

Agenda

Group/Meeting Name: Economic Opportunity Council (EOC) Business Meeting

Date: 1/12/2017 **Time: From:** 6:00 PM **To** 8:00 PM

Location: 1470 Civic Ct. Suite 200, Concord 207

Meeting Leader: Ajit Kaushal, Chair

Purpose: To Conduct EOC Monthly Meeting

The Economic Opportunity Council will provide reasonable accommodations for persons with disabilities planning to participate in EOC meetings. Please contact EOC Staff at least 24 hours before the meeting at (925) 681-6311.

Desired Outcome: By the end of this meeting, we will have:

Understand the desired outcomes and ground rules for this meeting so that we accomplish our meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Review and approve as official record the November 10, 2016 Business Meeting minutes.
A review of the 2016 EOC Annual Report so that members can provide feedback before recommending approval by the Board of Supervisors.
A ratification of the approved 2017 Community Services Block Grant (CSBG) Budget so that the members are fully informed.
A ratification of the approved 2017 CSBG subcontractors so that members are fully informed.
Receive the Community Services Bureau (CSB) Director's Report, EOC Chair, Administrative and EOC member's reports so that we are informed of activities and have identified appropriate next steps.
Status of the EOC Subcommittees and their Roles and Responsibilities so that the EOC members are knowledgeable.
List next steps so that everyone is aware of their assigned tasks and will be prepared to report the status during the next general meeting.
Evaluate the meeting.

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What	How	Who	Time
1. Review Desired Outcomes & Ground Rules	Present Clarify Check for Understanding	Chair	3 Minutes
2. Public Comment	Present	Members of the Public	2 Minutes
3. Action: ➤ Review and approval of the November 10, 2016 Business Meeting minutes	Present Draft Check for Agreement	Secretary	5 Minutes

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What	How	Who	Time
4. Action: ➤ 2016 EOC Annual Report	Present Clarify Check for Understanding Check for Agreement	Nancy Sparks/ EOC Members	20 Minutes
5. Action: ➤ Ratification of the approved 2017 CSBG Budget	Present Clarify Check for Understanding	Fiscal Chair, Renee Zeimer/ CSB Staff	15 Minutes
6. Action: ➤ Ratification of the approved 2017 CSBG Awarded Subcontractors	Present Clarify Check for Understanding	Program Services Chair, Cesar Zepeda / CSB Staff	20 Minutes
7. Reports: <ul style="list-style-type: none"> • EOC Chair • Fiscal-Actual • CSB Staff <ul style="list-style-type: none"> ○ CSD On-Site Monitoring Report #C-16-008 • EOC Members <ul style="list-style-type: none"> ○ Policy Council updates 	Present	Group	5 Minutes 15 Minutes 10 Minutes 10 Minutes
8. Status of the EOC Subcommittees <ul style="list-style-type: none"> • Fiscal (See above) • Governance (none at this time) • Outreach (none at this time) • Program Services (See above) 	Present Clarify Check for Understanding	Chair CSB Staff	0 Minutes 0 Minutes 0 Minutes 0 Minutes
9. Next steps <ul style="list-style-type: none"> • 2017 Planning Calendar 	Present Clarify Check for Understanding	Group	8 Minutes
10. Evaluate the Meeting	Plus/Delta	Group	2 Minutes