



Economic Opportunity Council (EOC) Fiscal Subcommittee Meeting Minutes

Location: 1470 Civic Ct., Suite 200 Concord, CA 94520



Date: 12/6/2018

Time Convened: 11:10 AM

Time Terminated: 11:37 AM

Recorder: Mele Tupou

Attendees: Ajit Kaushal, Renee Zeimer, Devlyn Sewell (conference call), Camilla Rand, Nancy Sparks and Mele Lolohea

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Ground Rules	<ul style="list-style-type: none"> • Kaushal reviewed the desired outcomes and ground rules.
Public Comment	<ul style="list-style-type: none"> • None Present
Unfinished Business	<ul style="list-style-type: none"> • Staff stated there are no unfinished business to report.
Action: ➤ 2019-2020 CSBG #2 Proposed Budget	<ul style="list-style-type: none"> • Sparks presented a face sheet from CSD showing an increase in contract #19F-4007 from \$847,381 to \$850,578. • Mendoza presented the 2019-2020 version #2 proposed budget with an increase of \$3,197 that was allocated back into the Student Intern line item after the \$5,063 reduction that was given to the subcontractors. <p>A recommendation to adopt the 2019-2020 version #2 proposed budget with the additional funds being allocated back into the Student Intern line item was made by Zeimer and seconded by Kaushal.</p> <p>The motion carried. Aye: Zeimer, Kaushal, Sewell Nay: Abstain: Absent:</p>

TOPIC	RECOMMENDATION / SUMMARY	
2018 CSBG October Expenditure report	<ul style="list-style-type: none"> • Mendoza presented the expenditure report for October, with 83% expended. • Mendoza has stated the budget is on target and funds will be expended by the end of the contract term. 	
Next Steps	<ul style="list-style-type: none"> • Staff contact member about an end of the year potluck at the business meeting next Thursday. All members will be reminded to be mindful of food allergies. • Staff will start working on Roundtable information, possibly end of January and beginning of February 2019. 	
Meeting Evaluation	<p style="text-align: center;"><u>Pluses / +</u></p> <ul style="list-style-type: none"> • Thumbs up 	<p style="text-align: center;"><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> • None