

# FACT Meeting

December 3, 2018

9:30 a.m. – 11:30 a.m.

40 Douglas Drive, Martinez, CA

Conference Room 208



## AGENDA

<b>9:30 – 9:35</b>	<b>Call to Order</b>
<b>9:35 – 9:40</b>	<b>Review and Accept the Minutes (November 5, 2018)</b>
<b>9:40 – 9:50</b>	<b>FACT Membership Update, Organization and Action Items</b>
<b>9:50 – 10:00</b>	<b>Community survey/needs assessment</b> <ul style="list-style-type: none"><li>• <b>Review and discussion of published reports</b></li></ul>
<b>10:00 – 11:00</b>	<b>RFP Discussion and Edits</b>
<b>11:00 – 11:25</b>	<b>Updates</b> <ul style="list-style-type: none"><li>• <b>Education Topics – Future Meetings</b><ul style="list-style-type: none"><li>○ <b>Five Protective Factors</b></li></ul></li><li>• <b>Donor Database</b></li><li>• <b>Staffing</b></li><li>• <b>Annual Report</b></li><li>• <b>Triannual Review</b></li></ul>
<b>11:25 – 11:30</b>	<b>Discussion/ Announcements/ Public Comment</b>
<b>11:30</b>	<b>Adjourn</b>

- Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the FACT Committee to a majority of the members of the committee less than **96 hours prior** to that meeting are available for public inspection at 40 Douglas Drive Martinez, CA 94553 during normal business hours.
- The FACT Committee will provide reasonable accommodations for persons with disabilities planning to participate in the FACT meetings who contact Laura Malone at least **48 hours before** the meeting at 925.608.4943.