



**Policy Council Meeting Minutes**  
 Location: 500 Ellinwood Way, Pleasant Hill, CA



**Date:** 4/18/2018

**Time Convened:** 6:12 PM

**Time Terminated:** 8:00 PM

**Recorder:** Imelda Prieto Martinez

TOPIC	RECOMMENDATION / SUMMARY
Review Desired Outcomes and Meeting Rules	<ul style="list-style-type: none"> <li>• Veronica Gutierrez, Chair, called the meeting to order at 6:12p.m.</li> <li>• Elisha Jefferson, Vice Chair, reviewed the desired outcomes.</li> <li>• Rosmery Guevara, Parliamentarian, reviewed ground meeting rules.</li> </ul>
Public Comment	None
Correspondence	None
Staff Recognition	<p>The following staff were recognized for their excellent work with the children and the families:</p> <ul style="list-style-type: none"> <li>• Lidia Mendoza De Leon, Teacher Assistant Trainee at Riverview Children Center and Nangkeo Sipaseut, Teacher at Crescent Park Children Center were presented with a certificate and a book to acknowledge their dedication to the children and their families.</li> </ul> <p>Special thank you was given to CSB staff providing support during April 18, 2018, Policy Council meeting.</p>
Ice Breaker	Policy Council Representatives participated in an icebreaker group activity to open communication and build connections among members.
<b>Administrative Reports</b> <ul style="list-style-type: none"> <li>• CSB Director</li> <li>• Division Manager</li> <li>• Fiscal</li> </ul>	<p>Katharine Mason, Division Manager, welcomed Policy Council representatives and presented enrollment and attendance statistics for the month of March:</p> <ul style="list-style-type: none"> <li>• Enrollment: 99% for Head Start, 89.72% for Early Head Start, 100% for Early Head Start Child Care Program Partnership #1, and 60% for Early Head Start Child Care Program Partnership #2.</li> <li>• Attendance: 83.53% for Head Start, 82.36% for Early Head Start, 94.29% for Early Head Start Child Care Program Partnership #1, and 85.8% for Early Head Start Child Care Program Partnership #2.</li> </ul> <p>Katharine Mason, Division Manager, presented administrative updates on behalf of Camilla Rand, Director:</p> <ul style="list-style-type: none"> <li>• CSB sites are celebrating Week of the Young Child from April 16<sup>th</sup> – 20<sup>th</sup>. Special activities are planned for each day during this special week. Senior Management staff will visit sites to join the celebration. Families are encouraged to join us to celebrate this special week.</li> <li>• Self-Assessment concluded, report is being compiled and findings will be presented during our May meeting.</li> <li>• Policy Council representatives and CSB staff participated in CSB’s annual Facilitative Leadership training held on April 7, 2018, at our Civic Court Administration office. Participants were trained on how to facilitate meetings; create meeting agendas; set pathways to action; and collaborate with others and work as a team.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Brookside Children Center closure update: CSB Director, Division Manager, Assistant Director and Site Supervisor met with families to inform them about the site closure. Comprehensive Services and Centralized Eligibility Unit will work with families of returning children to identify the site where they would like their child to attend and support with the transfer process. Central Kitchen and Managers will remain at Brookside until an alternate location is identified.</li> <li>• Centralized Eligibility Unit &amp; Comprehensive Services Staff started working on enrollment for the 2018-2019 program year. Parents are encouraged to share information about our program with other parents in their community and let them know we are accepting applications. CSB would like to reassure families that we do not check immigration status and do not share information about our children and families with any other agencies.</li> <li>• Early Head Start – Child Care Partnership #1 was unable to meet the 10% disability mandate of enrolling children with IEP or IFSP. CSB is closely working with Regional Office on a formal correction plan. Early Head Start – Child Care Partnership #2 is not required to meet the 10% Disability mandate until next year.</li> <li>• CSB received information from the Regional Office informing us that Early Head Start – Child Care Partnership #2 grant is expected to be fully enrolled within its first year – this is a new requirement. Early Head Start – Child Care Partnership #2 is currently at 60% enrollment, CSB is working closely with Regional Office on the corrective action plan to increase enrollment for this program. The teaching staff shortage is the main reason the program is under enrolled. The closure of Brookside Center will help alleviate this as teachers from this center will bid and fill our open positions at other centers. This will allow us to enroll more children.</li> <li>• The school year for Part Day/Part Year and Home Based programs ends Friday, May 4<sup>th</sup>.</li> <li>• Division Manager and Assistant Directors will visit centers on May 1<sup>st</sup> and 2<sup>nd</sup> to recognize teachers in celebration of Teacher Appreciation Day. Parents are encouraged to join the celebration by letting their child’s teachers know how much they are appreciated.</li> <li>• Antonio Avalos, Food Nutrition Transporter, passed away this month. He has been a transporter for CSB since 1998 and was very much liked and respected by all.</li> </ul> <p>Haydee Ilan, Accountant III, presented the following fiscal reports:</p> <ul style="list-style-type: none"> <li>○ <b>2017-2018 Head Start Program: February 2018</b> year to date cash expenditures were \$1,341,590 YTD, which represents 8% of the program budget.</li> <li>○ <b>2017-2018 Early Head Start Program: February 2018</b> year to date cash expenditures were \$159,902 YTD, which represents 5% of the program budget.</li> <li>○ <b>2017-2018 Early Head Start – CC Partnership: February 2018</b> year to date cash expenditures were \$597,040 YTD, which represents 51% of the program budget.</li> <li>○ <b>2017-2018 Early Head Start – CC Partnership #2: February 2018</b> year to date cash expenditures were \$915,362 YTD, which represents 14% of the program budget.</li> <li>○ <b>Credit Card expenditures</b> for all programs, including Head Start and Early Head Start, for the month of <b>February 2018</b> were \$23,160.07.</li> <li>○ <b>Child and Adult Care Food Program: February 2018</b> total meals served including breakfast, lunch, and supplements were 34,847.</li> </ul>
Subcommittee Updates	<u>Fiscal</u> : Emma Duran, subcommittee member provided a brief update of items reviewed during their meeting to include: February fiscal reports

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	<p>and 2018-2019 Early Head Start - Child Care Partnership #2 Year 2 of Continuation Grant.</p> <p><u>Program Services:</u> Lee Ross, subcommittee member provided a brief update of items reviewed during their meeting to include: 2<sup>nd</sup> DRDP Child Outcomes Report.</p>																																																																															
<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>Consider Approval of the 2018-2019 Early Head Start - Child Care Partnership #2 Year 2 of Continuation Grant</li> </ul>	<p>Haydee Ilan, Accountant III, reviewed the Executive Summary Incoming Funds Narrative Statement for the 2018-2019 Early Head Start - Child Care Partnership #2 Year 2 of Continuation Grant.</p> <p><b>A motion to approve the 2018-2019 Early Head Start - Child Care Partnership #2 Year 2 of Continuation Grant was made by Lee Ross and seconded by Ana Moreno. The motion was approved.</b></p> <p><b>BUDGET SUMMARY</b></p> <table border="1" data-bbox="317 513 984 956"> <thead> <tr> <th>Budget Categories:</th> <th>FY 2018-2019 EHS Child Care Partnership #2 Operation</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td>\$ 551,105</td> </tr> <tr> <td>Fringe Benefits</td> <td>\$ 354,609</td> </tr> <tr> <td>T &amp; TA</td> <td>\$ 86,354</td> </tr> <tr> <td>Travel</td> <td>\$ - 0 -</td> </tr> <tr> <td>Supplies</td> <td>\$ 56,000</td> </tr> <tr> <td>Contractual</td> <td>\$ 791,000</td> </tr> <tr> <td>Other</td> <td>\$ 1,569,705</td> </tr> <tr> <td><b>Sub-Total of Direct Charges</b></td> <td><b>\$3,408,773</b></td> </tr> <tr> <td>Indirect Costs</td> <td>\$ 131,714</td> </tr> <tr> <td><b>Total Federal Amount Being Requested</b></td> <td><b>\$3,540,487</b></td> </tr> <tr> <td><b>Non-Federal Share</b></td> <td><b>\$ 885,122</b></td> </tr> <tr> <td><b>Total Federal and Non-Federal</b></td> <td><b>\$4,425,609</b></td> </tr> </tbody> </table> <table border="1" data-bbox="317 1011 1432 1414"> <thead> <tr> <th colspan="2">Ayes</th> <th>Nays</th> <th>Abstentions</th> <th>Not Present</th> </tr> </thead> <tbody> <tr> <td>Delphine Smith</td> <td>Ana Moreno</td> <td></td> <td></td> <td>Cynthia Moran</td> </tr> <tr> <td>Maria Hernandez</td> <td>Claudia Pedroza</td> <td></td> <td></td> <td>Carmen Harris</td> </tr> <tr> <td>Cindy Chiem</td> <td>Paige Chatman</td> <td></td> <td></td> <td>Kenyetta Harris</td> </tr> <tr> <td>Elisha Jefferson</td> <td>Lee Ross</td> <td></td> <td></td> <td>Steve Snaith</td> </tr> <tr> <td>Mayra Rodriguez</td> <td>Veronica Gutierrez</td> <td></td> <td></td> <td>Katie Cisco</td> </tr> <tr> <td>Teodora Soto</td> <td>Emma Duran</td> <td></td> <td></td> <td>Dawn Dailey</td> </tr> <tr> <td>Susana Sotelo</td> <td></td> <td></td> <td></td> <td>Cheryl Barrett</td> </tr> <tr> <td>Norma Chayrez</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Rosmery Guevara</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Budget Categories:	FY 2018-2019 EHS Child Care Partnership #2 Operation	Personnel	\$ 551,105	Fringe Benefits	\$ 354,609	T & TA	\$ 86,354	Travel	\$ - 0 -	Supplies	\$ 56,000	Contractual	\$ 791,000	Other	\$ 1,569,705	<b>Sub-Total of Direct Charges</b>	<b>\$3,408,773</b>	Indirect Costs	\$ 131,714	<b>Total Federal Amount Being Requested</b>	<b>\$3,540,487</b>	<b>Non-Federal Share</b>	<b>\$ 885,122</b>	<b>Total Federal and Non-Federal</b>	<b>\$4,425,609</b>	Ayes		Nays	Abstentions	Not Present	Delphine Smith	Ana Moreno			Cynthia Moran	Maria Hernandez	Claudia Pedroza			Carmen Harris	Cindy Chiem	Paige Chatman			Kenyetta Harris	Elisha Jefferson	Lee Ross			Steve Snaith	Mayra Rodriguez	Veronica Gutierrez			Katie Cisco	Teodora Soto	Emma Duran			Dawn Dailey	Susana Sotelo				Cheryl Barrett	Norma Chayrez					Rosmery Guevara				
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<p><b>Training:</b></p> <ul style="list-style-type: none"> <li>Child Abuse</li> </ul>	<p>Hollidayle Hertweck, Children and Family Services Adoption Supervisor provided training on Child Abuse Prevention.</p>																																																																															

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Prevention	<p><b>Who we are?</b></p> <ul style="list-style-type: none"> <li>■ Includes programs designed to assist minor children 17 years or younger who are suspected of being or found to be in need of protection from their parents or guardians. Also includes AB12 program, Extension of foster care for young adults ages 18 to 21.</li> <li>■ Children &amp; Family Services (CFS) workers are required to intervene to ensure children’s safety, placing children in out-of-home care and involving the Juvenile Court as needed.</li> <li>■ CFS programs cover from the screening and investigation of referrals to the adoption of children.</li> <li>■ Most programs involve interaction with the Juvenile Court.</li> </ul> <p><b>Our Goals:</b></p> <ul style="list-style-type: none"> <li>■ The goals of CFS are to: <ul style="list-style-type: none"> <li><input type="checkbox"/> Help families strengthen their abilities to provide safe caring nurturing environments for their children;</li> <li><input type="checkbox"/> Provide and monitor alternative living situations if children are not able to remain at home; to reunify children with their parents if possible;</li> <li><input type="checkbox"/> To help children achieve permanency in their lives, whether that permanency be with parents, extended family members, adopted families, guardians, or other alternate permanent placement living arrangement</li> </ul> </li> </ul> <p><b>Our Mission</b></p> <ul style="list-style-type: none"> <li>■ We, in partnership with the community, support families to nurture their children and youth, keep them safe, and enable them to fully realize their potential. <ul style="list-style-type: none"> <li><input type="checkbox"/> We Seek to eliminate abuse and neglect</li> <li><input type="checkbox"/> We strive to provide culturally competent services</li> <li><input type="checkbox"/> We engage with communities to develop mutual accountability for the safety of our children and youth.</li> </ul> </li> </ul> <p><b>Reporting Laws</b></p> <ul style="list-style-type: none"> <li>■ <u>Penal Code Sections 11165-11174</u> <ul style="list-style-type: none"> <li><input type="checkbox"/> Defines child abuse and what must be reported; who is mandated to report; what kind of investigation must be done and by whom; what form the reporting must take, and to whom the reporting must be made.</li> </ul> </li> <li>■ <u>Welfare &amp; Institutions Codes 300</u> <ul style="list-style-type: none"> <li><input type="checkbox"/> The laws that establish the programs and services that are designed to provide protection, support, or care of children and govern Child Welfare practice. The 300 code pertains to dependent children that are under the protection of the Juvenile Court.</li> </ul> </li> </ul> <p><b>Child Abuse</b></p> <ul style="list-style-type: none"> <li>■ Neglect <ul style="list-style-type: none"> <li><input type="checkbox"/> Failing to provide for basic needs and/ or lack of supervision</li> </ul> </li> <li>■ Physical Abuse <ul style="list-style-type: none"> <li><input type="checkbox"/> Injuring child</li> </ul> </li> <li>■ Sexual Abuse <ul style="list-style-type: none"> <li><input type="checkbox"/> Abusing or failing to protect from known abuse</li> </ul> </li> <li>■ Emotional Abuse <ul style="list-style-type: none"> <li><input type="checkbox"/> Causing emotional harm</li> </ul> </li> </ul>

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	<p><b>Programs/Services</b></p> <ul style="list-style-type: none"> <li>■ Screening <ul style="list-style-type: none"> <li><input type="checkbox"/> Evaluated out</li> <li><input type="checkbox"/> Assign referrals</li> <li><input type="checkbox"/> Refer outside agencies</li> </ul> </li> <li>■ Emergency Response <ul style="list-style-type: none"> <li><input type="checkbox"/> Closed- Path II Differential Response</li> <li><input type="checkbox"/> Intensive Family Services</li> <li><input type="checkbox"/> Promote to case</li> </ul> </li> <li>■ Court <ul style="list-style-type: none"> <li><input type="checkbox"/> Litigates the allegations and determines the case plan for the case</li> </ul> </li> <li>■ Continuing Services <ul style="list-style-type: none"> <li><input type="checkbox"/> Family Maintenance</li> <li><input type="checkbox"/> Family Reunification</li> <li><input type="checkbox"/> Permanency Planning <ul style="list-style-type: none"> <li>■ Adoption</li> <li>■ KINGAP</li> <li>■ Guardianship</li> <li>■ Alternate Permanent Plan Living Arrangement</li> </ul> </li> </ul> </li> </ul> <p><b>Permanency Planning</b></p> <ul style="list-style-type: none"> <li>■ Concurrent Planning – throughout the life of the case</li> <li>■ Efforts to reunify child(ren) with parents have been unsuccessful</li> <li>■ Generally 12-18 months after services provided to family</li> <li>■ Adoption, KINGAP, Legal Guardianship, or Alternate Permanent Plan Living Arrangement</li> <li>■ Parent(s) may have a visitation plan</li> <li>■ AB12 - Extension of Foster Care</li> </ul> <p><b>Child Family Team Meeting</b></p> <ul style="list-style-type: none"> <li>■ Collaborative decision making meeting that includes family members, child/youth, foster parents, service providers, community representatives, social worker, and resource staff from an agency.</li> <li>■ A trained facilitator chairs the meeting.</li> <li>■ Held when the agency is considering placement of a child and at decision points throughout the case.</li> <li>■ Purpose of the meeting is to ensure that children remain safely at home with appropriate services or to ensure that the birth parent and foster parents begin to work cooperatively for reunification and to make sure all needed services are in place and all parties have the necessary information.</li> </ul>

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<p><b>Action:</b></p> <ul style="list-style-type: none"> <li>Consider Approval of the March 21, 2018, Policy Council Minutes</li> </ul>	<p>The minutes of the March 21, 2018, Policy Council minutes were reviewed and no corrections were noted.</p> <p><b>A motion to approve the March 21, 2018, Policy Council minutes was made by Rosmery Guevara and seconded by Mayra Rodriguez. The motion was approved.</b></p> <table border="1" data-bbox="317 313 1432 716"> <thead> <tr> <th data-bbox="317 313 716 360">Ayes</th> <th data-bbox="716 313 873 360">Nays</th> <th data-bbox="873 313 1037 360">Abstentions</th> <th data-bbox="1037 313 1432 360">Not Present</th> </tr> </thead> <tbody> <tr> <td data-bbox="317 360 716 407">Delphine Smith      Ana Moreno</td> <td data-bbox="716 360 873 407"></td> <td data-bbox="873 360 1037 407"></td> <td data-bbox="1037 360 1432 407">Cynthia Moran</td> </tr> <tr> <td data-bbox="317 407 716 454">Maria Hernandez      Claudia Pedroza</td> <td data-bbox="716 407 873 454"></td> <td data-bbox="873 407 1037 454"></td> <td data-bbox="1037 407 1432 454">Carmen Harris</td> </tr> <tr> <td data-bbox="317 454 716 501">Cindy Chiem      Paige Chatman</td> <td data-bbox="716 454 873 501"></td> <td data-bbox="873 454 1037 501"></td> <td data-bbox="1037 454 1432 501">Kenyetta Harris</td> </tr> <tr> <td data-bbox="317 501 716 548">Elisha Jefferson      Lee Ross</td> <td data-bbox="716 501 873 548"></td> <td data-bbox="873 501 1037 548"></td> <td data-bbox="1037 501 1432 548">Steve Snaith</td> </tr> <tr> <td data-bbox="317 548 716 596">Mayra Rodriguez      Veronica Gutierrez</td> <td data-bbox="716 548 873 596"></td> <td data-bbox="873 548 1037 596"></td> <td data-bbox="1037 548 1432 596">Katie Cisco</td> </tr> <tr> <td data-bbox="317 596 716 643">Teodora Soto      Emma Duran</td> <td data-bbox="716 596 873 643"></td> <td data-bbox="873 596 1037 643"></td> <td data-bbox="1037 596 1432 643">Dawn Dailey</td> </tr> <tr> <td data-bbox="317 643 716 690">Susana Sotelo</td> <td data-bbox="716 643 873 690"></td> <td data-bbox="873 643 1037 690"></td> <td data-bbox="1037 643 1432 690">Cheryl Barrett</td> </tr> <tr> <td data-bbox="317 690 716 716">Norma Chayrez</td> <td data-bbox="716 690 873 716"></td> <td data-bbox="873 690 1037 716"></td> <td data-bbox="1037 690 1432 716"></td> </tr> <tr> <td data-bbox="317 716 716 716">Rosmery Guevara</td> <td data-bbox="716 716 873 716"></td> <td data-bbox="873 716 1037 716"></td> <td data-bbox="1037 716 1432 716"></td> </tr> </tbody> </table>	Ayes	Nays	Abstentions	Not Present	Delphine Smith      Ana Moreno			Cynthia Moran	Maria Hernandez      Claudia Pedroza			Carmen Harris	Cindy Chiem      Paige Chatman			Kenyetta Harris	Elisha Jefferson      Lee Ross			Steve Snaith	Mayra Rodriguez      Veronica Gutierrez			Katie Cisco	Teodora Soto      Emma Duran			Dawn Dailey	Susana Sotelo			Cheryl Barrett	Norma Chayrez				Rosmery Guevara			
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<p><b>Report:</b></p> <ul style="list-style-type: none"> <li>2<sup>nd</sup> DRDP Child Outcomes Report</li> </ul>	<p>Magda Bedros, Assistant Director, provided an overview of the 2<sup>nd</sup> DRDP Child Outcomes Report.</p> <p><b>Overview of Methods</b></p> <ul style="list-style-type: none"> <li>Community Services Bureau (CSB) utilizes DRDP-2015 © to assess the development of infants, toddlers, and preschoolers enrolled in the program.</li> <li>The tool rates children based on different domains, measures, and developmental levels.</li> <li>Three assessments are conducted each program year using this instrument to monitor children's development. <ul style="list-style-type: none"> <li>1st Assessment: Within 60 days from the date of enrollment</li> <li>2nd Assessment: Mid-Year</li> <li>3rd Assessment: Year-End</li> </ul> </li> <li>Today we will be discussing the results of the <b>second assessment</b>, also called the <b>mid-year</b>.</li> </ul> <p><b>Developmental domains</b></p> <div data-bbox="317 1182 888 1386" style="border: 1px solid black; padding: 5px;"> <ol style="list-style-type: none"> <li>Approaches to Learning Self-Regulation (ATL-REG)</li> <li>Social and Emotional Development (SED)</li> <li>Language and Literacy Development (LLD)</li> <li>Cognition Including Math and Science (COG)</li> <li>Physical Development-Health (PD-HLTH)</li> </ol> </div> <p><b>Developmental Levels</b></p>																																								

**TOPIC**

**RECOMMENDATION / SUMMARY**



**Age Groups**

Groups	Factor
Infants	Birth – 18 months
Toddlers	19 – 35 months by February 2016
Preschoolers:	Birthdate range: 09/02/2013 to 09/01/2014
Pre-kindergarteners:	Birthdate range: 09/02/2012 to 09/01/2013

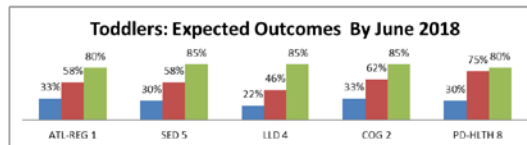
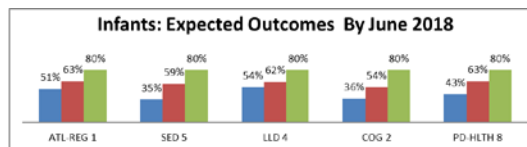
**Key findings**



Group	# of Children Assessed	Highest Rated Domain	Majority of the Group (Average)
Infant	110	Physical Development & Health	"Exploring Earlier" for all domains-43.3%
Toddler	190	Physical Development & Health	"Exploring Later" for all domains-43.8%
Preschoolers	545	Physical Development & Health	"Building Earlier" for all domains-32.7%
Pre-kindergarteners	743	Language & Literacy	"Building Later" for all domains-40.7%

**School Readiness Goals – by the Third Assessment infants & Toddlers**

Abbreviation	Measure Name
ATL-REG 1	Attention Maintenance
SED 5	Symbolic & Sociodramatic Play
LLD 4	Reciprocal Communication & Conversation
COG 2	Classification
PD-HLTH 8	Dressing



Figures above represent the infant & toddlers' baseline percentages for the developmental domain measure in blue, mid-year percentages in

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<p><b>Site Reports</b></p>	<p><b>Las Deltas:</b></p> <ul style="list-style-type: none"> <li>• New babies and families are now a part of Las Deltas community.</li> <li>• Classrooms received new supplies, bubbles, and texture balls in all different sizes.</li> <li>• Toddler group received butterfly kits and are having so much fun watching the caterpillars grow each day.</li> <li>• Parents came by the classroom to read stories to the children.</li> <li>• Site is in the middle of Week of the Young Child celebration of activities, more to share next month.</li> </ul> <p><b>Brookside:</b></p> <ul style="list-style-type: none"> <li>• Center will close on June 30, 2018. Returning children will transfer to other sites for the new school year.</li> <li>• Celebrating Week of the Young Child. Teachers planned many activities for the children such as: Cooking Projects, Design your own T-Shirt, Pajama Day, Multicultural Day, and a Multicultural Parade on Friday.</li> <li>• Cristina Trujillo from Community Financial Resources is conducting the Financial Fitness sessions for parents.</li> <li>• Monica DeVera, ASAIL, came by to sing &amp; dance with the children for “Week of the Young Child”.</li> <li>• Ruth Hunter, Site Supervisor, will conduct the “Make Parenting a Pleasure” training on Child Development during this month’s parent meeting.</li> <li>• Resources shared: Monthly parent calendar, CSB Parent Training opportunities, Farmers Market Guide, First 5 “Watch me Grow Up Healthy”, Free Taxes, Healthy Families information, Homeless, Immigration, Beginning Reading Program, and Understanding Depression.</li> <li>• Early Closure on Wednesday, April 11<sup>th</sup> and 25<sup>th</sup> for Teacher Staff Development training.</li> <li>• Bay Area Discovery Museum field trip was held on April 12<sup>th</sup>.</li> </ul> <p><b>Bayo Vista:</b></p> <ul style="list-style-type: none"> <li>• Site completed a week long training of RADKids. A pilot program about strangers and how to ask for help.</li> <li>• Toddler classroom received new special furniture from New York.</li> <li>• Charles Miller, John Swett Superintendent, visited our site.</li> </ul>																																																												



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	<p><b>Crescent Park:</b></p> <ul style="list-style-type: none"> <li>• Teacher Nangkeo Sipaseut will be recognized this evening at Policy Council.</li> <li>• Mary Jones and Blanca Alejo attended the 24<sup>th</sup> Annual Learning Conference on April 7, 2018.</li> <li>• Week of the Young Child April 16<sup>th</sup> -18<sup>th</sup> is in full swing. Teachers planned many activities for the children such as: Multi Cultural Day, Literacy Day, Community Helpers Day, Musical Parade Day and Pajama Day.</li> <li>• Room 3 had their front door painted over the weekend. Now all door panels are matching the classroom walls.</li> <li>• Spring is here! Crescent Park will be planning their center work day to enhance both of the play yards with planters, seeds and flowers.</li> <li>• Friday April 20, 2018, from 10-11:30, The Richmond Police and Richmond Fire Department will come visit the children in support of Week of the Young Child.</li> <li>• Katharine Mason, Division Manager visited the site on April 17<sup>th</sup> and read to the children in Classroom #4.</li> <li>• Jackie Lopez, Comprehensive Services Assistant Manager, shared Lice Resources with families to help minimize the spread of head lice.</li> </ul> <p><b>Balboa:</b></p> <ul style="list-style-type: none"> <li>• Center is celebrating our wonderful children and families during Week of the Young Children. Our teachers asked parents to participate in the classrooms and provide materials to make our Week of the Young Child celebration a great success. Our parents rose to the occasion and fully participated.</li> <li>• In the B building play yard, our parents, students and children created a green caterpillar planter box with donations from the parents. The children and the teachers had a great time decorating the caterpillar planter box.</li> <li>• Balboa has been receiving many new materials such as toys, and books for the Early Head Start classrooms.</li> <li>• The Lifelong dental van was at Balboa on April 17<sup>th</sup>. Dental screenings were provided and several children were able to also receive treatment. Mrs. Camila Rand, CSB Director, will join Week of the Young Child fun tomorrow and participate in A3 classroom activity.</li> </ul> <p><b>CC College:</b></p> <ul style="list-style-type: none"> <li>• Teachers have been preparing for Week of the Young Child and planned great activities for each day during the week of April 16<sup>th</sup>-18<sup>th</sup>. Everyone has had so much fun so far; children are enjoying dressing up.</li> <li>• There is a butterfly exhibit in the toddler room, the caterpillars are getting bigger each day. The toddlers are having so much fun watching them as they grow.</li> <li>• Isabel Renggenathen, Assistant Director, came and read to the children.</li> <li>• The Dental van came to the Center on April 10<sup>th</sup> to screen the children.</li> </ul> <p><b>George Miller III:</b></p> <ul style="list-style-type: none"> <li>• Make Parenting a Pleasure training series has completed eight sessions as of yesterday! All parents are welcomed to come to remaining five sessions - Child Development and Discipline Strategies will be covered.</li> <li>• This month we welcomed Mrs. LaTonya Saucer to our site. She was a Master Teacher at Verde Head Start and promoted to the position of a Site Supervisor I.</li> <li>• New teacher work stations are in the process of completion with one already completed.</li> <li>• Teachers are preparing for the Week of The Young Child with many different activities including a multicultural festival at the end of the week.</li> <li>• The week started with the Richmond Police Department participating in our musical parade followed with Zumba on the playground taught by a Zumba Instrutor fromn the community.</li> </ul>

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	<ul style="list-style-type: none"> <li>• The Center celebrated Library week with a booth handing out library card applications to our families.</li> </ul> <p><b>Los Arboles:</b></p> <ul style="list-style-type: none"> <li>• The Center is celebrating our children for Week of the Young Child with a variety of activities such as: Multicultural day, Sport day, Gardening, Cooking project and Carnival day.</li> <li>• Parents are participating in Week of the Young Child activities and spending more time with their children every day of the week.</li> <li>• Parents and children worked on enhancing our garden and made it look beautiful and ready for spring season.</li> <li>• Lots of special projects for Week of the Young Child such as: Making full body figures, Self-portraits, Planting flowers, Dress in multicultural attire, Cooking projects, Dance and music, and a big Carnival at the end of the week.</li> <li>• One of our parents came and played music for children, another parent came and did a dance and many parents came to do cooking projects with the children.</li> <li>• Parents will receive resources on Child Abuse Prevention and Domestic Violence during parent meeting.</li> </ul>	
Announcements	<p>Ana Araujo, Comprehensive Services Manager for Parent, Family, Community Engagement, shared in-kind video for the month of April and encouraged Policy Council representatives to become more involve to build up in-kind, and to remind other site parents to also get involved.</p> <ul style="list-style-type: none"> <li>• Family Financial Fitness training at Marsh Creek Children’s Center concluded on March 30th. Nine parents successfully completed the training.</li> <li>• Family Financial Fitness training at Brookside Children Center started on March 28<sup>th</sup>. Interested parents are encouraged to contact their Comprehensive Services team to sign-up.</li> <li>• English as Second Language (ESL) spring classes at George Miller Concord started. Interested parents are encouraged to contact their Comprehensive Services team to sign-up.</li> </ul>	
Meeting Evaluation	<p><u>Pluses / +</u></p> <ul style="list-style-type: none"> <li>• Good training</li> </ul>	<p><u>Deltas / Δ</u></p> <ul style="list-style-type: none"> <li>• None</li> </ul>