

- If you wish to call in please see the instructions below:
- Dial 1-888-278-0254
  - You will be asked to enter your access code: 8934051
  - Once the access code is entered you will join the meeting

# Agenda

**Group/Meeting Name:** EOC Fiscal Subcommittee Meeting

**Date:** 10/4/2018 **Time: From:** 11:00 a.m. **To** 12:00 p.m.

**Location:** 1470 Civic Ct. Suite 200, Conf. Room #207, Concord

**Purpose:** Review CSBG Budgets and Reports

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Received any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Discussed unfinished business so that the members are aware and informed.
Presentation of the 2018 CSBG Monthly Expenditure Report for August so that EOC Fiscal subcommittee members have an understanding and can present the report at the next EOC Business Meeting.
Update on discretionary funding and amending contracts so that staff can present to the entire EOC and to submit budget narrative to the Department of Community Services and Development.
Discuss CalCAPA stipend and cost of conference to determine how many members will attend conference in November.
Identification of next steps necessary to move the process forward.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	5 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ Unfinished business	Present Clarify Check for Understanding	Group	4 Minutes
➤ 2018 CSBG July Expenditure report	Present Clarify	CSB Staff	10 Minutes
➤ Discretionary funding	Present	Group	20 Minutes

➤ CalCAPA	Present Clarify Check for Understanding	Group	15 Minutes
➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ $\Delta$	Group	2 Minutes