbams-study-survey.pdf\)](https://www2.census.gov/programs-surveys/decennial/2020/program-management/final-analysis-reports/2020-report-cbams-study-survey.pdf)).

Why are Asian Americans Currently the Least Likely to Participate?

There are several potential reasons for why Asian Americans are among the least likely to say they intend to participate in Census 2020. General distrust of the federal government, however, is not one of them. The same report indicated that Asian Americans have the highest levels of trust in the Federal government (page 48). Socioeconomic barriers are also less acute for Asian Americans than for other communities of color.

Immigrant status is a very likely explanation: Not only are Asian Americans the only racial group in the United States that is majority foreign-born, they are also disproportionately represented among immigrants who have arrived in the United States after 2010 (37% for Asian Americans versus 31% for Hispanics). These immigrants have not had any prior experience with the decennial Census, and likely need much more education and outreach than those who arrived prior to 2010.

Limited English proficiency also bears a strong relationship to whether people intend to participate, according to the Census Bureau report. This is a significant issue for Asian Americans, who are the racial group with the [highest language barriers \(http://aapidata.com/infographic-limited-english-proficiency-race-ethnicity-2015/\)](http://aapidata.com/infographic-limited-english-proficiency-race-ethnicity-2015/), as 35% speak English “less than very well.” Importantly, however, the CBAMS Survey was conducted only in English and Spanish. This means that the Census barriers for Asian Americans uncovered in the survey are likely much more severe than the survey results indicate.

What Needs to be Done?

The Census Bureau report indicates that education and outreach can significantly boost participation in the Census. For example, their focus groups—which included Asian and Native Hawaiian and Pacific Islander groups and were conducted in various languages including Cantonese, Mandarin, and Vietnamese—indicate that communities of color can be persuaded on the importance of the census “if they make the connection between completing a census form and the possibility of an increase in funding or support for their community, notably in support of critical community institutions, organizations, and services.”

Education and outreach depend on significant public and private investments. However, only a [few states \(http://www.ncsl.org/research/redistricting/2020-census-resources-and-legislation.aspx\)](http://www.ncsl.org/research/redistricting/2020-census-resources-and-legislation.aspx) have stepped up so far in making significant investments on Census outreach. California has invested \$100 million so far; Maryland and Georgia are next with \$5 million and \$2.2 million, respectively. Notably, immigrant-heavy states like New York, Texas, and Florida have not yet invested in Census outreach, and states like Washington and Virginia have invested less than \$500,000 each. Private philanthropy is also important for Census outreach, and there are promising [signs of progress \(https://www.unitedphilforum.org/census2020\)](https://www.unitedphilforum.org/census2020) in states ranging from Michigan and Minnesota to California, New York, and Ohio.

And yet, Asian American outreach has not yet received the kind of attention it needs. While much news coverage on Census 2020 has focused on the controversial citizenship question and its likely chilling effect on immigrant participation in Census, few have taken note of the fact that Asian Americans are the largest share of recent immigrants, or that Asian Americans have the highest rates of limited English proficiency.

The implications of the 2019 Census Bureau report are clear: state and local governments, as well as corporate and nonprofit philanthropy, need to step up in a major way and increase investments in Asian American outreach. Such investments are critical to ensure adequate representation, accurate market intelligence, and effective delivery of public and private services for a community that is [20 million \(http://facts.aapidata.com\)](http://facts.aapidata.com) and rapidly growing.

Karthick Ramakrishnan ([@karthickr](https://twitter.com/karthickr) (<https://twitter.com/karthickr>)) is professor of public policy at UC Riverside and founder of AAPI Data. Janelle Wong ([@ProfJanelleWong](https://twitter.com/profjanellewong) (<https://twitter.com/profjanellewong>)) is professor of Asian American studies at University of Maryland and is a senior researcher at AAPI Data.

<http://facebook.com/aapidata> <http://twitter.com/aapidata> <http://aapidata.com/blog/feed/>

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&
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1-855-JOB-2020 (1-855-562-2020)

2019 Community Action Planning Calendar

2019 Planning Calendar	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
EOC	1.10 Business Mtg.	2.14 Business Mtg.	3.14 Business Mtg.	4.11 Business Mtg.	5.9 Business Mtg.	6.13 Business Mtg.	7.11 Business Mtg.	8.8 Business Mtg.	9.12 Business Mtg.	10.10 Business Mtg.	10.7 Business Mtg.	12.12 Business Mtg.
	1.3 Fis/Exec. Mtg.	2/7 Exec. Mtg.	3/7 Fis/Exec. Mtg.	4.4 Fis/Exec. Mtg.	5.2 Fis/Exec. Mtg.	6.6 Fis/Exec. Mtg.	7.4 Fis/Exec. Mtg.	8.1 Fis/Exec. Mtg.	9.5 Fis/Exec. Mtg.	10.3 Fis/Exec. Mtg.	10.7 Fis/Exec. Mtg.	12.5 Fis/Exec. Mtg.
	TBD: Prog. Services	2/5 Fiscal Mtg.	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services	TBD: Prog. Services
	1.24: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach	TBD: Outreach
	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance	TBD: Governance
		TBD: Prog. Services										
<i>*BOS meetings are held Tues. @ 9am</i>				Staff Presents 2019 Legislative Platform adopted by Board of Sup.	Review 2019 Community Action Tool kit	2019 Subcontractors onsite monitoring			2020-2021 Executive Committee Elections	Program Services Subcommittee review subcontractors proposals and awards amounts	2020 Awarded Subcontractors presented to EOC	Present 2019 Annual Report to the EOC
				1st: Form 700 due to Clerk of the Board					Begin Planning 2020-21 RFI Process			
				2019-2020 CSBG subcontractor's contracts executed								
Events		25th: 2019 Roundtable Event			Strategic Plan retreat			Aug 28th-Aug. 31st: CAP Annual Covention- Chicago, Illinois			2019 CalCAPA Annual Conference	
		Public Hearings	14th: CSD Onsite visit		EOC Outreach Event				EOC Annual Orientation		2020-21 RFI Information Session for subcont- ractors @ 40 Douglas	
Reports / CSD Require- ments	CSBG Monthly Fiscal Report											
	20th: Bi-Monthly Expenditure due to CSD (Nov & Dec 2018)	20th: CSD 295/801/090 425 report due to CSD	1st: CSBG IS (Information System) Report due to CSD (for Jan-Dec 2018)		20th: Bi-Monthly Expenditure due to CSD (Mar & Apr)		20th: Bi-Monthly Expenditure due to CSD (May & Jun)	Organizational Standards reviewed by CSD	20th: Bi-Monthly Expenditure due to CSD (Jul & Aug)	Year-End Budget Modification Developed w/ Fiscal Subcommittee & Submitted to CSD	15th: Last Day to Submit Budget Modification to CSD (if necessary)	20th: Bi-Monthly Expenditure due to CSD (Sept & Oct)