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# Agenda

**Group/Meeting Name:** EOC Fiscal Subcommittee Meeting

**Date:** 11/30/2016 **Time: From:** 6:00 p.m. **To** 7:30 p.m.

**Location:** 1470 Civic Ct. Suite 200, Conf. Room 221, Concord

**Purpose:** Review CSBG Budgets and Reports

**By the end of this meeting, we will have:**

An understanding of the desired outcomes and ground rules so that meeting participants accomplish meeting objectives in a timely and efficient manner.
Receive any public comments so that the public has an opportunity to provide input and we are knowledgeable of the community's concerns and/or interests for potential inclusion on future agenda.
Presentation of the 16F-5525 Discretionary Contract Expenditure Report for October 2016 so that the EOC fiscal subcommittee members have an understanding of the CSBG expenditure.
Presentation of the 2016 CSBG Monthly Expenditures Report for October 2016 so that EOC Fiscal subcommittee members have an understanding of CSBG expenditures and can present the report at the next EOC Business Meeting.
Discussion and agreement on the 2017 CSBG Budget using zero-based budget so that it can be recommended for approval by the EOC at the December 8, 2016 business meeting.
Identification of next steps necessary to move the process forward so that CSB staff can plan accordingly.
Evaluation of the meeting.

Agenda			
What	How	Who	Time
➤ Review Desired Outcomes & Meeting Rules	Present Clarify Check for Understanding	Volunteer	2 Minute
➤ Public Comment	Present	Members of the Public	3 Minutes
➤ 16F-5525 Discretionary Fund October expenditure report	Present Clarify	CSB Staff	5 Minutes
➤ 2016 CSBG October expenditure report	Present Clarify Check for Understanding	CSB Staff	10 Minutes
➤ 2017 CSBG budget	Present Clarify Check for Understanding	CSB Staff	65 Minutes

➤ Next Steps	Present	Group	3 Minutes
➤ Meeting Evaluation	+/ $\Delta$	Group	2 Minutes