Agenda

Group/Meeting Name: EOC Fiscal Subcommittee Meeting

Date: 1/10/2017 **Time**: **From**: 12:00 p.m. **To** 1:00 p.m.

Location: 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

Purpose: Review CSBG Budgets and Reports

By the end of this meeting, we will have:

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Presentation of the 2016 CSBG Monthly Expenditures Report for November 2016 so that EOC Fiscal subcommittee members have an understanding of CSBG expenditures and can present the report at the next EOC Business Meeting.
Update on the quarterly Weatherization report so that the EOC members are informed.
Presentation of the 16F-5525 Discretionary Contract Expenditure Report for November 2016 so that the EOC fiscal subcommittee members have an understanding of the CSBG expenditure.
Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly.
Evaluation of the meeting.

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What	**How**	**Who**	**Time**
➢ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➢ Public Comment	Present	Members of the Public	3 Minutes
➢ 2016 CSBG November expenditure report	Present Clarify	CSB Staff	20 Minutes
➢ Quarterly Weatherization Reports	Present Clarify	CSB Staff	20 Minutes
➢ 16F-5525 Discretionary Fund November expenditure report	Present Clarify Check for Understanding	CSB Staff	10 Minutes
➢ Next Steps	Present	Group	3 Minutes

Meeting Evaluation	+/Δ	Group	2 Minutes