

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the Contra Costa County Economic Opportunity Council (EOC) to a majority of members of the EOC less than 96 hours prior to that meeting are available for public inspection at 1470 Civic Ct. Suite 200, Concord, CA 94520 during normal business hours.

Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 2/5/2019 **Time: From:** 11:00 a.m. **To** 11:30 a.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room #216, Concord

Purpose: Review CSBG Budgets and Reports

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

PERSONS WHO WISH TO ADDRESS THE EOC DURING PUBLIC COMMENT OR WITH RESPECT TO AN ITEM THAT IS ON THE AGENDA, WILL BE LIMITED TO TWO (2) MINUTES.

*The Board Chair may reduce the amount of time allotted per speaker at the beginning of each item or public comment period depending on the number of speakers and the business of the day.
Your patience is appreciated.*

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Received any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discussed unfinished business so that the members are aware and informed.
Presentation of the 2018 CSBG Monthly Expenditure Report for December so that EOC Fiscal subcommittee members have an understanding and can present the report at the next EOC Business Meeting.
Presentation of the Roundtable/Public Hearings budget so that the EOC Fiscal subcommittee members are aware and can report at the next EOC Business meeting and staff can move forward accordingly.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished business	Present Clarify Check for Understanding	Group	5 Minutes

➤ 2018 CSBG December Expenditure report	Present Clarify	CSB Staff	5 Minutes
➤ Roundtable/Public Hearings Budget <ul style="list-style-type: none"> • \$1711.00 for 4 events: - 2019 Roundtable - 2019 Public Hearings (West, Central & East) - *EOC Orientation 	Present Clarify	CSB Staff	10 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/\u0394	Group	2 Minutes

If you wish to call in please see the instructions below:

- Dial 1-888-278-0254
- You will be asked to enter your access code: 8934051
- Once the access code is entered you will join the meeting

EOC EVENT BUDGET LIST- \$1711.00

❖ 2019 ROUNDTABLE EVENT

- Food/Water- \$175.00 (SAMs club or other Cater-Safeway does platters as well)
 - Pinwheels
 - Signature Meat Party
 - Chicken Salad Sandwich
 - Fruit and cheese
 - Vegetable tray
 - Salami Party tray
 - 2 Cases of the 8 oz.
 - Vegetarian-?

❖ 2019 EOC 3 PUBLIC HEARINGS

- Food/Water- \$525.00 - \$175.00 EACH HEARING (SAMs club or other Cater-Safeway does platters as well)
 - Pinwheels
 - Signature Meat Party
 - Chicken Salad Sandwich
 - Fruit and cheese
 - Vegetable tray
 - Salami Party tray
 - 2 Cases of the 8 oz.
 - Vegetarian-?

❖ 2019 EOC ORIENTATION

- Food/Water- \$175.00 (SAMs club or other Cater-Safeway does platters as well)
 - Pinwheels
 - Signature Meat Party
 - Chicken Salad Sandwich
 - Fruit and cheese
 - Vegetable tray
 - Salami Party tray
 - 2 Cases of the 8 oz.
 - Vegetarian-?

❖ Supplies

- ALL EOC EVENTS- \$400.00
 - Tent cards & holders
 - Business cards
 - Paper

EOC EVENT BUDGET LIST- \$1711.00

- Stock Paper
- Red Folders
- Blank Name badges for Subcontractors
- Thumb drives?

❖ OTHER/ MISC.

- \$436.00 remaining funds
 - Order more mugs? Or maybe water bottles with LOGO? SWAG