

If you wish to call in please see the instructions below:

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# Agenda

**Group/Meeting Name:** Economic Opportunity Council (EOC) Executive Committee Meeting

**Date:** 8/2/2018 **Time: From:** 12:00 p.m. **To** 1:00 p.m.

**Location:** 1470 Civic Ct. Suite 200, Conference Room 207, Concord

**Purpose:** To set the Agenda for the next EOC Business Meeting

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve the cost of the Community Action T-Shirts so that staff can move forward accordingly.
Review and approve as official record the draft June 26, 2018 EOC Executive Committee Meeting minutes.
Review and approve the draft July 12, 2018 business meeting minutes to distribute to the EOC members.
Review and approve the August 9, 2018 Business Meeting agenda to distribute to the EOC members.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next meeting.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minutes
➤ Public Comment	Present	Members of the Public	3 Minutes

➤ Community Action Agency shirts	Present Check for Understanding	Group	5 Minutes
Action: ➤ Review and approve the draft June 26, 2018 Executive Committee Meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Dawn Miguel	5 Minutes
Action: ➤ Review and approve the draft July 12, 2018 EOC Business meeting minutes	Present Draft Clarify Check for Understanding Check for Approval	Group	15 Minutes
Action: ➤ Review and approve the August 9, 2018 EOC Business Meeting agenda	Present Draft Check for Agreement Approval for inclusion in packet	Group	25 Minutes
➤ Next Steps	Present Clarify Check for Understanding	CSB Staff	3 Minutes
➤ Meeting Evaluation	+/-Δ	Group	2 Minutes